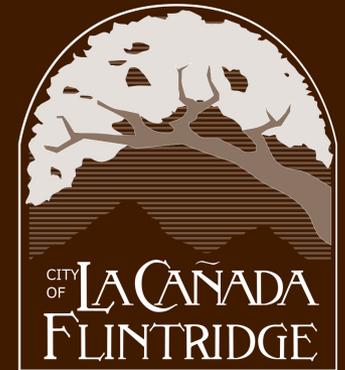


# ANNUAL BUDGET AND FINANCIAL PLAN

FISCAL YEAR 2018-19



**CITY OF LA CAÑADA FLINTRIDGE**  
**ANNUAL BUDGET & FINANCIAL PLAN**  
**FISCAL YEAR 2018-19**

**TERRY WALKER, MAYOR**

**LEONARD PIERONI, MAYOR PRO TEM**

**GREGORY C. BROWN, COUNCILMEMBER**

**JONATHAN C. CURTIS, COUNCILMEMBER**

**MICHAEL T. DAVITT, COUNCILMEMBER**

*SUBMITTED BY*

**MARK R. ALEXANDER, CITY MANAGER**

July 17, 2018

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## INTRODUCTION



**DATE:** July 17, 2018  
**TO:** Honorable Mayor & Members of the City Council  
**FROM:** Mark R. Alexander, City Manager

## BUDGET MESSAGE

I am pleased to present the Annual Budget & Financial Plan for Fiscal Year 2018-19 for the City Council's review and adoption. This Budget incorporates all of the changes, amendments, additions, and deletions to the Preliminary Budget document as presented and discussed during the City Council Budget Hearings and reflects a moderated approach toward budgeting revenues and expenditures during this initial year of the City's relocation to the new Civic Center facility. As the move is still pending, we have not yet developed historical information on the costs of new facility operations. In addition, at this time, we are only able to estimate debt service obligations/timing on the financing of the City Hall purchase/improvements pending actual issuance of the debt instrument, thus, per City Council's direction, a placeholder (\$200K "Lease Payment") has been included awaiting actual issuance of the debt obligation. In light of this, and to the extent possible, staff believes it most prudent to maintain status quo budgeting of general operations as the City embarks upon the move and begins to incur actual operations costs within the new facility.

**REVENUES** - General Fund revenues for FY 2018-19 are projected at \$14,462,400. This represents a 4.5% (or \$621,575) increase over the prior fiscal year's adopted revenues. While property tax revenue continues to break City revenue records (with an all-time high projection of \$5.02 million), we still continue to feel the loss of sales tax revenue from the absence of the Sport Chalet retail store, as sales tax is projected at \$2,728,075. This is still 3% less than FY 2015-16 when sales tax revenue peaked at \$2,813,850. Sales Tax revenue is projected to increase \$83,075 over the prior fiscal year's budget. It is anticipated that, with the opening of the new Target retail store in October, 2018, sales tax will eventually surpass previous marks. However, such increase has only been partially incorporated into the FY 2018-19 projections as the store will be open only part of the fiscal year. Other sources of revenue likely to substantially deviate from the prior fiscal year include: Lanterman Auditorium Fees (-\$13K); Public Works Permit Fees (+\$21K); Property Tax In-Leiu (+\$96,125); Interest Income (-\$9,475); and Miscellaneous Revenue (-\$16,875). All other revenues are projected to remain fairly consistent with prior fiscal years.

**PERSONNEL** - Total personnel costs for FY 2018-19 are projected at \$4,296,175 (which is \$539,425 higher than the prior year's adopted total personnel costs of \$3,756,750). Total personnel costs reflect 29% of total General Fund operating expenditures, which is significantly lower than what you would typically find in full-service cities. This Budget incorporates a few personnel additions as recommended by management, however, it does not include anticipated costs that will be incurred related to the completion of labor negotiations with the La Canada Flintridge Employees' Association. The City Council included a \$25K "placeholder" for increased costs anticipated with salary and/or benefits adjustments once negotiations conclude. While no new full-time positions are included, upon management's recommendation, the City Council has incorporated funding for three new part-time positions. Two of these positions (Senior Civil Engineer & Assistant Engineer) were formerly full-time salaried positions of the City, but were replaced with contracted engineers. Upon review of contract costs/overhead, and assessing the ongoing staffing need, it was determined that significant costs savings (\$104,125) could be realized by bringing these positions back in-house, at the part-time level. Additionally, with ever-changing regulations, laws and court decisions, the City Council agreed that a dedicated part-time Human Resources Manager is necessary to ensure that the City complies with its personnel-related obligations and day-to-day needs of employees.

**OPERATIONS** - Total General Fund operations costs are budgeted at \$14,650,375. While this is \$879,300 more than adopted budget operations for the prior fiscal year, it should be noted that the \$200K "Lease Payment" has been included for the first time to be utilized toward debt service obligations on the purchase/renovations of the new City Hall. Program expenditures that reflect significant deviations from the prior year include: Legal Services (+\$20,800); Planning (+\$370,850 - building inspection catch-up/increase/adjustment); Finance (+\$66,900 - temporary personnel carrying); Public Safety (+\$380,100 - Sheriff's rate increase & Ring.com subsidy); Recreation & Human Services (+\$35,525 - Community Group requests); Public Works (+\$27,600 - personnel); Parks & Landscape (-\$44,275 - attrition/water reduction); City Hall (-\$42,025 - departure from building); Lanterman Auditorium (-13,425 - reduced capital equipment); NPDES (-\$58,700 - reduced program); Civic Center (+\$232,600 - new costs/Lease Payment).

**CAPITAL** - This Budget incorporates planned "capital outlays" for equipment and other major purchases. Capital outlays are budgeted at \$315,975, comprised mostly of computer equipment/software (\$99,775), GIS equipment (\$29,950), and the second of two installments on the City's contribution toward the Crescenta Valley Sheriff's Station's mobile command post (\$60,000). Approximately \$1.78 million in new Capital Projects have been included in this Budget, such as: Citywide Street Repair (\$1M); Foothill/Palm Intersection Improvements (\$455K); Vineta Ave Resurface (\$100K); Chevy Chase Drainage Improvements (\$100K); Concrete Repairs (\$75K); and Guardrail Improvements (\$25K).

I am pleased to present the FY 2018-19 Annual Budget & Financial Plan for the City Council's review and adoption.

## **BUDGET PHILOSOPHY AND OPERATING GUIDELINES**

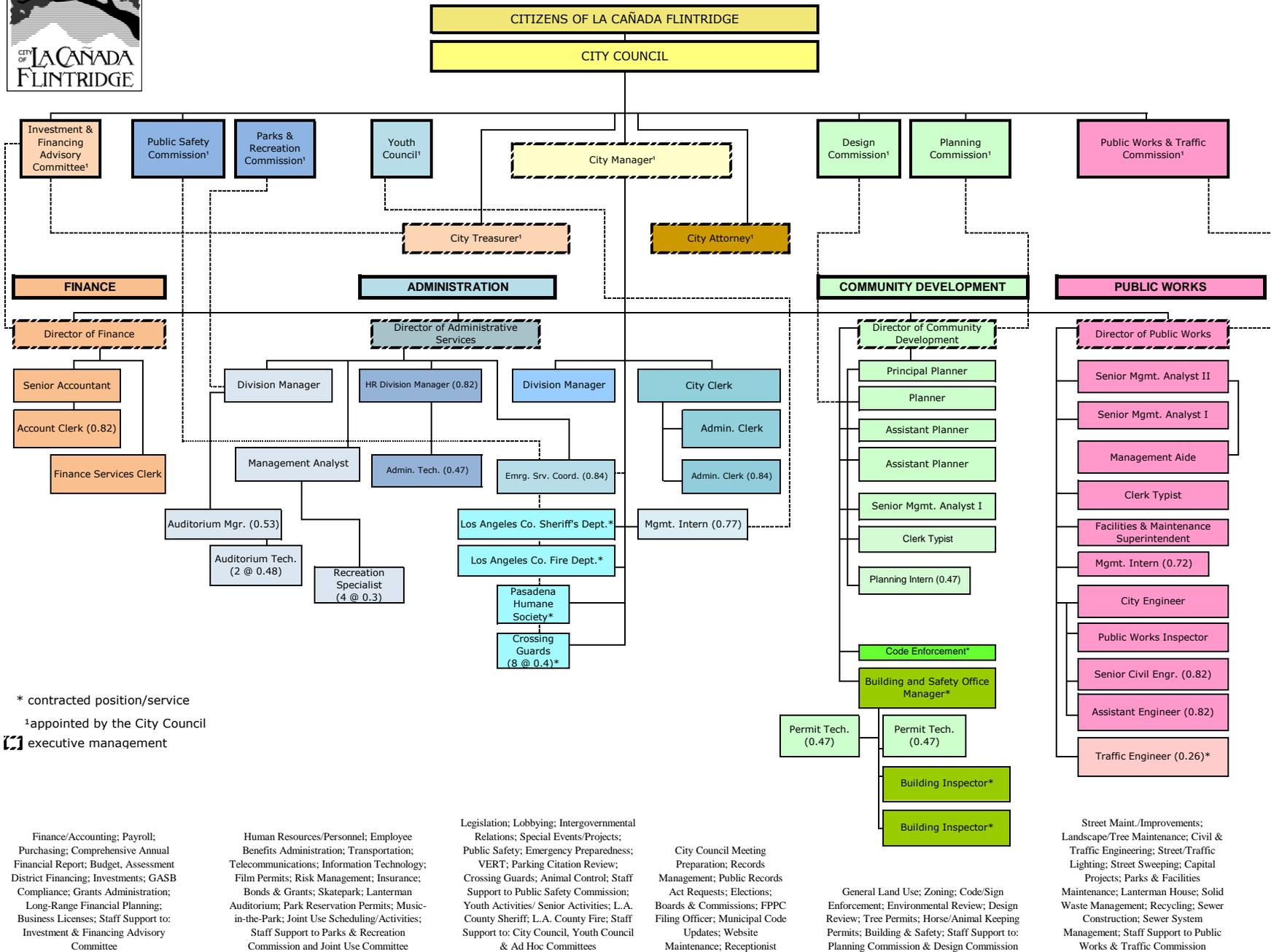
1. The City of La Cañada Flintridge Annual Budget & Financial Plan is designed to serve four major purposes:
  - to define policies in compliance with legal requirements for General Law cities in the State of California, including generally accepted financial reporting requirements, audit standards and fiscal directions of the City Council;
  - to be utilized as an operations guide for staff in the management and control of financial resources;
  - to present the City's financial plan for the ensuing fiscal year, itemizing projected revenues and estimated expenditures for the various funds;
  - to communicate and facilitate an understanding of the operations and costs of providing various City services to our residents.
2. The budget is constructed by program and reflects expenditures related to the provision of that program or service.
3. Program budgets are originated within each Department.
4. Where applicable, the Department Head assigns priorities to projects and activities in preparing program budgets.
5. Department Heads are responsible for operating within their adopted budget amounts as recommended by the City Manager and authorized by the City Council.
6. The City Council has the legal authority to amend the budget at any time during the fiscal year. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will neither have a significant policy impact, affect departmental budget amounts nor affect year-end fund balances.
7. Fund balances will be maintained at levels which will protect the City from future uncertainties.

# ORGANIZATION CHART





# ORGANIZATION CHART



\* contracted position/service  
<sup>1</sup>appointed by the City Council  
 executive management

Finance/Accounting; Payroll; Purchasing; Comprehensive Annual Financial Report; Budget, Assessment District Financing; Investments; GASB Compliance; Grants Administration; Long-Range Financial Planning; Business Licenses; Staff Support to: Investment & Financing Advisory Committee

Human Resources/Personnel; Employee Benefits Administration; Transportation; Telecommunications; Information Technology; Film Permits; Risk Management; Insurance; Bonds & Grants; Skatepark; Lanterman Auditorium; Park Reservation Permits; Music-in-the-Park; Joint Use Scheduling/Activities; Staff Support to Parks & Recreation Commission and Joint Use Committee

Legislation; Lobbying; Intergovernmental Relations; Special Events/Projects; Public Safety; Emergency Preparedness; VERT; Parking Citation Review; Crossing Guards; Animal Control; Staff Support to Public Safety Commission; Youth Activities/ Senior Activities; L.A. County Sheriff; L.A. County Fire; Staff Support to: City Council, Youth Council & Ad Hoc Committees

City Council Meeting Preparation; Records Management; Public Records Act Requests; Elections; Boards & Commissions; FPCC Filing Officer; Municipal Code Updates; Website Maintenance; Receptionist

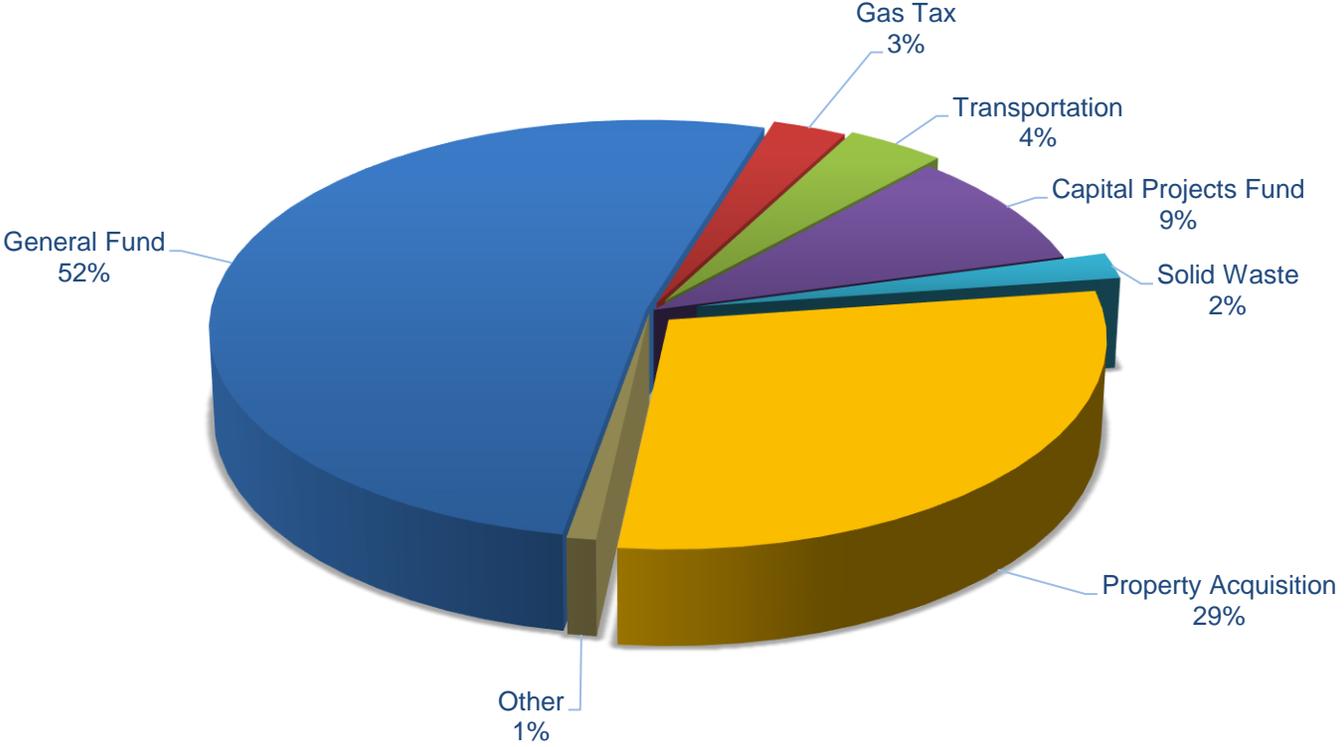
General Land Use; Zoning; Code/Sign Enforcement; Environmental Review; Design Review; Tree Permits; Horse/Animal Keeping Permits; Building & Safety; Staff Support to: Planning Commission & Design Commission

Street Maint./Improvements; Landscape/Tree Maintenance; Civil & Traffic Engineering; Street/Traffic Lighting; Street Sweeping; Capital Projects; Parks & Facilities Maintenance; Lanterman House; Solid Waste Management; Recycling; Sewer Construction; Sewer System Management; Staff Support to Public Works & Traffic Commission

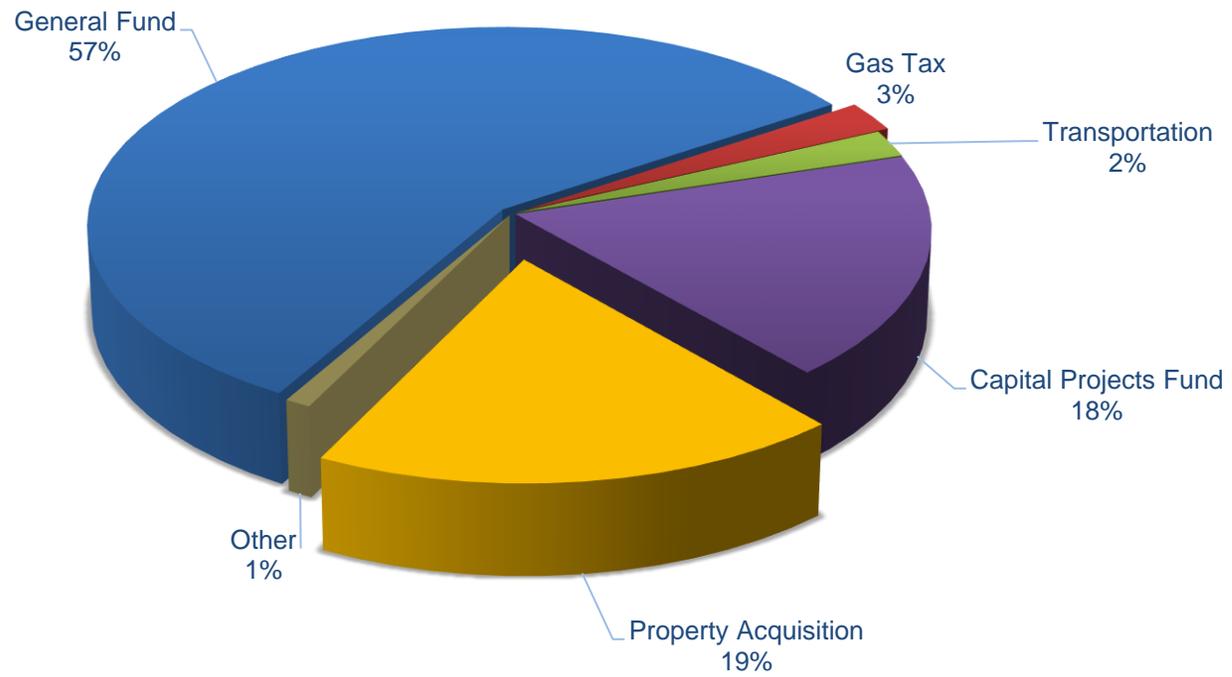
## BUDGET CHARTS



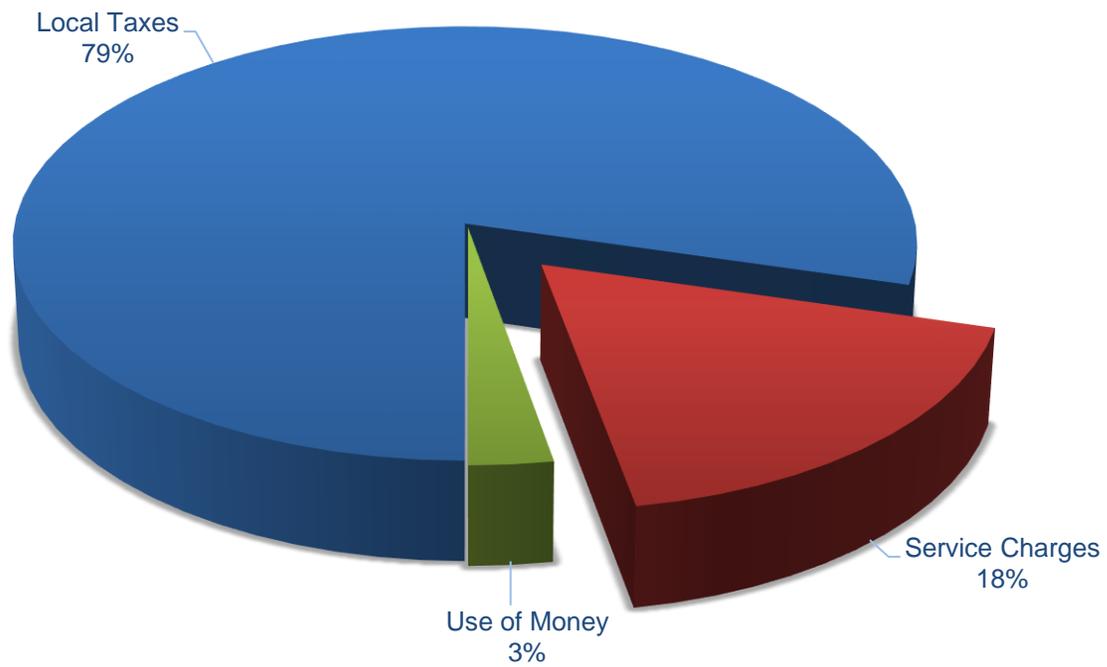
# REVENUES (By Fund)



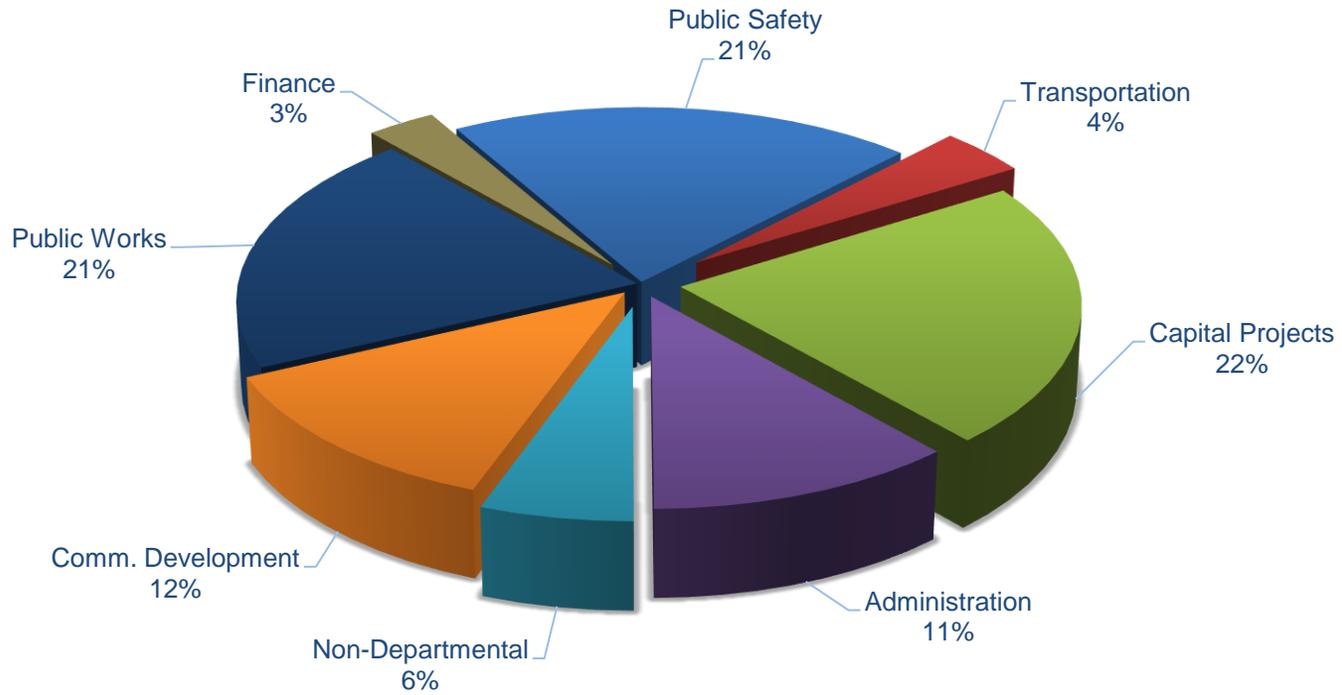
## EXPENDITURES (By Fund)



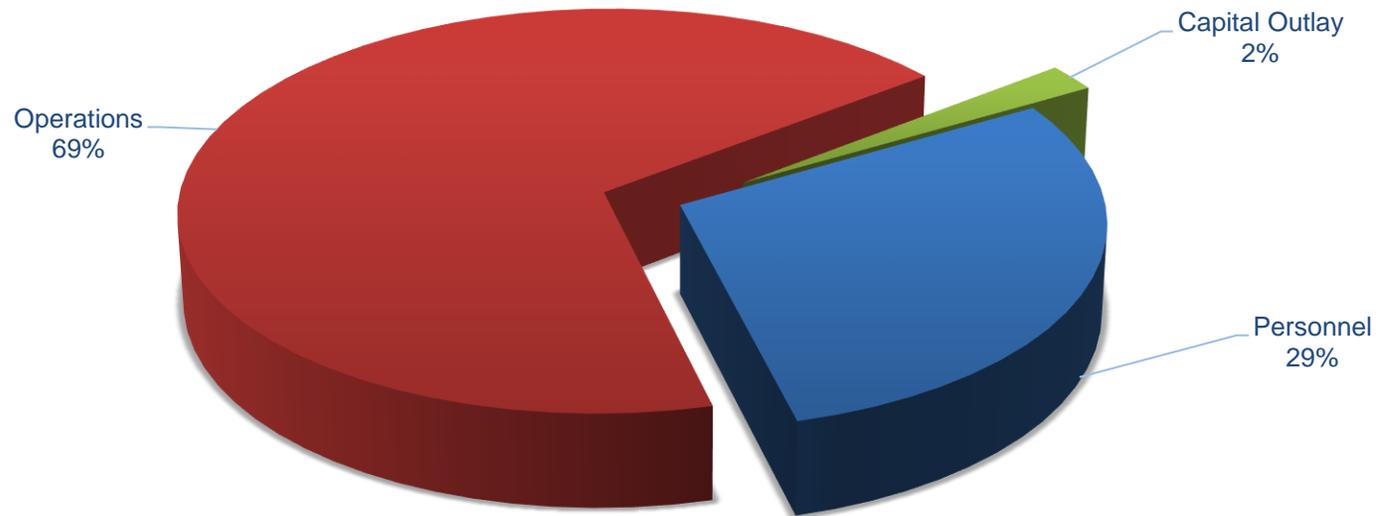
## GENERAL FUND REVENUES (By Source)



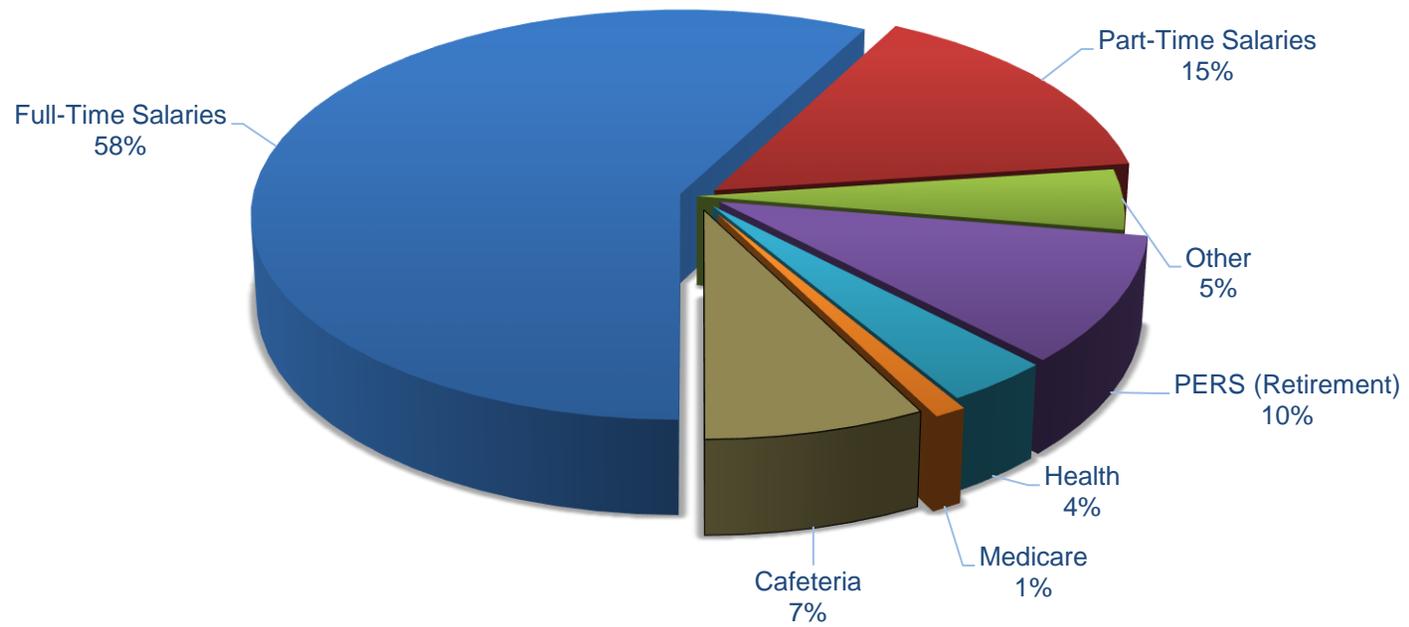
## DEPARTMENTAL EXPENDITURES (All Funds)



## GENERAL FUND EXPENDITURES (By Type)



## PERSONNEL COSTS (By Type)



**SUMMARY OF REVENUES AND EXPENDITURES (BY FUND)**



**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2018-19 ANNUAL BUDGET**  
**SUMMARY OF REVENUES (BY FUND)**

| LINE ITEM DESCRIPTION                          | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION |
|--|-------------------|-----------------------|---------------------|--------------------|---------------------|-------------------|
| <i>General Fund</i>                            |                   |                       |                     |                    |                     |                   |
| General Fund Revenues                          | 13,945,600        | 13,840,825            | 14,302,925          | 14,462,400         |                     |                   |
| Reimbursements                                 | 326,600           | 361,575               | 341,725             | 352,125            |                     |                   |
| Reserves/Transfers                             | (1,175,500)       | (425,350)             | (430,350)           | (164,150)          |                     |                   |
| <b>Total Gen. Fund Revs. &amp; Allocations</b> | <b>13,096,700</b> | <b>13,777,050</b>     | <b>14,214,300</b>   | <b>14,650,375</b>  |                     |                   |
| <i>Special Funds</i>                           |                   |                       |                     |                    |                     |                   |
| Traffic Safety Fund                            | 43,525            | 88,200                | 63,475              | 66,650             |                     |                   |
| State Gas Tax                                  | 395,475           | 567,100               | 575,350             | 794,350            |                     |                   |
| Bonds & Grants                                 | 342,300           | 78,150                | 78,150              | 33,150             |                     |                   |
| Transportation Dev. Act                        | 13,100            | 13,650                | 13,100              | 13,650             |                     |                   |
| Community Dev. Block Grant                     | 61,450            | 58,225                | 75,825              | 59,500             |                     |                   |
| Sanitation                                     | 5,500             | 5,500                 | 5,500               | 5,500              |                     |                   |
| Sewer Improvement Fund 98-1                    | 0                 | 0                     | 0                   | 0                  |                     |                   |
| Sewer Redemption Fund 98-1                     | 576,950           | 566,375               | 566,300             | 27,350             |                     |                   |
| Sewer Debt Service Fund 98-1                   | 15,875            | 16,000                | 19,275              | 17,000             |                     |                   |
| Sewer Improvement Fund 02-1                    | 0                 | 0                     | 0                   | 0                  |                     |                   |
| Sewer Redemption Fund 02-1                     | 1,005,225         | 984,250               | 1,006,550           | 1,009,300          |                     |                   |
| Sewer Debt Service Fund 02-1                   | 64,400            | 60,125                | 74,200              | 70,000             |                     |                   |
| Measure M                                      | 0                 | 200,500               | 204,600             | 283,350            |                     |                   |
| Measure R                                      | 243,700           | 233,975               | 248,900             | 248,700            |                     |                   |
| Proposition C                                  | 318,350           | 320,475               | 313,825             | 320,500            |                     |                   |
| Proposition A                                  | 381,550           | 371,075               | 393,000             | 388,500            |                     |                   |
| Capital Projects                               | 790,775           | 904,975               | 305,375             | 2,583,325          |                     |                   |
| Solid Waste                                    | 504,575           | 486,250               | 501,875             | 490,950            |                     |                   |
| SLESF State Grant                              | 130,800           | 118,550               | 141,475             | 136,850            |                     |                   |
| A.Q.M.D. Trust                                 | 29,650            | 27,625                | 29,975              | 29,975             |                     |                   |
| Property Acquisition                           | 0                 | 0                     | 0                   | 8,000,000          |                     |                   |
| Sewer Improvement Fund 04-1                    | 261,525           | 256,250               | 258,450             | 258,450            |                     |                   |
| Sewer Redemption Fund 04-1                     | 1,855,950         | 1,847,225             | 1,894,350           | 1,899,925          |                     |                   |
| Sewer Debt Service Fund 04-1                   | 100,150           | 99,025                | 105,625             | 105,850            |                     |                   |
| <b>Total Special Fund Revenues</b>             | <b>7,140,825</b>  | <b>7,303,500</b>      | <b>6,875,175</b>    | <b>16,842,825</b>  |                     |                   |
| <b>Total of All Revenues &amp; Allocations</b> | <b>20,237,525</b> | <b>21,080,550</b>     | <b>21,089,475</b>   | <b>31,493,200</b>  |                     |                   |

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2018-19 ANNUAL BUDGET**  
**SUMMARY OF EXPENDITURES (BY FUND)**

| LINE ITEM DESCRIPTION                   | 2016-17<br>ACTUAL | 2016-17<br>BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION |
|---|-------------------|-------------------|---------------------|--------------------|---------------------|-------------------|
| <i>General Fund Expenditures</i>        | 12,244,150        | 13,771,075        | 12,498,250          | 14,650,375         |                     |                   |
| <i>Special Fund Expenditures</i>        |                   |                   |                     |                    |                     |                   |
| Traffic Safety Fund                     | 0                 | 0                 | 0                   | 0                  |                     |                   |
| State Gas Tax                           | 549,575           | 611,600           | 576,900             | 615,700            |                     |                   |
| Bonds & Grants                          | 376,650           | 83,150            | 83,150              | 33,150             |                     |                   |
| Transportation Dev. Act                 | 13,100            | 13,650            | 13,100              | 13,650             |                     |                   |
| Community Dev. Block Grant              | 61,450            | 58,225            | 60,825              | 59,625             |                     |                   |
| Sanitation                              | 5,500             | 5,500             | 5,500               | 5,500              |                     |                   |
| Sewer Improvement Fund 98-1             | 0                 | 0                 | 0                   | 0                  |                     |                   |
| Sewer Redemption Fund 98-1              | 11,650            | 13,000            | 11,550              | 11,750             |                     |                   |
| Sewer Debt Service Fund 98-1            | 441,850           | 434,375           | 434,375             | 434,375            |                     |                   |
| Sewer Improvement Fund 02-1             | 0                 | 0                 | 0                   | 0                  |                     |                   |
| Sewer Redemption Fund 02-1              | 15,250            | 16,500            | 15,150              | 15,200             |                     |                   |
| Sewer Debt Service Fund 02-1            | 888,375           | 888,375           | 888,375             | 888,375            |                     |                   |
| Measure M                               | 0                 | 0                 | 0                   | 0                  |                     |                   |
| Measure R                               | 0                 | 80,000            | 0                   | 80,000             |                     |                   |
| Proposition C                           | 272,250           | 122,825           | 141,225             | 142,475            |                     |                   |
| Proposition A                           | 338,225           | 319,550           | 271,975             | 336,150            |                     |                   |
| Capital Projects                        | 2,220,575         | 3,652,575         | 2,070,325           | 4,691,650          |                     |                   |
| Solid Waste                             | 50,000            | 95,725            | 44,175              | 95,675             |                     |                   |
| SLESF State Grant                       | 177,825           | 186,350           | 186,350             | 194,725            |                     |                   |
| A.Q.M.D. Trust                          | 38,775            | 14,025            | 1,500               | 33,150             |                     |                   |
| Property Acquisition                    | 5,751,275         | 1,493,200         | 620,500             | 4,822,500          |                     |                   |
| Sewer Improvement Fund 04-1             | 161,350           | 192,050           | 194,050             | 194,050            |                     |                   |
| Sewer Redemption Fund 04-1              | 17,025            | 19,175            | 16,925              | 14,725             |                     |                   |
| Sewer Debt Service Fund 04-1            | 1,699,450         | 1,699,475         | 1,699,525           | 1,699,525          |                     |                   |
| <b>Total -Special Fund Expenditures</b> | <b>13,090,150</b> | <b>9,999,325</b>  | <b>7,335,475</b>    | <b>14,381,950</b>  |                     |                   |
| <b>TOTAL OF ALL EXPENDITURES</b>        | <b>25,334,300</b> | <b>23,770,400</b> | <b>19,833,725</b>   | <b>29,032,325</b>  |                     |                   |

**SUMMARY OF EXPENDITURES BY PROGRAM (ALL FUNDS)**



**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

**SUMMARY OF EXPENDITURES BY PROGRAM**

Page 1 of 2

| <b>PROGRAM</b>                 | <b>Salaries/<br/>Benefits</b> | <b>Operations</b>   | <b>Capital</b>   | <b>Total</b>        | <b>NOTES/DESCRIPTION</b> |
|--------------------------------|-------------------------------|---------------------|------------------|---------------------|--------------------------|
| <i>General Fund Programs</i>   |                               |                     |                  |                     |                          |
| City Council                   | 68,225                        | 164,975             | 0                | 233,200             |                          |
| Legal Services                 | 0                             | 364,275             | 0                | 364,275             |                          |
| City Manager                   | 482,675                       | 78,100              | 0                | 560,775             |                          |
| City Clerk                     | 274,425                       | 35,600              | 0                | 310,025             |                          |
| Planning/Building & Safety     | 921,800                       | 1,638,500           | 500              | 2,560,800           |                          |
| Non-Departmental               | 271,825                       | 768,925             | 146,725          | 1,187,475           |                          |
| Elections                      | 0                             | 0                   | 0                | 0                   |                          |
| Finance                        | 438,575                       | 209,575             | 0                | 648,150             |                          |
| Public Safety                  | 166,575                       | 3,894,775           | 60,000           | 4,121,350           |                          |
| Recreation & Human Services    | 327,250                       | 399,025             | 15,150           | 741,425             |                          |
| Public Works                   | 805,700                       | 937,450             | 17,500           | 1,760,650           |                          |
| Parks & Landscape              | 413,400                       | 814,350             | 0                | 1,227,750           |                          |
| City Hall                      | 0                             | 57,300              | 0                | 57,300              |                          |
| Lanterman House                | 0                             | 144,175             | 9,500            | 153,675             |                          |
| Lanterman Auditorium           | 104,500                       | 42,200              | 21,000           | 167,700             |                          |
| Storm Water Mgmt. (NPDES)      | 21,225                        | 196,050             | 0                | 217,275             |                          |
| Accessibility Improvements     | 0                             | 8,800               | 32,000           | 40,800              |                          |
| Civic Center                   | 0                             | 284,150             | 13,600           | 297,750             |                          |
| <b>Sub-Total: General Fund</b> | <b>\$4,296,175</b>            | <b>\$10,038,225</b> | <b>\$315,975</b> | <b>\$14,650,375</b> |                          |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

**SUMMARY OF EXPENDITURES BY PROGRAM**

Page 2 of 2

| PROGRAM                      | Salaries/<br>Benefits | Operations          | Capital            | Total               | NOTES/DESCRIPTION |
|------------------------------|-----------------------|---------------------|--------------------|---------------------|-------------------|
| <i>Special Funds</i>         |                       |                     |                    |                     |                   |
| Traffic Safety               | 0                     | 0                   | 0                  | 0                   |                   |
| State Gas Tax                | 0                     | 615,700             | 0                  | 615,700             |                   |
| Bonds & Grants               | 0                     | 33,150              | 0                  | 33,150              |                   |
| Transportation Dev. Act      | 0                     | 0                   | 13,650             | 13,650              |                   |
| Community Dev. Block Grant   | 0                     | 59,625              | 0                  | 59,625              |                   |
| Sanitation                   | 0                     | 5,500               | 0                  | 5,500               |                   |
| Sewer Improvement Fund 98-1  | 0                     | 0                   | 0                  | 0                   |                   |
| Sewer Redemption Fund 98-1   | 0                     | 11,750              | 0                  | 11,750              |                   |
| Sewer Debt Service Fund 98-1 | 0                     | 434,375             | 0                  | 434,375             |                   |
| Sewer Improvement Fund 02-1  | 0                     | 0                   | 0                  | 0                   |                   |
| Sewer Redemption Fund 02-1   | 0                     | 15,200              | 0                  | 15,200              |                   |
| Sewer Debt Service Fund 02-1 | 0                     | 888,375             | 0                  | 888,375             |                   |
| Transportation Measure M     | 0                     | 0                   | 0                  | 0                   |                   |
| Transportation Measure R     | 0                     | 80,000              | 0                  | 80,000              |                   |
| Transportation Prop. C       | 0                     | 142,475             | 0                  | 142,475             |                   |
| Transportation Prop. A       | 0                     | 331,150             | 5,000              | 336,150             |                   |
| Capital Projects             | 0                     | 0                   | 4,691,650          | 4,691,650           |                   |
| Solid Waste                  | 0                     | 95,675              | 0                  | 95,675              |                   |
| SLESF State Grant            | 0                     | 194,725             | 0                  | 194,725             |                   |
| A.Q.M.D. Trust               | 0                     | 3,750               | 29,400             | 33,150              |                   |
| Property Acquisition Fund    | 0                     | 346,450             | 4,476,050          | 4,822,500           |                   |
| Sewer Improvement Fund 04-1  | 0                     | 194,050             | 0                  | 194,050             |                   |
| Sewer Redemption Fund 04-1   | 0                     | 14,725              | 0                  | 14,725              |                   |
| Sewer Debt Service Fund 04-1 | 0                     | 1,699,525           | 0                  | 1,699,525           |                   |
| Sub-Total: Special Funds     | \$0                   | \$5,166,200         | \$9,215,750        | \$14,381,950        |                   |
| <b>TOTAL</b>                 | <b>\$4,296,175</b>    | <b>\$15,204,425</b> | <b>\$9,531,725</b> | <b>\$29,032,325</b> |                   |

## **BUDGET OVERVIEW**



**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2018-19 ANNUAL BUDGET**  
**OPERATING BUDGET OVERVIEW (w/General Fund only operating transfers)**

| PROGRAM      |                                | REQUESTED REVENUES | REQUESTED EXPEND. | OPERATING TRANS. OUT | OPERATING TRANS. IN | FROM RESERVES | DEBT SRV. ADJUST. | BALANCE          |
|--------------|--------------------------------|--------------------|-------------------|----------------------|---------------------|---------------|-------------------|------------------|
| 01           | General Fund                   | 14,462,400         | 14,650,375        | 164,150              | 352,125             | 0             | 0                 | 0                |
| 02           | Traffic Safety                 | 66,650             | 0                 | 66,650               | 0                   | 0             | 0                 | 0                |
| 03           | State Gas Tax                  | 794,350            | 615,700           | 114,325              | 164,300             | 0             | 0                 | 228,625          |
| 04           | Bonds & Grants                 | 33,150             | 33,150            | 0                    | 0                   | 0             | 0                 | 0                |
| 05           | Transportation Dev. Act        | 13,650             | 13,650            | 0                    | 0                   | 0             | 0                 | 0                |
| 11           | Community Dev. Block Grant     | 59,500             | 59,625            | 0                    | 0                   | 0             | 0                 | (125)            |
| 20           | Sanitation                     | 5,500              | 5,500             | 0                    | 0                   | 0             | 0                 | 0                |
| 21           | Sewer Improvement Fund 98-1    | 0                  | 0                 | 0                    | 0                   | 0             | 0                 | 0                |
| 22           | Sewer Redemption Fund 98-1     | 27,350             | 11,750            | 14,150               | 0                   | 0             | 0                 | 1,450            |
| 23           | Sewer Debt Service Fund 98-1   | 17,000             | 434,375           | 0                    | 0                   | 0             | 0                 | (417,375)        |
| 24           | Sewer Improvement Fund 02-1    | 0                  | 0                 | 0                    | 0                   | 0             | 0                 | 0                |
| 25           | Sewer Redemption Fund 02-1     | 1,009,300          | 15,200            | 20,900               | 0                   | 0             | 0                 | 973,200          |
| 26           | Sewer Debt Service Fund 02-1   | 70,000             | 888,375           | 0                    | 0                   | 0             | 0                 | (818,375)        |
| 27           | Measure M (Transportation)     | 283,350            | 282,850           | 0                    | 0                   | 0             | 0                 | 500              |
| 28           | Measure R (Transportation)     | 248,700            | 80,000            | 0                    | 0                   | 0             | 0                 | 168,700          |
| 29           | Proposition C (Transportation) | 320,500            | 142,475           | 0                    | 0                   | 0             | 0                 | 178,025          |
| 30           | Proposition A (Transportation) | 388,500            | 336,150           | 29,450               | 0                   | 0             | 0                 | 22,900           |
| 31           | Capital Projects Fund          | 2,583,325          | 4,691,650         | 0                    | 54,150              | 0             | 0                 | (2,054,175)      |
| 32           | Solid Waste                    | 490,950            | 95,675            | 197,875              | 0                   | 0             | 0                 | 197,400          |
| 35           | SLESF State Grant              | 136,850            | 194,725           | 0                    | 34,950              | 0             | 0                 | (22,925)         |
| 37           | AQMD Trust                     | 29,975             | 33,150            | 0                    | 0                   | 0             | 0                 | (3,175)          |
| 38           | Property Acquisition           | 8,000,000          | 4,822,500         | 0                    | 0                   | 0             | 0                 | 3,177,500        |
| 41           | Sewer Improvement Fund 04-1    | 258,450            | 194,050           | 0                    | 0                   | 0             | 0                 | 64,400           |
| 42           | Sewer Redemption Fund 04-1     | 1,899,925          | 14,725            | 23,100               | 0                   | 0             | 0                 | 1,862,100        |
| 43           | Sewer Debt Service Fund 04-1   | 105,850            | 1,699,525         | 0                    | 0                   | 0             | 0                 | (1,593,675)      |
|              | Sub-total - Special Funds      | 16,842,825         | 14,664,800        | 466,450              | 253,400             | 0             | 0                 | 1,964,975        |
| <b>TOTAL</b> |                                | <b>31,305,225</b>  | <b>29,315,175</b> | <b>630,600</b>       | <b>605,525</b>      | <b>0</b>      | <b>0</b>          | <b>1,964,975</b> |

## PROGRAM EXPENDITURES AT-A-GLANCE



**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2018-19 ANNUAL BUDGET**  
**PROGRAM EXPENDITURES AT-A-GLANCE (Page 1 of 2)**

| <b>PROGRAM</b>                  | <b>2016-17<br/>ACTUAL</b> | <b>2017-18<br/>ADJ BUDGET</b> | <b>2017-18<br/>ESTIMATE</b> | <b>2018-19<br/>ADOPTED</b> | <b>2018-19<br/>MID-YEAR</b> | <b>NOTES/DESCRIPTION</b> |
|---------------------------------|---------------------------|-------------------------------|-----------------------------|----------------------------|-----------------------------|--------------------------|
| <i>General Fund Programs</i>    |                           |                               |                             |                            |                             |                          |
| 01 City Council                 | 195,000                   | 231,525                       | 197,575                     | 233,200                    |                             |                          |
| 02 Legal Services               | 332,450                   | 343,475                       | 348,100                     | 364,275                    |                             |                          |
| 03 City Manager                 | 531,425                   | 557,975                       | 541,175                     | 560,775                    |                             |                          |
| 04 City Clerk                   | 288,700                   | 299,900                       | 278,975                     | 310,025                    |                             |                          |
| 05 Planning/Building & Safety   | 2,534,175                 | 2,331,950                     | 2,190,300                   | 2,560,800                  |                             |                          |
| 06 Non-Departmental             | 472,100                   | 1,169,275                     | 1,012,000                   | 1,187,475                  |                             |                          |
| 08 Elections                    | 33,025                    | 0                             | 5,375                       | 0                          |                             |                          |
| 10 Finance                      | 614,925                   | 581,250                       | 535,850                     | 648,150                    |                             |                          |
| 21 Public Safety                | 3,239,500                 | 3,741,250                     | 3,264,100                   | 4,121,350                  |                             |                          |
| 31 Recreation & Human Services  | 669,250                   | 705,900                       | 726,800                     | 741,425                    |                             |                          |
| 42 Public Works                 | 1,610,300                 | 1,733,050                     | 1,636,650                   | 1,760,650                  |                             |                          |
| 45 Parks & Landscape            | 1,169,725                 | 1,272,025                     | 1,205,925                   | 1,227,750                  |                             |                          |
| 48 City Hall                    | 80,625                    | 99,325                        | 91,975                      | 57,300                     |                             |                          |
| 49 Lanterman House              | 122,900                   | 143,625                       | 138,625                     | 153,675                    |                             |                          |
| 50 Lanterman Auditorium         | 174,675                   | 181,125                       | 144,825                     | 167,700                    |                             |                          |
| 53 Storm Water Mgmt. (NPDES)    | 133,800                   | 275,975                       | 108,675                     | 217,275                    |                             |                          |
| 54 Accessibility Improvements   | 18,025                    | 38,300                        | 27,325                      | 40,800                     |                             |                          |
| 55 Civic Center                 | 23,550                    | 65,150                        | 44,000                      | 297,750                    |                             |                          |
| <b>Sub-total - General Fund</b> | <b>12,244,150</b>         | <b>13,771,075</b>             | <b>12,498,250</b>           | <b>14,650,375</b>          |                             |                          |

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2018-19 ANNUAL BUDGET**  
**PROGRAM EXPENDITURES AT-A-GLANCE (Page 2 of 2)**

| <b>PROGRAM</b>                  | <b>2016-17<br/>ACTUAL</b> | <b>2017-18<br/>ADJ BUDGET</b> | <b>2017-18<br/>ESTIMATE</b> | <b>2018-19<br/>ADOPTED</b> | <b>2018-19<br/>MID-YEAR</b> | <b>NOTES/DESCRIPTION</b> |
|---------------------------------|---------------------------|-------------------------------|-----------------------------|----------------------------|-----------------------------|--------------------------|
| <i>Special Funds</i>            |                           |                               |                             |                            |                             |                          |
| 02 Traffic Safety               | 0                         | 0                             | 0                           | 0                          |                             |                          |
| 03 State Gas Tax                | 549,575                   | 611,600                       | 576,900                     | 615,700                    |                             |                          |
| 04 Bonds & Grants               | 376,650                   | 83,150                        | 83,150                      | 33,150                     |                             |                          |
| 05 Transportation Dev. Act      | 13,100                    | 13,650                        | 13,100                      | 13,650                     |                             |                          |
| 11 Community Dev. Block Grant   | 61,450                    | 58,225                        | 60,825                      | 59,625                     |                             |                          |
| 20 Sanitation                   | 5,500                     | 5,500                         | 5,500                       | 5,500                      |                             |                          |
| 21 Sewer Improvement Fund 98-1  | 0                         | 0                             | 0                           | 0                          |                             |                          |
| 22 Sewer Redemption Fund 98-1   | 11,650                    | 13,000                        | 11,550                      | 11,750                     |                             |                          |
| 23 Sewer Debt Service Fund 98-1 | 441,850                   | 434,375                       | 434,375                     | 434,375                    |                             |                          |
| 24 Sewer Improvement Fund 02-1  | 0                         | 0                             | 0                           | 0                          |                             |                          |
| 25 Sewer Redemption Fund 02-1   | 15,250                    | 16,500                        | 15,150                      | 15,200                     |                             |                          |
| 26 Sewer Debt Service Fund 02-1 | 888,375                   | 888,375                       | 888,375                     | 888,375                    |                             |                          |
| 28 Transportation Measure R     | 0                         | 80,000                        | 0                           | 80,000                     |                             |                          |
| 29 Transportation Prop. C       | 272,250                   | 122,825                       | 141,225                     | 142,475                    |                             |                          |
| 30 Transportation Prop. A       | 338,225                   | 319,550                       | 271,975                     | 336,150                    |                             |                          |
| 31 Capital Projects Fund        | 2,220,575                 | 3,652,575                     | 2,070,325                   | 4,691,650                  |                             |                          |
| 32 Solid Waste                  | 50,000                    | 95,725                        | 44,175                      | 95,675                     |                             |                          |
| 35 SLESF State Grant            | 177,825                   | 186,350                       | 186,350                     | 194,725                    |                             |                          |
| 37 AQMD Trust                   | 38,775                    | 14,025                        | 1,500                       | 33,150                     |                             |                          |
| 38 Property Acquisition         | 5,751,275                 | 1,493,200                     | 620,500                     | 4,822,500                  |                             |                          |
| 41 Sewer Improvement Fund 04-1  | 161,350                   | 192,050                       | 194,050                     | 194,050                    |                             |                          |
| 42 Sewer Redemption Fund 04-1   | 17,025                    | 19,175                        | 16,925                      | 14,725                     |                             |                          |
| 43 Sewer Debt Service Fund 04-1 | 1,699,450                 | 1,699,475                     | 1,699,525                   | 1,699,525                  |                             |                          |
| Sub-total - Special Funds       | 13,090,150                | 9,999,325                     | 7,335,475                   | 14,381,950                 |                             |                          |
| <b>TOTAL</b>                    | <b>25,334,300</b>         | <b>23,770,400</b>             | <b>19,833,725</b>           | <b>29,032,325</b>          |                             |                          |

## GENERAL FUND REVENUES



**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

**FUND - 1**

**GENERAL FUND REVENUES**

Page 1 of 2

| ACCT.<br>NO.                         | LINE ITEM DESCRIPTION               | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION         |
|--------------------------------------|-------------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|---------------------------|
| <i>LOCAL TAXES</i>                   |                                     |                   |                       |                     |                    |                     |                           |
| 1- 00- 4110                          | Sales Tax                           | 2,759,600         | 2,645,000             | 2,668,000           | 2,728,075          |                     |                           |
| 1- 00- 4120                          | Franchise Fees                      | 603,950           | 640,950               | 642,100             | 642,100            |                     |                           |
| 1- 00- 4130                          | Real Property Transfer              | 315,225           | 283,925               | 255,000             | 285,800            |                     |                           |
| 1- 00- 4140                          | Property Tax                        | 4,920,150         | 4,590,000             | 4,890,300           | 5,025,500          |                     | Sanitation Fund (\$5,500) |
| 1- 00- 4141                          | Property Tax (In-Lieu)              | 2,365,425         | 2,365,025             | 2,398,700           | 2,461,150          |                     |                           |
| 1- 00- 4150                          | Business License Fees               | 200,250           | 201,425               | 208,000             | 205,000            |                     |                           |
|                                      | Subtotal                            | 11,164,600        | 10,726,325            | 11,062,100          | 11,347,625         |                     |                           |
| <i>FINES, FORFEITURES, PENALTIES</i> |                                     |                   |                       |                     |                    |                     |                           |
| 1- 00- 4210                          | Municipal Code Fines                | 12,450            | 22,400                | 16,300              | 18,000             |                     |                           |
| 1- 00- 4211                          | Tree Ordinance                      | 19,975            | 22,000                | 20,000              | 20,000             |                     |                           |
| 1- 00- 4220                          | Parking Fines                       | 25,800            | 20,600                | 18,000              | 26,500             |                     |                           |
|                                      | Subtotal                            | 58,225            | 65,000                | 54,300              | 64,500             |                     |                           |
| <i>REVENUE FROM OTHER AGENCIES</i>   |                                     |                   |                       |                     |                    |                     |                           |
| 1- 00- 4330                          | Vehicle License Fees                | 9,200             | 9,300                 | 10,800              | 10,000             |                     |                           |
| 1- 00- 4390                          | S.T.A.R. Reimbursement              | 16,475            | 0                     | 0                   | 0                  |                     |                           |
| 1- 00- 4413                          | Administrative Penalties            | 15,975            | 11,875                | 11,875              | 11,875             |                     |                           |
|                                      | Subtotal                            | 41,650            | 21,175                | 22,675              | 21,875             |                     |                           |
| <i>CURRENT SERVICE CHARGES</i>       |                                     |                   |                       |                     |                    |                     |                           |
| 1- 00- 4510                          | Film Permit Fees                    | 18,400            | 22,500                | 18,000              | 20,000             |                     |                           |
| 1- 00- 4530                          | Zoning Fees                         | 270,175           | 299,625               | 290,800             | 300,000            |                     |                           |
| 1- 00- 4540                          | Environmental Assessment            | 29,750            | 33,000                | 51,675              | 42,000             |                     |                           |
| 1- 00- 4546                          | Use of Fields                       | 4,225             | 4,100                 | 2,850               | 4,100              |                     |                           |
| 1- 00- 4547                          | Lanterman Auditorium Fees           | 172,400           | 168,000               | 138,500             | 155,000            |                     |                           |
| 1- 00- 4550                          | Service Charges                     | 475               | 650                   | 650                 | 650                |                     |                           |
| 1- 00- 4551                          | Tobacco License Fees                | 75                | 75                    | 100                 | 75                 |                     |                           |
| 1- 00- 4553                          | General Plan Maintenance Fee        | 38,500            | 36,800                | 36,800              | 36,800             |                     |                           |
| 1- 00- 4554                          | Disability Access & Educ. State Fee | 1,175             | 1,250                 | 1,250               | 1,250              |                     |                           |
| 1- 00- 4556                          | Contractor Permit Decal Fee         | 12,150            | 17,500                | 18,800              | 18,000             |                     |                           |
| 1- 00- 4557                          | Construction Placard Fee            | 7,325             | 6,200                 | 6,700               | 7,000              |                     |                           |
| 1- 00- 4558                          | Charging Station Fees               | 2,175             | 1,500                 | 2,000               | 2,000              |                     |                           |
| 1- 00- 4560                          | Bldg. Permits/Plan Check Fees       | 2,042,275         | 1,843,800             | 1,843,800           | 1,843,800          |                     |                           |
| 1- 00- 4570                          | Specific Plan Fees                  | 3,200             | 1,250                 | 18,600              | 5,000              |                     |                           |
| 1- 00- 4575                          | Public Works Permits Fees           | 74,575            | 64,000                | 82,700              | 85,000             |                     |                           |
| 1- 00- 4580                          | Industrial Waste Permit Fees        | 12,425            | 13,300                | 13,300              | 13,300             |                     |                           |
|                                      | Subtotal                            | 2,689,300         | 2,513,550             | 2,526,525           | 2,533,975          |                     |                           |

| ACCT. NO.                        | LINE ITEM DESCRIPTION                    | 2016-17 ACTUAL     | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE  | 2018-19 ADOPTED   | 2018-19 MID-YEAR | NOTES/DESCRIPTION  |
|----------------------------------|--|--------------------|--------------------|-------------------|-------------------|------------------|--|
| <i>USE OF MONEY AND PROPERTY</i> |  |                    |                    |                   |                   |                  |  |
| 1- 00- 4610                      | Interest Income                          | 312,200            | 319,475            | 308,700           | 310,000           |                  |  |
| 1- 00- 4630                      | Gain/Loss on Investment (FMV)            | (418,925)          | 0                  | 0                 | 0                 |                  |  |
| 1- 00- 4640                      | Montessori Rental Income                 | 29,975             | 83,650             | 83,650            | 86,150            |                  |  |
|                                  | <b>Subtotal</b>                          | <b>(76,750)</b>    | <b>403,125</b>     | <b>392,350</b>    | <b>396,150</b>    |                  |  |
| <i>OTHER REVENUE</i>             |  |                    |                    |                   |                   |                  |  |
| 1- 00- 4710                      | Miscellaneous Revenue                    | 57,350             | 80,000             | 205,000           | 63,125            |                  | Includes AVCJPA .5% (\$14,475); LCUSD Netting (\$3,650)<br>David Spence Memorial Fund (\$875); Trails Council (\$625);<br>Sports Coalition (\$1,150) |
| 1- 00- 4711                      | Donations                                | 0                  | 2,625              | 1,500             | 2,650             |                  |  |
| 1- 00- 4712                      | Public Works Reimbursements              | 2,425              | 10,000             | 18,200            | 13,500            |                  |  |
| 1- 00- 4716                      | Lighting Reimbursement                   | 3,225              | 13,025             | 14,275            | 13,000            |                  |  |
| 1- 00- 4730                      | Parking Lot Lease                        | 3,475              | 3,475              | 3,475             | 3,475             |                  |  |
| 1- 00- 4731                      | Cerro Negro Lease                        | 2,100              | 2,525              | 2,525             | 2,525             |                  |  |
|                                  | <b>Subtotal</b>                          | <b>68,575</b>      | <b>111,650</b>     | <b>244,975</b>    | <b>98,275</b>     |                  |  |
| <b>TOTAL: REVENUES</b>           |  | <b>13,945,600</b>  | <b>13,840,825</b>  | <b>14,302,925</b> | <b>14,462,400</b> |                  |  |
| <i>REIMBURSEMENTS</i>            |  |                    |                    |                   |                   |                  |  |
|                                  | Traffic Safety Fund (2)                  | 47,800             | 88,200             | 63,475            | 66,650            |                  | Reimburse law enforcement costs  |
|                                  | Sewer Redemption Fund 98-1 (22)          | 14,350             | 12,975             | 14,350            | 14,150            |                  | District 1 staff costs reimbursement   |
|                                  | Sewer Redemption Fund 02-1 (25)          | 20,875             | 19,625             | 20,975            | 20,900            |                  | District 2 staff costs reimbursement   |
|                                  | Proposition A Fund (30)                  | 26,550             | 24,150             | 24,150            | 29,450            |                  | Salary reimbursement   |
|                                  | Solid Waste Fund (32)                    | 196,150            | 197,875            | 197,875           | 197,875           |                  | Salary reimbursement   |
|                                  | Sewer Redemption Fund 04-1 (42)          | 20,875             | 18,750             | 20,900            | 23,100            |                  | District 3 staff costs reimbursement   |
|                                  | <b>Subtotal</b>                          | <b>326,600</b>     | <b>361,575</b>     | <b>341,725</b>    | <b>352,125</b>    |                  |  |
| <i>RESERVES/TRANSFERS</i>        |  |                    |                    |                   |                   |                  |  |
|                                  | Appr. frm Reserves (Operating Uses)      | 0                  | 0                  | 0                 | 0                 |                  |  |
|                                  | Less: Return to Reserves                 | (58,575)           | (72,400)           | (72,400)          | (75,050)          |                  | OPEB (\$75,050)  |
|                                  | Less: Transfer Oper. Rev. to Other Funds | (1,116,925)        | (352,950)          | (357,950)         | (89,100)          |                  | To SLESF Fund (\$34,950); Capital Projects (\$54,150)  |
|                                  | <b>Subtotal</b>                          | <b>(1,175,500)</b> | <b>(425,350)</b>   | <b>(430,350)</b>  | <b>(164,150)</b>  |                  |  |
| <b>GRAND TOTAL</b>               |  | <b>13,096,700</b>  | <b>13,777,050</b>  | <b>14,214,300</b> | <b>14,650,375</b> |                  |  |

## GENERAL FUND PROGRAM EXPENDITURES



**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

1- CITY COUNCIL (Page 1 of 2)

GENERAL

ADMINISTRATION

The City Council acts as the legislative body for the City establishing all policies and laws. The City Council consists of five members elected at-large to serve four-year overlapping terms. Annually, the City Council selects one of its members to serve as Mayor.

The City Council appoints the City Manager, City Attorney and City Treasurer as well as members of all advisory Commissions, Boards and Committees. The City Council also acts as the La Canada Flintridge Local Financing Authority, the Public Improvement Corporation, and Sanitation District # 34.

| ACCT.<br>NO. | LINE ITEM DESCRIPTION          | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION             |
|--------------|--------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|-------------------------------|
|              | <i>SALARIES &amp; BENEFITS</i> |                   |                       |                     |                    |                     |                               |
| 1- 01- 5002  | Salaries (Part-time)           | 17,550            | 18,000                | 18,000              | 18,000             |                     | \$300 x 5 x 12 mos.           |
| 1- 01- 5004  | Retirement (PERS)              | 1,650             | 1,525                 | 1,100               | 1,375              |                     | 5 Councilmembers              |
| 1- 01- 5006  | Health Insurance               | 13,075            | 40,100                | 37,400              | 44,925             |                     | 3 Councilmembers + 2 Retirees |
| 1- 01- 5007  | Vision Insurance               | 575               | 575                   | 750                 | 825                |                     | 2 Councilmembers              |
| 1- 01- 5009  | Dental Insurance               | 1,500             | 1,575                 | 1,275               | 2,550              |                     | 3 Councilmembers              |
| 1- 01- 5010  | Medicare                       | 225               | 275                   | 250                 | 300                |                     |                               |
| 1- 01- 5011  | FICA                           | 0                 | 0                     | 275                 | 250                |                     |                               |
|              | Sub-total                      | 34,575            | 62,050                | 59,050              | 68,225             |                     |                               |

## PROGRAM

## FUND

## DEPARTMENT

1- CITY COUNCIL (Page 2 of 2)

GENERAL

ADMINISTRATION

| ACCT. NO.                  | LINE ITEM DESCRIPTION              | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION  |
|----------------------------|------------------------------------|----------------|--------------------|------------------|-----------------|------------------|--|
| <i>OPERATIONS EXPENSES</i> |                                    |                |                    |                  |                 |                  |  |
| 1- 01- 6032                | Books & Publications               | 0              | 150                | 0                | 150             |                  |  |
| 1- 01- 6052                | Travel, Conferences, Meetings      | 27,725         | 46,900             | 25,000           | 41,000          |                  | Conference registration (\$9,600); Air/travel (\$6,800); Hotels (\$18,300); Meals (\$6,300); LofCC; CCCA; CJPIA; NLC; SGVCOG; Chamber                                  |
| 1- 01- 6053                | Memberships & Dues                 | 25,000         | 25,925             | 24,625           | 27,525          |                  | LofCC (\$8,600); LA League (\$1,300); CCCA (\$4,075); SCAG (\$2,140); NLC (\$1,900); SGVCOG (\$6,825); LAFCO (\$685); Take Back Our Community (\$1,500); Misc. (\$500) |
| 1- 01- 6061                | Professional Services              | 52,125         | 46,500             | 31,500           | 41,500          |                  | Sac. Lobbyist (\$30K); CC Summer Intern (\$1,500); Misc. (\$10K)   |
| 1- 01- 6087                | Community Newsletter               | 20,200         | 21,000             | 20,400           | 24,800          |                  | Printing & mailing costs (4 issues @ \$6,200/issue)  |
| 1- 01- 6088                | City Communications/Special Events | 35,375         | 29,000             | 37,000           | 30,000          |                  | City/Chamber Mixer (\$18K); Special trophies and awards (\$7K); Sister Cities delegation hosting (\$5K)  |
|                            | Sub-total                          | 160,425        | 169,475            | 138,525          | 164,975         |                  |  |
| <i>CAPITAL OUTLAY</i>      |                                    |                |                    |                  |                 |                  |  |
| 1- 01- 8231                | Furnishings & Equipment            | 0              | 0                  | 0                | 0               |                  |  |
|                            | Sub-total                          | 0              | 0                  | 0                | 0               |                  |  |
| <b>TOTAL PROGRAM COSTS</b> |                                    | <b>195,000</b> | <b>231,525</b>     | <b>197,575</b>   | <b>233,200</b>  |                  |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

2- LEGAL SERVICES (Page 1 of 1)

GENERAL

ADMINISTRATION

Legal Services are provided to the City on a contract basis by a private law firm specializing in municipal practice and, to a limited extent, the California Joint Powers Insurance Authority, the District Attorney's Office and special counsel law firms.

The City currently contracts its legal services with the law firm Aleshire & Wynder. As the City's general legal counsel, the City Attorney reviews staff reports for legal implications and interpretation, drafts ordinances, investigates planning and environmental issues, reviews contracts, keeps the City informed of changes in State and Federal laws, and makes recommendations on pending litigation. Special legal counsel and the Los Angeles County District Attorney's Office provide special prosecution services to the City for municipal code violations. The law firm Liebert Cassidy Whitmore provides special employment law counsel and other services under the Employment Relations Consortium.

| <b>ACCT. NO.</b> | <b>LINE ITEM DESCRIPTION</b>   | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>  |
|------------------|--------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|---|
|                  | <i>SALARIES &amp; BENEFITS</i> | 0                     | 0                         | 0                       | 0                      |                         |   |
|                  | <i>OPERATIONS EXPENSES</i>     |                       |                           |                         |                        |                         |   |
| 1- 02- 6032      | Books & Publications           | 1,000                 | 1,100                     | 1,000                   | 1,100                  |                         | CEB (\$1K); Miscellaneous (\$100)   |
| 1- 02- 6052      | Travel, Conferences & Meetings | 0                     | 1,900                     | 0                       | 2,100                  |                         | League City Attys.; Labor Law; CAALAC   |
| 1- 02- 6053      | Memberships & Dues             | 3,875                 | 4,475                     | 4,100                   | 4,075                  |                         | State/L.A. Bar Dues (\$675); Labor Consortium (\$3,400)   |
| 1- 02- 6061      | Professional Services          | 123,375               | 122,000                   | 123,000                 | 122,000                |                         | Retainer (\$10K/month); Miscellaneous (\$2K)  |
| 1- 02- 6062      | Litigation                     | 29,475                | 20,000                    | 25,000                  | 30,000                 |                         | Unanticipated Litigation  |
| 1- 02- 6064      | Special Counsel                | 174,725               | 194,000                   | 195,000                 | 205,000                |                         | Special projects (\$152K); Labor atty. (\$5K);<br>City Prosecutor (\$13K); Route 710 atty. (\$1K);<br>Employment atty. (\$13K); HR compliance review (\$20K)<br>Misc. issues (\$1K) |
|                  | Sub-total                      | 332,450               | 343,475                   | 348,100                 | 364,275                |                         |   |
|                  | <i>CAPITAL OUTLAY</i>          | 0                     | 0                         | 0                       | 0                      |                         |   |
|                  | <b>TOTAL PROGRAM COSTS</b>     | <b>332,450</b>        | <b>343,475</b>            | <b>348,100</b>          | <b>364,275</b>         |                         |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

3- CITY MANAGER (Page 1 of 2)

GENERAL

ADMINISTRATION

The City Manager is the chief executive officer appointed by the City Council to manage the day-to-day affairs of the City and to ensure the effective implement of City Council policies and directives. The City Manager is responsible for the enforcement of all local ordinances and laws. The City Manager hires the City staff and monitors and evaluates the performance of contract personnel providing municipal services.

The City Manager's budget funds the City Manager, Division Manager and part-time Intern and Administrative Technician positions. Department responsibilities include: implementation of City Council policies, goals and directives; preparation of the annual budget; legislative analysis; special events coordination; transportation planning; personnel administration; Youth Council activities; intergovernmental coordination; Joint Use Committee coordination; purchasing; and response to citizen concerns.

| ACCT.<br>NO. | LINE ITEM DESCRIPTION          | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION                         |
|--------------|--------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|---|
|              | <i>SALARIES &amp; BENEFITS</i> |                   |                       |                     |                    |                     |   |
| 1- 03- 5001  | Salaries (Full-time)           | 311,500           | 320,225               | 323,450             | 320,225            |                     | CM; Division Mgr.<br>Intern; Admin. Tech. |
| 1- 03- 5002  | Salaries (Part-time)           | 40,325            | 41,725                | 28,725              | 43,575             |                     |   |
| 1- 03- 5003  | Salaries (Other)               | 20,925            | 21,025                | 21,100              | 21,750             |                     |   |
| 1- 03- 5004  | Retirement (PERS)              | 50,375            | 53,425                | 43,875              | 54,725             |                     |   |
| 1- 03- 5006  | Health Insurance               | 9,600             | 9,750                 | 10,025              | 9,550              |                     | 1 Retiree                                 |
| 1- 03- 5010  | Medicare                       | 5,625             | 5,675                 | 5,575               | 5,500              |                     |   |
| 1- 03- 5020  | Cafeteria Plan Benefits        | 27,425            | 24,950                | 28,425              | 27,350             |                     |   |
|              | Sub-total                      | 465,775           | 476,775               | 461,175             | 482,675            |                     |   |

## PROGRAM

## FUND

## DEPARTMENT

3- CITY MANAGER (Page 2 of 2)

GENERAL

ADMINISTRATION

| ACCT.<br>NO.               | LINE ITEM DESCRIPTION         | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION  |
|----------------------------|-------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|--|
| <i>OPERATIONS EXPENSES</i> |                               |                   |                       |                     |                    |                     |  |
| 1- 03- 6032                | Books & Publications          | 325               | 375                   | 300                 | 375                |                     | Newspapers; Professional Publications  |
| 1- 03- 6051                | Auto Allowance & Mileage      | 1,875             | 2,100                 | 2,000               | 2,225              |                     |  |
| 1- 03- 6052                | Travel, Conferences, Meetings | 10,100            | 16,000                | 16,000              | 15,000             |                     | JPIA; SGVCMA; CCCA; LCC; Kiwanis<br>SGVCOG; Chamber events; MMASC                        |
| 1- 03- 6053                | Memberships & Dues            | 225               | 600                   | 700                 | 725                |                     | MMASC; CalPELRA; IPMA-HR; Kiwanis  |
| 1- 03- 6054                | Employee Educ. & Training     | 450               | 700                   | 0                   | 700                |                     |  |
| 1- 03- 6061                | Professional Services         | 51,975            | 61,425                | 61,000              | 59,075             |                     | Strategic communications consultant (\$55,575);<br>Other communications srves. (\$3,500) |
|                            | Sub-total                     | 64,950            | 81,200                | 80,000              | 78,100             |                     |  |
| <i>CAPITAL OUTLAY</i>      |                               |                   |                       |                     |                    |                     |  |
| 1- 03- 8231                | Furnishings & Equipment       | 700               | 0                     | 0                   | 0                  |                     |  |
|                            | Sub-total                     | 700               | 0                     | 0                   | 0                  |                     |  |
| <b>TOTAL PROGRAM COSTS</b> |                               | <b>531,425</b>    | <b>557,975</b>        | <b>541,175</b>      | <b>560,775</b>     |                     |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

4- CITY CLERK (Page 1 of 2)

GENERAL

CITY CLERK

The City Clerk is responsible for the conduct of municipal elections; serves as the Fair Political Practices Commission filing officer; attests to proper execution of public documents; prepares agendas and takes minutes of City Council meetings; is responsible for publication of official notices; administers the City-wide records management program. The City Clerk's Office also assists staff and the public in researching information. The City Clerk acts as a notary public and deputy registrar.

The City Clerk's Office is currently staffed by the City Clerk and Administrative Clerk, and a part-time Administrative Clerk. Responsibilities of the department include support and information services to the public and other departments.

| ACCT.<br>NO. | LINE ITEM DESCRIPTION          | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION          |
|--------------|--------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|----------------------------|
|              | <i>SALARIES &amp; BENEFITS</i> |                   |                       |                     |                    |                     |                            |
| 1- 04- 5001  | Salaries (Full-time)           | 140,475           | 152,925               | 150,050             | 159,825            |                     | City Clerk; Admin. Clerk   |
| 1- 04- 5002  | Salaries (Part-time)           | 30,375            | 34,575                | 36,375              | 41,000             |                     | Admin. Clerk               |
| 1- 04- 5003  | Salaries (Other)               | 250               | 1,000                 | 1,050               | 1,000              |                     |                            |
| 1- 04- 5004  | Retirement (PERS)              | 21,900            | 23,825                | 20,400              | 28,725             |                     | City Clerk; 2 Admin. Clerk |
| 1- 04- 5006  | Health Insurance               | 13,200            | 13,525                |                     | 13,500             |                     | 3 Retirees                 |
| 1- 04- 5010  | Medicare                       | 2,500             | 2,800                 | 2,700               | 3,025              |                     |                            |
| 1- 04- 5020  | Cafeteria Plan Benefits        | 27,450            | 27,350                | 28,300              | 27,350             |                     | City Clerk; 2 Admin. Clerk |
|              | Sub-total                      | 236,150           | 256,000               | 238,875             | 274,425            |                     |                            |

## PROGRAM

## FUND

## DEPARTMENT

4- CITY CLERK (Page 2 of 2)

GENERAL

CITY CLERK

| ACCT. NO.                  | LINE ITEM DESCRIPTION         | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION   |
|----------------------------|-------------------------------|----------------|--------------------|------------------|-----------------|------------------|---|
| <i>OPERATIONS EXPENSES</i> |                               |                |                    |                  |                 |                  |   |
| 1- 04- 6031                | Office Supplies               | 250            | 300                | 300              | 300             |                  | Ordinances/resolutions/minutes archival paper;<br>Proclamations paper   |
| 1- 04- 6033                | Books & Publications          | 0              | 375                | 375              | 400             |                  | Minutes Books (4 @ \$125 each )   |
| 1- 04- 6034                | Printing & Publishing         | 0              | 250                | 250              | 250             |                  | Photocopy service (PRA requests)  |
| 1- 04- 6051                | Auto Allowance & Mileage      | 25             | 500                | 250              | 500             |                  | Mileage (avg. \$42/mo.)   |
| 1- 04- 6052                | Travel, Conferences, Meetings | 1,900          | 3,900              | 2,000            | 2,900           |                  | CCAC conf. (\$550); SCCAC qrtrly. mtgs. (\$200);<br>New Law & Election seminar (\$450); Travel (\$1,700)                              |
| 1- 04- 6053                | Memberships & Dues            | 625            | 675                | 625              | 500             |                  | CCAC (\$200); IIMC (\$300)  |
| 1- 04- 6054                | Employee Educ. & Training     | 1,750          | 3,400              | 1,800            | 3,300           |                  | Master Municipal Clerks Academy (\$1,600); Technical<br>Training for Clerks (\$1,700)   |
| 1- 04- 6061                | Professional Services         | 48,000         | 34,500             | 34,500           | 27,450          |                  | MuniCode updates (\$10,000); Iron Mtn. Records<br>storage (\$13,500); Minutes preparation (\$3,000);<br>Records mgmt. program (\$950) |
|                            | Sub-total                     | 52,550         | 43,900             | 40,100           | 35,600          |                  |   |
| <i>CAPITAL OUTLAY</i>      |                               |                |                    |                  |                 |                  |   |
| 1- 04- 8231                | Furnishings & Equipment       | 0              | 0                  | 0                | 0               |                  |   |
|                            | Sub-total                     | 0              | 0                  | 0                | 0               |                  |   |
| <b>TOTAL PROGRAM COSTS</b> |                               | <b>288,700</b> | <b>299,900</b>     | <b>278,975</b>   | <b>310,025</b>  |                  |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

5- PLANNING/BUILDING & SAFETY (Page 1 of 2)

GENERAL

COMMUNITY DEVELOPMENT

The Planning/Building & Safety program is responsible for the development and implementation of the City's goals and policies for land use and building development. The Planning division is responsible for the General Plan update, zoning, project review, code enforcement and regional environmental issues. The Building and Safety division and Building Inspectors are responsible for the implementation and enforcement of the Building Code and related codes (plumbing, electrical, mechanical, etc.), the review of grading and structural plans, the issuance of permits, and on-site inspections.

The Planning/Building & Safety program currently includes the Director of Community Development, Principal Planner, Senior Management Analyst, 1 Planner, 2 Assistant Planners, Clerk-Typist, Permit Technician, and Planning Intern. The staff provide support to the Planning Commission and Design Commission, both five-member citizen boards appointed by the City Council to publicly review major development projects as well as consider amendments to City planning policies. Under contract with the County of Los Angeles, one Office Manager, one Sr. Building Inspector, and one Building Inspector provide building & safety inspection services to the community.

| ACCT.<br>NO.                   | LINE ITEM DESCRIPTION   | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION  |
|--------------------------------|-------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|--|
| <i>SALARIES &amp; BENEFITS</i> |                         |                   |                       |                     |                    |                     |  |
| 1- 05- 5001                    | Salaries (Full-time)    | 621,300           | 630,450               | 615,400             | 635,125            |                     | Dir., Princ. Plnr., Plnr, 2 Asst Plnrs., SMA, Clrk-Typ.<br>2 Permit Tech.; Planning Intern |
| 1- 05- 5002                    | Salaries (Part-time)    | 30,850            | 52,625                | 38,525              | 52,875             |                     |  |
| 1- 05- 5003                    | Salaries (Other)        | 1,375             | 1,500                 | 0                   | 1,500              |                     |  |
| 1- 05- 5004                    | Retirement (PERS)       | 82,875            | 83,925                | 76,325              | 97,550             |                     |  |
| 1- 05- 5006                    | Health Insurance        | 54,950            | 57,675                | 51,475              | 56,625             |                     | 1 employee + 5 retirees  |
| 1- 05- 5007                    | Vision Insurance        | 575               | 575                   | 675                 | 300                |                     | 1 employee   |
| 1- 05- 5009                    | Dental Insurance        | 1,025             | 1,050                 | 1,050               | 525                |                     | 1 employee   |
| 1- 05- 5010                    | Medicare                | 9,625             | 10,100                | 9,950               | 10,400             |                     |  |
| 1- 05- 5011                    | FICA                    | 1,900             | 1,925                 | 2,400               | 2,100              |                     | 2 employees  |
| 1- 05- 5020                    | Cafeteria Plan Benefits | 54,125            | 54,000                | 56,150              | 64,800             |                     | 6 employees  |
| Sub-total                      |                         | 858,600           | 893,825               | 851,950             | 921,800            |                     |  |

## PROGRAM

## FUND

## DEPARTMENT

5- PLANNING/BUILDING &amp; SAFETY (Page 2 of 2)

GENERAL

COMMUNITY DEVELOPMENT

| ACCT. NO.                  | LINE ITEM DESCRIPTION         | 2016-17 ACTUAL   | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED  | 2018-19 MID-YEAR | NOTES/DESCRIPTION  |
|----------------------------|-------------------------------|------------------|--------------------|------------------|------------------|------------------|--|
| <i>OPERATIONS EXPENSES</i> |                               |                  |                    |                  |                  |                  |  |
| 1- 05- 6032                | Books & Publications          | 150              | 400                | 150              | 200              |                  | Miscellaneous (Solano Press, landscape, CEQA)  |
| 1- 05- 6034                | Printing & Publishing         | 875              | 3,000              | 2,000            | 3,000            |                  | Contractor stickers/supplies; Updated Zoning Code  |
| 1- 05- 6035                | Stipend                       | 8,350            | 11,000             | 8,700            | 11,000           |                  | \$500/mtg. x 22 mtgs (PC & DC)   |
| 1- 05- 6051                | Auto Allowance & Mileage      | 450              | 500                | 500              | 500              |                  | Mileage (avg. \$42/mo.)  |
| 1- 05- 6052                | Travel, Conferences, Meetings | 5,375            | 10,000             | 8,000            | 8,000            |                  | Planner's Inst./APA (\$7K); MMASC (\$1K)   |
| 1- 05- 6053                | Memberships & Dues            | 1,750            | 2,600              | 2,600            | 2,600            |                  | APA/MMASC dues; Notary Pub. insur., bond & tools   |
| 1- 05- 6054                | Employee Educ. & Training     | 675              | 3,000              | 200              | 2,000            |                  | Planning & CEQA seminars   |
| 1- 05- 6060                | L.A. County Contract Services | 1,407,250        | 1,017,000          | 1,017,000        | 1,100,000        |                  | Bldg. Inspect. Svcs. (\$959,575); Retro Final Yr3 (\$140,425)  |
| 1- 05- 6061                | Professional Services         | 202,000          | 274,200            | 213,450          | 389,200          |                  | Contract Architect (\$15K); Expedite Planner (\$20K);<br>Code Enf. Off. (\$120K); Data Ticket (\$5K);<br>Data Tree (\$1,200); Noise calibr. srv. (\$1K);<br>Contract Bldg. Inspec. (\$60K); CDBG consultant (\$9K);<br>Comm. Zoned Econ. Analysis (\$30K);<br>DVSP Parking Analysis (\$53K); Hist. Preserv. Consult. (\$75K) |
| 1- 05- 6065                | General Plan Implementation   | 42,225           | 108,925            | 80,000           | 115,000          |                  | Zoning Ord./CEQA consultant (\$85K); Subdivison consultant (\$30K)   |
| 1- 05- 6068                | Commercial Facade Rehab.      | 4,000            | 6,000              | 4,900            | 6,000            |                  |  |
| 1- 05- 6093                | Documents/Recordings          | 125              | 1,000              | 850              | 1,000            |                  | County Recorder (Cert. of Occup.; Fish & Game)   |
|                            | Sub-total                     | 1,673,225        | 1,437,625          | 1,338,350        | 1,638,500        |                  |  |
| <i>CAPITAL OUTLAY</i>      |                               |                  |                    |                  |                  |                  |  |
| 1- 05- 8231                | Furnishings & Equipment       | 2,350            | 500                | 0                | 500              |                  |  |
|                            | Sub-total                     | 2,350            | 500                | 0                | 500              |                  |  |
| <b>TOTAL PROGRAM COSTS</b> |                               | <b>2,534,175</b> | <b>2,331,950</b>   | <b>2,190,300</b> | <b>2,560,800</b> |                  |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM                           | FUND    | DEPARTMENT     |
|-----------------------------------|---------|----------------|
| 6- NON-DEPARTMENTAL (Page 1 of 2) | GENERAL | ADMINISTRATION |

The Non-Departmental Program includes all expenditures that are unassignable to specific departments or are expenditures that are related to support services.

| ACCT.<br>NO.                   | LINE ITEM DESCRIPTION   | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION  |
|--------------------------------|-------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|--|
| <i>SALARIES &amp; BENEFITS</i> |                         |                   |                       |                     |                    |                     |  |
| 1- 06- 5002                    | Salaries (Part-time)    | 0                 | 0                     | 0                   | 81,075             |                     | Division Mgr. (HR), part-time  |
| 1- 06- 5004                    | Retirement (PERS)       | 0                 | 0                     | 0                   | 13,050             |                     |  |
| 1- 06- 5010                    | Medicare                | 0                 | 0                     | 0                   | 1,225              |                     |  |
| 1- 06- 5020                    | Cafeteria Plan Benefits | 0                 | 0                     | 0                   | 5,750              |                     |  |
| 1- 06- 5005                    | Workers Compensation    | 85,475            | 85,950                | 85,950              | 61,375             |                     | FY18-19 premium \$108,250, less Retro \$46,875   |
| 1- 06- 5008                    | Life Insurance          | 8,225             | 8,825                 | 8,750               | 8,850              |                     |  |
| 1- 06- 5012                    | Leave Buy-back          | 41,925            | 50,050                | 34,800              | 43,400             |                     | Based on anticipated employee participation  |
| 1- 06- 5014                    | Wellness Program        | 2,650             | 4,000                 | 3,000               | 3,200              |                     | Based on anticipated employee participation  |
| 1- 06- 5015                    | Unemployment            | 0                 | 2,000                 | 0                   | 2,000              |                     | Unanticipated claims   |
| 1- 06- 5017                    | Deferred Compensation   | 24,350            | 25,000                | 23,000              | 25,000             |                     | 20 x \$750 + 5 x \$2,000   |
| 1- 06- 5018                    | Survivor Benefit        | 1,800             | 1,900                 | 1,900               | 1,900              |                     |  |
| 1- 06- 5031                    | Miscellaneous Benefit   | 0                 | 0                     | 0                   | 25,000             |                     | Labor negotiations placeholder   |
| Sub-total                      |                         | 164,425           | 177,725               | 157,400             | 271,825            |                     |  |
| <i>OPERATIONS EXPENSES</i>     |                         |                   |                       |                     |                    |                     |  |
| 1- 06- 6031                    | Office Supplies         | 43,400            | 45,500                | 48,350              | 48,850             |                     |  |
| 1- 06- 6033                    | Postage                 | 13,925            | 15,500                | 17,800              | 18,000             |                     | \$1,500/mo.  |
| 1- 06- 6034                    | Printing & Publishing   | 38,550            | 43,400                | 37,700              | 38,000             |                     | Public Hearing Notices; Legal Notices; Job ads.  |
| 1- 06- 6038                    | Lease Agreements        | 36,775            | 32,525                | 37,850              | 35,675             |                     | Caltrans lot (\$3,500); Postage machine (\$3,600)<br>SCE (\$6,900); Cerro Negro (\$7,150); Copy<br>machines (\$14,525) |
| 1- 06- 6040                    | Claim Settlements       | 0                 | 1,000                 | 0                   | 1,000              |                     | Settlement of small claims matters   |
| 1- 06- 6041                    | Insurance Premiums      |                   | 355,925               | 368,025             | 332,775            |                     | Gen. Liab. (\$309,750); Property (\$27,100); Crime (\$2,850);<br>Environmental (\$2,575); Retro Adj. (-\$9,500)        |
| 1- 06- 6042                    | Surety & Employee Bonds | 850               | 850                   | 950                 | 975                |                     | City Clerk/Treasurer/Notary (3 @ \$325/each)   |

## PROGRAM

## FUND

## DEPARTMENT

6- NON-DEPARTMENTAL (Page 2 of 2)

GENERAL

ADMINISTRATION

| ACCT. NO.                          | LINE ITEM DESCRIPTION           | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED  | 2018-19 MID-YEAR | NOTES/DESCRIPTION   |
|------------------------------------|---------------------------------|----------------|--------------------|------------------|------------------|------------------|---|
| <i>OPERATIONS EXPENSES (cont.)</i> |                                 |                |                    |                  |                  |                  |   |
| 1- 06- 6045                        | Personnel Administration        | 5,425          | 5,000              | 10,075           | 9,850            |                  | Recruitments; Pre-employment physicals; Employee Benefits Portal (\$2,850)  |
| 1- 06- 6051                        | Auto Allowance & Mileage        | 1,300          | 2,000              | 1,225            | 2,000            |                  | Gasoline for 3 City vehicles (\$167/mo.)  |
| 1- 06- 6052                        | Travel, Conferences, Meetings   | 11,175         | 10,200             | 10,775           | 10,500           |                  | City Council & Staff Meetings   |
| 1- 06- 6054                        | Employee Educ. & Training       | 525            | 4,000              | 0                | 4,000            |                  | Energov Admin; City policies; safety & risk mgmt.   |
| 1- 06- 6061                        | Professional Services           | 60,025         | 301,925            | 158,025          | 231,525          |                  | Computer/IT services (\$32,475); ISP & TV (\$3,300); 50 G-App accts. (\$2,500); Cloud back-up (\$800); Permit tracking sftwr implementation (\$118,825); Website re-design (\$27K); AVCJPA .5% Upfront (\$14,475)   |
| 1- 06- 7101                        | Equip. Maint./Service Agrmnts.  | 28,500         | 35,775             | 25,550           | 35,775           |                  | Fiber Optic Service (\$32,150)<br>Office equip (\$1K); Computer/server maint. (\$2K); City vehicles (\$1,500); Comcate cust. serv (\$9,300); Comcate code enf. (\$9,425); Copy overage (\$900); Soniclear srv. (\$350); Granicus (\$2,600); Teleph. srvs. agmt. (\$1,500); Server warranties (\$1,675); Postage meter fee (\$625); Website maint./hosting (\$4,900) |
|                                    | Sub-total                       | 240,450        | 853,600            | 716,325          | 768,925          |                  |   |
| <i>CAPITAL OUTLAY</i>              |                                 |                |                    |                  |                  |                  |   |
| 1- 06- 8231                        | Furnishings & Equipment         | 0              | 2,950              | 3,200            | 2,000            |                  |   |
| 1- 06- 8237                        | Computer Equip./Software        | 34,800         | 107,950            | 107,125          | 114,775          |                  | 8 tablet computers (\$13,850); 8 monitors (\$1,700) MS Office accts. (\$6,350); Migration to MS 365 (\$15K) Bluebeam PDF (\$4,200); Permit tracking software license (\$72,000); Finance Printer (\$1,600); Misc. software (\$75)   |
| 1- 06- 8239                        | Geographical Information System | 32,425         | 27,050             | 27,950           | 29,950           |                  | ESRI GIS maint. & ArcGIS Online (\$14,050); GIS Consult. (\$4K); GIS Cleanup (\$2K); LAR-IAC Yr. 2 (\$9,900)  |
|                                    | Sub-total                       | 67,225         | 137,950            | 138,275          | 146,725          |                  |   |
| <b>TOTAL PROGRAM COSTS</b>         |                                 | <b>472,100</b> | <b>1,169,275</b>   | <b>1,012,000</b> | <b>1,187,475</b> |                  |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

8- ELECTIONS (Page 1 of 1)

GENERAL

CITY CLERK

The City Clerk is responsible for the conduct and administration of all municipal elections. As a general law City, elections are held every two years, in March, for the purpose of electing City Council members. In addition, the City may conduct special elections as needed for such purposes as referendums or City Council vacancies. The next general municipal election is scheduled for March, 2019.

| <b>ACCT. NO.</b> | <b>LINE ITEM DESCRIPTION</b>   | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>  |
|------------------|--------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|---|
|                  | <i>SALARIES &amp; BENEFITS</i> | 0                     | 0                         | 0                       | 0                      |                         |   |
|                  | <i>OPERATIONS EXPENSES</i>     |                       |                           |                         |                        |                         |   |
| 1- 08- 6033      | Postage                        | 0                     | 0                         | 0                       | 0                      |                         | Vote By Mail, sample ballots & miscellaneous                        |
| 1- 08- 6034      | Printing & Publishing          | 1,775                 | 0                         | 125                     | 0                      |                         | Election materials  |
| 1- 08- 6060      | L.A. County Contract Services  | 50                    | 0                         | 0                       | 0                      |                         | County Clerk services   |
| 1- 08- 6061      | Professional Services          | 31,200                | 0                         | 5,250                   | 0                      |                         | Mrt. & Chap (\$65K); Conslnt (\$13K); Misc. (\$500)                 |
| 1- 08- 6084      | Precinct Workers               | 0                     | 0                         | 0                       | 0                      |                         | Six precincts   |
| 1- 08- 6085      | Contingent Reserve             | 0                     | 0                         | 0                       | 0                      |                         | AV processing & election night personnel; New language requirements |
|                  | <b>Sub-total</b>               | <b>33,025</b>         | <b>0</b>                  | <b>5,375</b>            | <b>0</b>               |                         |   |
|                  | <i>CAPITAL OUTLAY</i>          |                       |                           |                         |                        |                         |   |
| 1- 08- 8231      | Furnishings & Equipment        | 0                     | 0                         | 0                       | 0                      |                         |   |
|                  | <b>Sub-total</b>               | <b>0</b>              | <b>0</b>                  | <b>0</b>                | <b>0</b>               |                         |   |
|                  | <b>TOTAL PROGRAM COSTS</b>     | <b>33,025</b>         | <b>0</b>                  | <b>5,375</b>            | <b>0</b>               |                         |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

10- FINANCE (Page 1 of 2)

GENERAL

FINANCE

The Finance program reflects the expenditures related to management of the City's finances. The Finance Department is comprised of the Director of Finance, Accountant, Senior Administrative Aide/Finance Services Clerk, and Account Clerk. The City Treasurer, whose costs are also included in the Finance Program budget, is the primary investment officer and manages the investment portfolio of the City. The City Treasurer is appointed by the City Council and provides monthly reports to the City Council on the status of the City's investments. The City Treasurer and Finance Director provide support to the Investment and Financing Advisory Committee, which is made up of volunteer residents appointed by the City Council to provide advice and investment insight on the City's investment decisions.

| ACCT.<br>NO. | LINE ITEM DESCRIPTION          | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION  |
|--------------|--------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|--|
|              | <i>SALARIES &amp; BENEFITS</i> |                   |                       |                     |                    |                     |  |
| 1- 10- 5001  | Salaries (Full-time)           | 292,325           | 243,375               | 235,200             | 283,925            |                     | Finance Director; Sr. Accountant.; Finance Srvc. Clerk<br>Account Clerk; Treasurer |
| 1- 10- 5002  | Salaries (Part-time)           | 50,150            | 53,875                | 53,425              | 60,975             |                     |  |
| 1- 10- 5003  | Salaries (Other)               | 19,550            | 500                   | 475                 | 500                |                     |  |
| 1- 10- 5004  | Retirement (PERS)              | 43,450            | 38,775                | 40,200              | 49,125             |                     |  |
| 1- 10- 5010  | Medicare                       | 5,550             | 4,250                 | 4,700               | 5,000              |                     |  |
| 1- 10- 5011  | FICA                           | 900               | 900                   | 900                 | 900                |                     | Treasurer  |
| 1- 10- 5020  | Cafeteria Plan Benefits        | 38,250            | 31,800                | 36,375              | 38,150             |                     |  |
|              | Sub-total                      | 450,175           | 373,475               | 371,275             | 438,575            |                     |  |

## PROGRAM

## FUND

## DEPARTMENT

10- FINANCE (Page 2 of 2)

GENERAL

FINANCE

| ACCT.<br>NO. | LINE ITEM DESCRIPTION         | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION   |
|--------------|-------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|---|
|              | <i>OPERATIONS EXPENSES</i>    |                   |                       |                     |                    |                     |   |
| 1- 10- 6032  | Books & Publications          | 0                 | 125                   | 0                   | 125                |                     | Miscellaneous   |
| 1- 10- 6051  | Auto Allowance & Mileage      | 50                | 125                   | 125                 | 225                |                     | Average \$19/mo.  |
| 1- 10- 6052  | Travel, Conferences, Meetings | 550               | 1,500                 | 1,525               | 3,000              |                     | CSMFO or CMTA (\$1,800); MMASC (\$1,200)  |
| 1- 10- 6053  | Memberships & Dues            | 600               | 800                   | 800                 | 950                |                     | CSMFO (\$225); GFOA (\$375); CMTA (\$150);<br>MMASC (\$200)   |
| 1- 10- 6054  | Employee Education & Training | 2,775             | 2,000                 | 250                 | 2,000              |                     | Miscellaneous   |
| 1- 10- 6061  | Professional Services         | 160,775           | 203,225               | 161,875             | 203,275            |                     | Auditor (\$44,500); St. Controller (\$2,500); ADP fees<br>(\$10K); LA County property tax admin fee (\$71,450);<br>HdL Consult. fees (\$6K); Pension actuarial (\$1,200);<br>PFM Invest. Advisors (\$21K); US Bank custodial<br>(\$1,225); HdL Bus. Lic. Software (\$2,700);<br>CAFR Award (\$450); FE Software (\$12,100);<br>CalPERS GASB 67/68 svcs (\$1,500); CBB (\$250);<br>HRA admin (\$650); 1099 Submittal (\$200);<br>PIC SOI (\$50); Forensic Audit (\$20K);<br>OPEB Actuarial GASB 75 (\$7,500) |
|              | Sub-total                     | 164,750           | 207,775               | 164,575             | 209,575            |                     |   |
|              | <i>CAPITAL OUTLAY</i>         |                   |                       |                     |                    |                     |   |
|              | Sub-total                     | 0                 | 0                     | 0                   | 0                  |                     |   |
|              | <b>TOTAL PROGRAM COSTS</b>    | <b>614,925</b>    | <b>581,250</b>        | <b>535,850</b>      | <b>648,150</b>     |                     |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

21- PUBLIC SAFETY (Page 1 of 2)

GENERAL

ADMINISTRATION

The Public Safety program encompasses programs and services related to the protection of the general health, safety and welfare of the community. Under various funding arrangements, many public safety services are provided by the County of Los Angeles including law enforcement, fire protection/paramedics and ambulance service. The Pasadena Humane Society provides animal care, control and sheltering services. In addition, the Public Safety program supports the Success Through Awareness Resistance ("STAR") program presented in the schools as well as provides for graffiti abatement and the contracting of crossing guards at the various local school sites.

A Division Manager/Public Safety Coordinator is assigned the implementation aspects of the City's emergency preparedness efforts, and provides primary staff support to the Public Safety Commission, a five-member advisory Commission appointed by the City Council to monitor and make recommendations on matters involving the City's public safety and emergency preparedness efforts. A Volunteer Emergency Response Team ("VERT"), comprised of community volunteers, is trained to assist the City in responding to catastrophic, emergency and significant community events, should the need arise.

| <b>ACCT. NO.</b> | <b>LINE ITEM DESCRIPTION</b>   | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>                         |
|------------------|--------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|--|
|                  | <i>SALARIES &amp; BENEFITS</i> |                       |                           |                         |                        |                         |  |
| 1- 21- 5001      | Salaries (Full-time)           | 87,700                | 85,575                    | 58,500                  | 68,425                 |                         | Management Analyst<br>Emergency Svcs Coordinator |
| 1- 21- 5002      | Salaries (Part-time)           | 0                     | 10,675                    | 0                       | 64,250                 |                         |  |
| 1- 21- 5003      | Salaries (Other)               | 19,575                | 0                         | 0                       | 0                      |                         |  |
| 1- 21- 5004      | Retirement (PERS)              | 12,300                | 13,475                    | 3,825                   | 15,350                 |                         |  |
| 1- 21- 5010      | Medicare                       | 1,700                 | 1,575                     | 875                     | 2,000                  |                         |  |
| 1- 21- 5020      | Cafeteria Plan Benefits        | 9,000                 | 12,250                    | 9,625                   | 16,550                 |                         |  |
|                  | Sub-total                      | 130,275               | 123,550                   | 72,825                  | 166,575                |                         |  |

## PROGRAM

## FUND

## DEPARTMENT

21- PUBLIC SAFETY (Page 2 of 2)

GENERAL

ADMINISTRATION

| ACCT. NO.                  | LINE ITEM DESCRIPTION                | 2016-17 ACTUAL   | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED  | 2018-19 MID-YEAR | NOTES/DESCRIPTION  |
|----------------------------|--------------------------------------|------------------|--------------------|------------------|------------------|------------------|--|
| <i>OPERATIONS EXPENSES</i> |                                      |                  |                    |                  |                  |                  |  |
| 1- 21- 6030                | Materials/Supplies                   | 0                | 250                | 225              | 250              |                  | Signs/vests  |
| 1- 21- 6032                | Books & Publications                 | 0                | 100                | 975              | 150              |                  | Emergency guides/information   |
| 1- 21- 6034                | Printing & Publishing                | 0                | 6,000              | 7,200            | 6,000            |                  | Citation books, public safety fliers   |
| 1- 21- 6035                | Stipend                              | 1,600            | 2,750              | 2,150            | 2,750            |                  | \$250/mtg. x 11 mtgs.  |
| 1- 21- 6038                | Lease Agreements                     | 8,150            | 12,825             | 11,000           | 12,825           |                  | Reverse 9-1-1 systems (\$7,900); AED (\$250); ALPR Year 2 of 5 (\$4,675)   |
| 1- 21- 6052                | Travel, Conferences, Meetings        | 1,525            | 2,725              | 3,425            | 3,425            |                  | Commission, Staff, SAD, Captain  |
| 1- 21- 6054                | Employee Educ. & Training            | 0                | 950                | 950              | 4,500            |                  | CSTI Training (\$2,000); VEOCI Training (\$2,500) for 2 staff members  |
| 1- 21- 6055                | L.A. Co. Sheriff's STAR Program      | 36,975           | 39,050             | 38,400           | 50,000           |                  |  |
| 1- 21- 6056                | Sheriff's Liability Insurance        | 257,850          | 318,100            | 244,800          | 364,425          |                  | 10.5% of all Sheriff's costs, incl. SLESF  |
| 1- 21- 6057                | L.A. Co. Sheriff's Spc. Assign. Dep. | 166,325          | 172,650            | 175,300          | 182,175          |                  | SRO Officer/City liason deputy (2.57% increase)  |
| 1- 21- 6058                | L.A. Co. Sheriff's Overtime          | 103,000          | 244,000            | 65,600           | 244,000          |                  | Directed patrols (\$185K); Fiesta Days (\$21K); Float escort (\$3K); Rn for Hgry. (\$6,675); Fun Run (\$5K); General (\$25K) |
| 1- 21- 6059                | L.A. Co. Sheriff's Department        | 2,370,575        | 2,538,875          | 2,395,775        | 2,799,875        |                  | Incl. 2.57% increase   |
| 1- 21- 6061                | Professional Services                | 91,600           | 137,900            | 108,275          | 116,900          |                  | Peafowl census (\$1,700); Cr. guards (\$115,200)   |
| 1- 21- 6070                | Pasadena Humane Society              | 55,375           | 57,525             | 60,500           | 61,000           |                  | Animal control services  |
| 1- 21- 6081                | Programs (Public Safety Comm.)       | 2,275            | 7,000              | 2,425            | 33,000           |                  | Public education (2 events @ \$1K/event); PSAs (\$4K); Every 15 Minutes (\$2K); Video equipt. program (\$25K)                |
| 1- 21- 6082                | Emergency Preparedness               | 675              | 2,500              | 2,050            | 2,500            |                  | Exercises; rotate supplies/materials   |
| 1- 21- 6083                | VERT Program                         | 1,000            | 2,000              | 1,500            | 2,500            |                  | Level II CERT ongoing program  |
| 1- 21- 7101                | Equip. Maint./Service Agr.           | 5,125            | 6,500              | 5,200            | 6,500            |                  | Radio & radar maint/re-cert. (\$1K); VEOCI (\$4,525)   |
| 1- 21- 7114                | Graffiti Abatement                   | 3,275            | 2,000              | 1,075            | 2,000            |                  | Cerro Negro battery back-ups (\$975)<br>Graffiti removal (labor/materials)   |
|                            | Sub-total                            | 3,105,325        | 3,553,700          | 3,126,825        | 3,894,775        |                  |  |
| <i>CAPITAL OUTLAY</i>      |                                      |                  |                    |                  |                  |                  |  |
| 1- 21- 8231                | Furnishings & Equipment              | 3,900            | 64,000             | 64,450           | 60,000           |                  | Mobile Command Post (\$60k/yr, year 2 of 2)  |
|                            | Sub-total                            | 3,900            | 64,000             | 64,450           | 60,000           |                  |  |
| <b>TOTAL PROGRAM COSTS</b> |                                      | <b>3,239,500</b> | <b>3,741,250</b>   | <b>3,264,100</b> | <b>4,121,350</b> |                  |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

31- RECREATION & HUMAN SERVICES (Page 1 of 2)

GENERAL

ADMINISTRATION

The Recreation & Human Services program provides funding for contracted recreation programs as well as support to community and human services organizations. The City contracts with the Community Center of La Canada Flintridge for community teen and other recreation programs. In addition, the City funds a series of community concerts ("Music in the Park") and beach excursions which are held during the Summer months. The City also provides funding to the Crescenta-Canada YMCA in support of local senior citizen programs. The City's Skate Park program, a Joint Use effort with the LCUSD, is included within this program budget, as is funding for the Joint Use Library, located at La Canada High School. Funding for various civic and community organizations, as "Contributions to Community Groups", are also included in this program.

The Recreation & Human Services program funds the Director of Administrative Services and Division Manager positions that provide primary support to the Parks and Recreation Commission, a five-member advisory body appointed by the City Council to review and oversee local recreation and human services needs. This program also funds the part-time Recreation Specialists who provide adult supervision at the City's skate park facility.

| <b>ACCT. NO.</b> | <b>LINE ITEM DESCRIPTION</b>   | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>   |
|------------------|--------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|--|
|                  | <i>SALARIES &amp; BENEFITS</i> |                       |                           |                         |                        |                         |  |
| 1- 31- 5001      | Salaries (Full-time)           | 203,750               | 218,200                   | 227,250                 | 239,100                |                         | Director of Admin. Services; Division Manager<br>Recreation Specialists (4), City Hall reception |
| 1- 31- 5002      | Salaries (Part-time)           | 19,200                | 25,700                    | 29,800                  | 21,875                 |                         |  |
| 1- 31- 5003      | Salaries (Other)               | 50                    | 0                         | 950                     | 0                      |                         |  |
| 1- 31- 5004      | Retirement (PERS)              | 29,850                | 31,050                    | 35,225                  | 40,050                 |                         |  |
| 1- 31- 5010      | Medicare                       | 3,625                 | 3,825                     | 4,050                   | 3,925                  |                         |  |
| 1- 31- 5011      | FICA                           | 700                   | 875                       | 875                     | 700                    |                         |  |
| 1- 31- 5020      | Cafeteria Plan Benefits        | 21,600                | 21,600                    | 20,875                  | 21,600                 |                         | Director of Admin. Services; Division Manager  |
|                  | <b>Sub-total</b>               | <b>278,775</b>        | <b>301,250</b>            | <b>319,025</b>          | <b>327,250</b>         |                         |  |

## PROGRAM

## FUND

## DEPARTMENT

31- RECREATION &amp; HUMAN SERVICES (Page 2 of 2)

GENERAL

ADMINISTRATION

| ACCT. NO.                  | LINE ITEM DESCRIPTION          | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION  |
|----------------------------|--------------------------------|----------------|--------------------|------------------|-----------------|------------------|--|
| <i>OPERATIONS EXPENSES</i> |                                |                |                    |                  |                 |                  |  |
| 1- 31- 6032                | Books & Publications           | 0              | 75                 | 0                | 75              |                  | NPRS   |
| 1- 31- 6034                | Printing & Publishing          | 0              | 125                | 125              | 125             |                  | LCHS Boosters programs/advertisement   |
| 1- 31- 6035                | Stipend                        | 2,100          | 2,750              | 2,350            | 2,750           |                  | \$250/mtg. x 11 mtgs.  |
| 1- 31- 6037                | Custodial Services             | 4,475          | 5,925              | 4,775            | 11,750          |                  | LCFCC janitorial srvs (\$10,000); Supplies (\$1,750)   |
| 1- 31- 6051                | Auto Allowance & Mileage       | 1,550          | 1,500              | 1,450            | 1,500           |                  | Average \$125/mo. x 12 mos.  |
| 1- 31- 6052                | Travel, Conferences & Meetings | 4,525          | 5,400              | 4,475            | 6,000           |                  | CCCA; JPIA; MMASC; SCPLRC; LCW   |
| 1- 31- 6053                | Memberships & Dues             | 275            | 525                | 275              | 425             |                  | CPRS; CalPELRA; League CM  |
| 1- 31- 6064                | Lighting (School Fields)       | 17,650         | 12,750             | 16,850           | 15,500          |                  | User groups  |
| 1- 31- 6073                | Contributions to Comm. Groups  | 224,400        | 251,000            | 254,000          | 233,550         |                  | One City/Book (\$1,500); LCF Coord. Council (\$5K); LCF Sister Cities (\$5K); LCHS Music (\$5K); LC Valley Beautiful (\$12K); LCF Tourn. Of Roses (\$14,050); Descanso Gardens Guild (\$5K); YMCA (\$26K); Comm. Ctr. (\$50K); CofC (\$110K) |
| 1- 31- 6081                | Programs (Recreation)          | 51,275         | 42,025             | 39,250           | 42,450          |                  | Prgms./Special Events (\$500); Music/Movies-in-the-Park - 15 concerts & 1 movie (\$36,275); Portable restrooms (\$5,675)   |
| 1- 31- 6085                | Youth Council Activities       | 425            | 1,500              | 300              | 1,000           |                  | 4 events (\$250 per event)   |
| 1- 31- 6086                | Joint Use Library              | 83,450         | 72,075             | 83,450           | 83,500          |                  |  |
| 1- 31- 6087                | Skate Park                     | 225            | 400                | 375              | 400             |                  | Supplies   |
| 1- 31- 7103                | Building Maintenance           | 125            | 750                | 100              | 0               |                  | Community Center maintenance (1 bathroom)  |
|                            | Sub-total                      | 390,475        | 396,800            | 407,775          | 399,025         |                  |  |
| <i>CAPITAL OUTLAY</i>      |                                |                |                    |                  |                 |                  |  |
| 1- 31- 8231                | Furnishings & Equipment        | 0              | 7,850              | 0                | 15,150          |                  | FIS play equipment (\$7,850); LCHS Field Netting (\$7,300)   |
|                            | Sub-total                      | 0              | 7,850              | 0                | 15,150          |                  |  |
| <b>TOTAL PROGRAM COSTS</b> |                                | <b>669,250</b> | <b>705,900</b>     | <b>726,800</b>   | <b>741,425</b>  |                  |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

42- PUBLIC WORKS (Page 1 of 2)

GENERAL

PUBLIC WORKS

The Public Works program is responsible for maintaining and improving the City's infrastructure. Responsibilities include: street and sidewalk construction, maintenance and repair; median construction and maintenance; street and traffic lighting; street sweeping; facilities maintenance; engineering; roadside tree inventory and maintenance.

The Public Works program is staffed by the Public Works Director, City Engineer, Management Analyst and Public Works Inspector. Other positions assist the Director and have been located in other program divisions of this budget. In addition to the Public Works staff and a consultant Traffic Engineer, the Public Works Commission, a five- member advisory body appointed by the City Council, makes recommendations on needed improvements to the City's infrastructure.

| <b>ACCT. NO.</b> | <b>LINE ITEM DESCRIPTION</b>   | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>  |
|------------------|--------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|---|
|                  | <i>SALARIES &amp; BENEFITS</i> |                       |                           |                         |                        |                         |   |
| 1- 42- 5001      | Salaries (Full-time)           | 348,650               | 416,350                   | 352,300                 | 444,650                |                         | Director; Mgmt Analyst; City Engnr; 80% PW Insp<br>Sr. Civil Eng.; Asst. Eng.; Intern |
| 1- 42- 5002      | Salaries (Part-time)           | 0                     | 9,575                     | 70,900                  | 190,675                |                         |   |
| 1- 42- 5003      | Salaries (Other)               | 16,850                | 500                       | 21,800                  | 0                      |                         |   |
| 1- 42- 5004      | Retirement (PERS)              | 44,675                | 53,800                    | 34,850                  | 73,450                 |                         | 3 Retirees  |
| 1- 42- 5006      | Health Insurance               | 20,650                | 21,475                    | 22,100                  | 21,825                 |                         |   |
| 1- 42- 5010      | Medicare                       | 5,875                 | 7,050                     | 6,400                   | 9,575                  |                         | 3 employees + 80% of PW Insp  |
| 1- 42- 5020      | Cafeteria Plan Benefits        | 35,450                | 43,450                    | 38,900                  | 65,525                 |                         |   |
|                  | Sub-total                      | 472,150               | 552,200                   | 547,250                 | 805,700                |                         |   |

## PROGRAM

## FUND

## DEPARTMENT

42- PUBLIC WORKS (Page 2 of 2)

GENERAL

PUBLIC WORKS

| ACCT. NO.                  | LINE ITEM DESCRIPTION          | 2016-17 ACTUAL   | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED  | 2018-19 MID-YEAR | NOTES/DESCRIPTION  |
|----------------------------|--------------------------------|------------------|--------------------|------------------|------------------|------------------|--|
| <i>OPERATIONS EXPENSES</i> |                                |                  |                    |                  |                  |                  |  |
| 1- 42- 6030                | Materials/Supplies             | 1,325            | 2,500              | 2,700            | 2,500            |                  | Supplies (\$1,200); Flags (\$1,300)  |
| 1- 42- 6032                | Books & Publications           | 50               | 100                | 200              | 200              |                  | Resource & Reference Material  |
| 1- 42- 6034                | Printing & Publishing          | 175              | 300                | 250              | 300              |                  | Miscellaneous  |
| 1- 42- 6035                | Stipend                        | 1,300            | 2,875              | 3,275            | 2,875            |                  | \$250/mtg. x 11 mtgs. + \$125  |
| 1- 42- 6051                | Auto Allowance & Mileage       | 1,150            | 1,625              | 800              | 1,200            |                  | Mileage (average \$100/mo.)  |
| 1- 42- 6052                | Travel, Conferences & Meetings | 3,450            | 3,800              | 1,800            | 3,000            |                  | MSA; APWA; PWOI; LCC; MMASC; CCEA  |
| 1- 42- 6053                | Memberships & Dues             | 450              | 650                | 450              | 500              |                  | MSA; PWO; Street Tree Assoc.; APWA; CCEA   |
| 1- 42- 6054                | Employee Educ. & Training      | 50               | 400                | 400              | 600              |                  | Seminars; tuition  |
| 1- 42- 6061                | Professional Services          | 413,025          | 421,275            | 409,500          | 243,375          |                  | Traf. Engineer (\$130,375); Flag Hang. (\$10K); Arborist (\$15K); Pavement Mgmt. (\$25K); Arborist Emrg. Response (\$3K); PW Inspector (\$10K), Storm Drain Video Inspection (\$50K) |
| 1- 42- 7113                | Street Maintenance             | 85,000           | 60,000             | 45,000           | 60,000           |                  | Annual maintenance (\$50K); Misc. (\$10K)  |
| 1- 42- 7120                | Tree Trimming                  | 524,050          | 520,850            | 500,500          | 507,000          |                  | Grid pruning program (\$357,475); Dead tree removals & other as-needed srvs (\$149,525)  |
| 1- 42- 7121                | Tree Spraying & Inspection     | 91,825           | 98,975             | 95,500           | 100,900          |                  | Watering (\$43K); Deodar Spray (\$28,275); General (\$29,625)  |
| 1- 42- 7123                | Replanting of Trees            | 14,625           | 15,000             | 5,000            | 15,000           |                  |  |
|                            | Sub-total                      | 1,136,475        | 1,128,350          | 1,065,375        | 937,450          |                  |  |
| <i>CAPITAL OUTLAY</i>      |                                |                  |                    |                  |                  |                  |  |
| 1- 42- 8231                | Furnishings & Equipment        | 0                | 500                | 0                | 300              |                  | Various PW workstations & Dept. improvements   |
| 1- 42- 8237                | Computer Equip./Software       | 1,675            | 2,000              | 2,000            | 2,200            |                  | AutoCAD Subscription   |
| 1- 42- 8239                | Street Improvements            | 0                | 50,000             | 22,025           | 15,000           |                  | Unanticipated improvements, Stardust Rd. Drainage  |
|                            | Sub-total                      | 1,675            | 52,500             | 24,025           | 17,500           |                  |  |
| <b>TOTAL PROGRAM COSTS</b> |                                | <b>1,610,300</b> | <b>1,733,050</b>   | <b>1,636,650</b> | <b>1,760,650</b> |                  |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

45- PARKS & LANDSCAPE (Page 1 of 2)

GENERAL

PUBLIC WORKS

The Parks & Landscape program is responsible for the maintenance and care of greenscape in the City's parks and median sites. Services are provided under contract with a private landscape maintenance firm. In addition, the program funds on-going maintenance of school district fields and tennis courts as required under the Joint Use Agreement between the City and the La Canada Unified School District. The majority of the City's trail system is maintained by the Los Angeles County Parks & Recreation Department; however, trails located in Cherry Canyon are maintained by the City's landscape maintenance contractor. The Parks & Landscape program receives staff support from the Senior Management Analyst II, Management Aide, Facilities Maintenance Superintendent and Clerk-Typist.

| ACCT.<br>NO.                   | LINE ITEM DESCRIPTION   | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION   |
|--------------------------------|-------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|---|
| <i>SALARIES &amp; BENEFITS</i> |                         |                   |                       |                     |                    |                     |   |
| 1- 45- 5001                    | Salaries (Full-time)    | 306,700           | 309,750               | 295,775             | 307,625            |                     | Sr. Mgmt. Analyst II; Mgmt. Aide; Fac. Maint. Spt.; Clrk-Typ. |
| 1- 45- 5002                    | Salaries (Part-time)    | 0                 | 32,900                | 24,875              | 0                  |                     |   |
| 1- 45- 5003                    | Salaries (Other)        | 0                 | 500                   | 0                   | 500                |                     |   |
| 1- 45- 5004                    | Retirement (PERS)       | 39,900            | 43,375                | 42,525              | 49,525             |                     |   |
| 1- 45- 5006                    | Health Insurance        | 0                 | 0                     | 1,325               | 7,900              |                     | 1 retiree   |
| 1- 45- 5010                    | Medicare                | 4,700             | 4,775                 | 4,650               | 4,650              |                     |   |
| 1- 45- 5020                    | Cafeteria Plan Benefits | 43,300            | 45,875                | 43,900              | 43,200             |                     |   |
| Sub-total                      |                         | 394,600           | 437,175               | 413,050             | 413,400            |                     |   |

## PROGRAM

## FUND

## DEPARTMENT

45- PARKS &amp; LANDSCAPE (Page 2 of 2)

GENERAL

PUBLIC WORKS

| ACCT.<br>NO.               | LINE ITEM DESCRIPTION          | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION  |
|----------------------------|--------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|--|
| <i>OPERATIONS EXPENSES</i> |                                |                   |                       |                     |                    |                     |  |
| 1- 45- 6023                | Water                          | 94,650            | 138,000               | 98,500              | 110,000            |                     | Parks, medians, Joint-Use fields   |
| 1- 45- 6027                | Electricity                    | 32,100            | 30,000                | 34,000              | 32,000             |                     | Memorial Park Restrooms; irrigation controllers;<br>Holiday lights   |
| 1- 45- 6030                | Materials/Supplies             | 100               | 2,400                 | 600                 | 1,200              |                     | Irrig. parts (\$650); RR supplies (\$275); Bulbs (\$275)   |
| 1- 45- 6032                | Books & Publications           | 0                 | 50                    | 0                   | 50                 |                     | Trade publications   |
| 1- 45- 6034                | Printing and Publishing        | 0                 | 50                    | 0                   | 50                 |                     | Miscellaneous printing   |
| 1- 45- 6052                | Travel, Conferences & Meetings | 25                | 500                   | 650                 | 500                |                     | Conferences (\$300); meetings (\$200)  |
| 1- 45- 6053                | Memberships & Dues             | 225               | 325                   | 100                 | 325                |                     | MMASC; MSA; Turf Association   |
| 1- 45- 6054                | Employee Educ. & Training      | 0                 | 500                   | 0                   | 500                |                     | Seminars/tuition   |
| 1- 45- 6073                | Contributions to Comm. Groups  | 200               | 700                   | 425                 | 700                |                     | Eagle Scout projects (2 @ \$350 ea.)   |
| 1- 45- 7105                | Park Maintenance               | 193,500           | 199,025               | 197,500             | 199,025            |                     | Contractor (\$150K); Vandalism (\$1,500); Electrical (\$1,500); Custodial (\$23,225); Safety/repair (\$4K); Mayors' Disc. Park (\$5K); Passive Park (\$3K); Ult. Dest. Point (\$5,250); Lighting repairs (\$3,050); Olberz holiday tree lighting (\$1,500); Misc. (\$1K) |
| 1- 45- 7107                | Joint Use Site Maintenance     | 292,550           | 290,000               | 291,000             | 290,000            |                     | Contractor (\$285K); Repair (\$1K); Facility signage (\$1K); Vandalism repair (\$1K); Electrical (\$1K); Fence repair (\$1K)   |
| 1- 45- 7109                | Median & Right-of-Way Maint.   | 100,575           | 111,000               | 107,500             | 112,000            |                     | Contractor (\$69K); Vandalism repair (\$1K); Holiday lights (\$500); Old Town Medians (\$1,200); Electric. maint. (\$4,300); Utility improv. (\$4K); Watering (\$32K)  |
| 1- 45- 7110                | Trail Maintenance & Easements  | 34,450            | 36,300                | 36,600              | 40,000             |                     | Cerro N. (\$9K); Cnstrvncy (\$6,075); Flint (\$625) Loop (\$2,125); Owl (\$2,875); Ultimate (\$3,325); Descanso (\$5,725); Passive (\$2,550); Trail sign (\$500) Cherry Cyn Entrance Sign (\$2,500); Gopher/Pest Control (\$4,700)                                       |
| 1- 45- 7118                | Property Maintenance           | 26,750            | 26,000                | 26,000              | 28,000             |                     | Hall Cyn. (\$4,750); Cerro N. (\$5K); Rockridge (\$8,025); Robin Hill (\$3,375); Forest Hill (\$2,575); Wmbldn (\$1,275) Overpass Lot (\$1K); Add. Misc. (\$2K)  |
|                            | Sub-total                      | 775,125           | 834,850               | 792,875             | 814,350            |                     |  |
| <b>TOTAL PROGRAM COSTS</b> |                                | <b>1,169,725</b>  | <b>1,272,025</b>      | <b>1,205,925</b>    | <b>1,227,750</b>   |                     |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

48- CITY HALL (Page 1 of 1)

GENERAL

PUBLIC WORKS

In 1991, the City Council established the LCF Public Improvement Corporation ("PIC") for the purpose of arranging and executing Certificates of Participation ("COPs") to finance the purchase of an office building located at 1327 Foothill Boulevard for use as a City Hall. COPs, in the amount of \$1.2 million, were issued to finance the purchase. In 2009, the City Council authorized the call and payment of the outstanding COPs. Subsequently, ownership and title of the building was transferred from the PIC to the City. The City Hall program includes all expenditures related to the maintenance, use and improvement of the building.

| <b>ACCT. NO.</b> | <b>LINE ITEM DESCRIPTION</b>   | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>                               |
|------------------|--------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|--|
|                  | <i>SALARIES &amp; BENEFITS</i> | 0                     | 0                         | 0                       | 0                      |                         |  |
|                  | <i>OPERATIONS EXPENSES</i>     |                       |                           |                         |                        |                         |  |
| 1- 48- 6021      | Telephone                      | 19,750                | 25,500                    | 22,500                  | 17,000                 |                         |  |
| 1- 48- 6023      | Water                          | 900                   | 900                       | 1,375                   | 825                    |                         |  |
| 1- 48- 6027      | Electricity                    | 21,550                | 22,000                    | 24,650                  | 12,875                 |                         |  |
| 1- 48- 6029      | Gas                            | 975                   | 1,200                     | 900                     | 600                    |                         |  |
| 1- 48- 6037      | Custodial Service              | 13,200                | 17,800                    | 16,000                  | 11,800                 |                         | Contractor (\$10,550); Supplies (\$750); Misc. (\$500) |
| 1- 48- 6061      | Professional Services          | 725                   | 725                       | 725                     | 500                    |                         | Security System Lease                                  |
| 1- 48- 7103      | Building Maintenance           | 11,400                | 10,800                    | 11,000                  | 5,400                  |                         | Miscellaneous  |
| 1- 48- 7104      | General Maintenance            | 3,675                 | 6,000                     | 6,500                   | 5,000                  |                         | Plumbing, electrical, service agreements               |
| 1- 48- 7106      | Landscape Maintenance          | 6,875                 | 6,900                     | 6,500                   | 3,300                  |                         | Contractor (\$3,300)                                   |
|                  | Sub-total                      | 79,050                | 91,825                    | 90,150                  | 57,300                 |                         |  |
|                  | <i>CAPITAL OUTLAY</i>          |                       |                           |                         |                        |                         |  |
| 1- 48- 8231      | Furnishings & Equipment        | 1,575                 | 1,000                     | 325                     | 0                      |                         |  |
| 1- 48- 8233      | Building Improvements          | 0                     | 6,500                     | 1,500                   | 0                      |                         |  |
|                  | Sub-total                      | 1,575                 | 7,500                     | 1,825                   | 0                      |                         |  |
|                  | <b>TOTAL PROGRAM COSTS</b>     | <b>80,625</b>         | <b>99,325</b>             | <b>91,975</b>           | <b>57,300</b>          |                         |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

49- LANTERMAN HOUSE (Page 1 of 1)

GENERAL

PUBLIC WORKS

The Lanterman House, located at 4420 Encinas Drive, was presented to the City as a gift from the Lanterman Family in January, 1985. The house was built in 1915 by the Lanterman family and still contains all of the original furnishings. Plans to remodel and refurbish the house into a museum and limited cultural center have been completed and can now be enjoyed by the entire community and local historians. A grant from the State of California was received by the City to aid in the restoration process.

The City Council established the Lanterman Historical Museum Foundation to oversee continuing operations for the reconstruction and management of the Lanterman House Museum. The Lanterman House program contains funding for the day-to-day management and operations of the facility as well as other obligations that are consistent with provisions of the Lanterman Foundation Agreement.

| ACCT. NO.   | LINE ITEM DESCRIPTION          | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION   |
|-------------|--------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|---|
|             | <i>SALARIES &amp; BENEFITS</i> | 0                 | 0                     | 0                   | 0                  |                     |   |
|             | <i>OPERATIONS EXPENSES</i>     |                   |                       |                     |                    |                     |   |
| 1- 49- 6021 | Telephone                      | 975               | 1,200                 | 1,100               | 1,200              |                     |   |
| 1- 49- 6023 | Water                          | 5,200             | 4,200                 | 6,500               | 6,000              |                     |   |
| 1- 49- 6027 | Electricity                    | 2,575             | 2,500                 | 2,900               | 2,600              |                     |   |
| 1- 49- 6029 | Gas                            | 625               | 650                   | 450                 | 500                |                     |   |
| 1- 49- 6061 | Professional Services          | 1,750             | 2,500                 | 2,000               | 2,000              |                     | Security System   |
| 1- 49- 6073 | Contributions to Comm. Groups  | 104,750           | 108,375               | 108,375             | 119,875            |                     | Found. Agrmt. (\$71,200); Exec. Dir./Payroll (\$48,675)                     |
| 1- 49- 7103 | Building Maintenance           | 3,400             | 6,000                 | 4,500               | 5,000              |                     | Unanticipated repairs   |
| 1- 49- 7106 | Landscape Maintenance          | 3,625             | 8,500                 | 8,500               | 7,000              |                     | Contractor  |
|             | Sub-total                      | 122,900           | 133,925               | 134,325             | 144,175            |                     |   |
|             | <i>CAPITAL OUTLAY</i>          |                   |                       |                     |                    |                     |   |
| 1- 49- 8231 | Furnishings & Equipment        | 0                 | 500                   | 0                   | 500                |                     |   |
| 1- 49- 8233 | Building Improvements          | 0                 | 9,200                 | 4,300               | 9,000              |                     | Concrete work (\$2,000); Security Sys. (\$5,000);<br>Masonry work (\$2,000) |
|             | Sub-total                      | 0                 | 9,700                 | 4,300               | 9,500              |                     |   |
|             | <b>TOTAL PROGRAM COSTS</b>     | <b>122,900</b>    | <b>143,625</b>        | <b>138,625</b>      | <b>153,675</b>     |                     |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM                                | FUND    | DEPARTMENT     |
|--|---------|----------------|
| 50- LANTERMAN AUDITORIUM (Page 1 of 1) | GENERAL | ADMINISTRATION |

The Lanterman Auditorium program identifies and provides funding for personnel, operations and maintenance for the Lanterman Auditorium facility. The Lanterman Auditorium is owned by the La Canada Unified School District and operated and maintained by the City under the Joint Use Agreement.

| ACCT. NO.                      | LINE ITEM DESCRIPTION   | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION   |
|--------------------------------|-------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|---|
| <i>SALARIES &amp; BENEFITS</i> |                         |                   |                       |                     |                    |                     |   |
| 1- 50- 5002                    | Salaries (Part-time)    | 95,050            | 90,250                | 67,775              | 74,600             |                     | 3 part-time employees   |
| 1- 50- 5003                    | Salaries (Other)        | 8,925             | 8,000                 | 5,250               | 8,000              |                     | Anticipated overtime  |
| 1- 50- 5004                    | Retirement (PERS)       | 6,875             | 6,425                 | 5,050               | 8,975              |                     | 2 part-time employees   |
| 1- 50- 5010                    | Medicare                | 1,575             | 1,550                 | 1,150               | 1,075              |                     |   |
| 1- 50- 5011                    | FICA                    | 3,100             | 3,200                 | 2,150               | 325                |                     |   |
| 1- 50- 5020                    | Cafeteria Plan Benefits | 5,750             | 5,750                 | 5,750               | 11,525             |                     | 2 part-time employees   |
| Sub-total                      |                         | 121,275           | 115,175               | 87,125              | 104,500            |                     |   |
| <i>OPERATIONS EXPENSES</i>     |                         |                   |                       |                     |                    |                     |   |
| 1- 50- 6023                    | Water                   | 650               | 2,800                 | 1,125               | 2,000              |                     |   |
| 1- 50- 6027                    | Electricity             | 9,550             | 12,750                | 13,825              | 12,750             |                     |   |
| 1- 50- 6029                    | Gas                     | 300               | 2,950                 | 350                 | 500                |                     |   |
| 1- 50- 6030                    | Materials/Supplies      | 1,450             | 1,500                 | 1,425               | 1,500              |                     | Restroom supplies (\$125/mo)  |
| 1- 50- 6037                    | Custodial Service       | 11,675            | 13,000                | 11,125              | 13,000             |                     |   |
| 1- 50- 6061                    | Professional Services   | 1,950             | 1,950                 | 2,100               | 2,450              |                     | Carpet cleaning (4 x \$488 each); Misc. (\$500)   |
| 1- 50- 7103                    | Building Maintenance    | 8,225             | 10,000                | 6,750               | 10,000             |                     | Green Room maint. (\$4k); Entry area paint (\$3,250)<br>Plumbing maint. (\$850); Lighting maint. (\$1,400)<br>Misc. (\$500) |
| Sub-total                      |                         | 33,800            | 44,950                | 36,700              | 42,200             |                     |   |
| <i>CAPITAL OUTLAY</i>          |                         |                   |                       |                     |                    |                     |   |
| 1- 50- 8233                    | Building Improvements   | 19,600            | 21,000                | 21,000              | 21,000             |                     | Lighting: PAR Can (\$13K), Source 4 LED (\$8K)  |
| Sub-total                      |                         | 19,600            | 21,000                | 21,000              | 21,000             |                     |   |
| <b>TOTAL PROGRAM COSTS</b>     |                         | <b>174,675</b>    | <b>181,125</b>        | <b>144,825</b>      | <b>167,700</b>     |                     |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM                                     |                            | FUND           |                    |                  | DEPARTMENT      |                  |   |
|---|----------------------------|----------------|--------------------|------------------|-----------------|------------------|---|
| 53- STORM WATER MGMT. (NPDES) (Page 1 of 1) |                            | GENERAL        |                    |                  | PUBLIC WORKS    |                  |   |
| ACCT. NO.                                   | LINE ITEM DESCRIPTION      | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION   |
| <i>SALARIES &amp; BENEFITS</i>              |                            |                |                    |                  |                 |                  |   |
| 1- 53- 5001                                 | Salaries (Full-time)       | 15,300         | 15,850             | 15,850           | 16,225          |                  | 20% Public Works Inspector  |
| 1- 53- 5004                                 | Retirement (PERS)          | 1,500          | 2,225              | 2,225            | 2,600           |                  |   |
| 1- 53- 5010                                 | Medicare                   | 250            | 300                | 300              | 250             |                  |   |
| 1- 53- 5020                                 | Cafeteria Plan Benefits    | 2,100          | 2,150              | 2,150            | 2,150           |                  |   |
| Sub-total                                   |                            | 19,150         | 20,525             | 20,525           | 21,225          |                  |   |
| <i>OPERATIONS EXPENSES</i>                  |                            |                |                    |                  |                 |                  |   |
| 1- 53- 6030                                 | Materials/Supplies         | 0              | 300                | 150              | 300             |                  | NPDES related supplies  |
| 1- 53- 6032                                 | Books & Publications       | 0              | 50                 | 0                | 50              |                  |   |
| 1- 53- 6033                                 | Postage                    | 0              | 500                | 500              | 500             |                  |   |
| 1- 53- 6034                                 | Printing & Publishing      | 0              | 500                | 500              | 500             |                  |   |
| 1- 53- 6054                                 | Employee Educ. & Training  | 0              | 200                | 0                | 200             |                  |   |
| 1- 53- 6060                                 | L.A. Co. Contract Services | 14,800         | 17,300             | 12,000           | 15,000          |                  | Restaurant/Commercial Inspections<br>Sep. sys. inventory (\$5K); NPDES permit consult. (\$55K);<br>EWMP Staff/Plan Chk. training (\$5K); Upper LA River<br>EWMP Implementaion Plan (\$19,375); BMP database (\$7K);<br>Pub. Facil. Database (\$5K); Illicit discharge (\$10K);<br>Public Information Prgm. (\$5K); Permit Tracking/Earth-<br>disturb database (\$7,500); RWQCB stormwater<br>annual permit (\$10,625);EWMP Imp. (\$50K) |
| 1- 53- 6061                                 | Professional Services      | 99,850         | 236,600            | 75,000           | 179,500         |                  |   |
| Sub-total                                   |                            | 114,650        | 255,450            | 88,150           | 196,050         |                  |   |
| <i>CAPITAL OUTLAY</i>                       |                            | 0              | 0                  | 0                | 0               |                  |   |
| <b>TOTAL PROGRAM COSTS</b>                  |                            | <b>133,800</b> | <b>275,975</b>     | <b>108,675</b>   | <b>217,275</b>  |                  |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM                                      | FUND    | DEPARTMENT     |
|--|---------|----------------|
| 54- ACCESSIBILITY IMPROVEMENTS (Page 1 of 1) | GENERAL | ADMINISTRATION |

Since passage of the Americans with Disabilities Act of 1990, the City has continued to ensure that its programs and services are fully accessible to all members of the community, including persons with disabilities. Beginning with the FY 2015-16 budget, the City consolidated its various accessibility improvement expenditures into a new "Accessibility Improvements" General Fund program budget. This program brings together ongoing expenditures previously budgeted in other General Fund programs focused on enhancing access to City facilities, events, and services. (Large-scale capital projects focused on accessibility improvements will continue to be budgeted in the City's Capital Projects Fund.)

| ACCT. NO.   | LINE ITEM DESCRIPTION                  | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION  |
|-------------|--|-------------------|-----------------------|---------------------|--------------------|---------------------|--|
|             | <i>SALARIES &amp; BENEFITS</i>         | 0                 | 0                     | 0                   | 0                  |                     |  |
|             | <i>OPERATIONS EXPENSES</i>             |                   |                       |                     |                    |                     |  |
| 1- 54- 6031 | Office Supplies                        | 0                 | 0                     | 0                   | 0                  |                     |  |
| 1- 54- 6032 | Books & Publications                   | 0                 | 0                     | 0                   | 0                  |                     |  |
| 1- 54- 6034 | Printing & Publishing                  | 0                 | 500                   | 0                   | 500                |                     | Brailling services   |
| 1- 54- 6054 | Employee Educ. & Training              | 0                 | 1,000                 | 625                 | 1,000              |                     |  |
| 1- 54- 6061 | Professional Services                  | 0                 | 3,300                 | 300                 | 5,300              |                     | Translator srvs (\$300); ADA consultant (\$2K); Curb ramp inventory (\$3K) |
| 1- 54- 7103 | Building Maintenance                   | 0                 | 0                     | 0                   | 0                  |                     | City Hall; Misc.   |
| 1- 54- 7104 | General Maintenance                    | 4,225             | 6,500                 | 1,500               | 2,000              |                     | Barrier removals   |
| 1- 54- 7105 | Park Maintenance                       | 1,850             | 0                     | 0                   | 0                  |                     |  |
|             | Sub-total                              | 6,075             | 11,300                | 2,425               | 8,800              |                     |  |
|             | <i>CAPITAL OUTLAY</i>                  |                   |                       |                     |                    |                     |  |
| 1- 54- 8401 | Access Imprvmts - City Hall            | 0                 | 0                     | 0                   | 0                  |                     |  |
| 1- 54- 8402 | Access Imprvmts - Parks                | 2,400             | 16,000                | 16,000              | 12,000             |                     | ADA Access Gate from Alley - Memorial Park                                 |
| 1- 54- 8403 | Access Imprvmts - Lanterman House      | 0                 | 0                     | 0                   | 0                  |                     |  |
| 1- 54- 8404 | Access Imprvmts - Joint Use Facilities | 8,050             | 9,000                 | 8,900               | 10,000             |                     | Lant. Aud. Main Restroom (\$6K); Cornishon Field (\$4K)                    |
| 1- 54- 8405 | Access Imprvmts - Miscellaneous        | 1,500             | 2,000                 | 0                   | 10,000             |                     | ADA Access - Olberz Park-Railing   |
|             | Sub-total                              | 11,950            | 27,000                | 24,900              | 32,000             |                     |  |
|             | <b>TOTAL PROGRAM COSTS</b>             | <b>18,025</b>     | <b>38,300</b>         | <b>27,325</b>       | <b>40,800</b>      |                     |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM                        | FUND    | DEPARTMENT   |
|--------------------------------|---------|--------------|
| 55- CIVIC CENTER (Page 1 of 1) | GENERAL | PUBLIC WORKS |

In February 2017, the City purchased the former Sports Chalet Inc. corporate headquarters building at One Sports Chalet Drive for use as a future City Hall facility. The purchased property also includes the Foothill Progressive Montessori School facility, which is located on the same parcel. This program budget accounts for ongoing operational and maintenance costs related to the new property. (The tenant improvements to the new City Hall facility are accounted for in the Property Acquisition Fund.)

| ACCT. NO.   | LINE ITEM DESCRIPTION          | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION                                 |
|-------------|--------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|---|
|             | <i>SALARIES &amp; BENEFITS</i> | 0                 | 0                     | 0                   | 0                  |                     |   |
|             | <i>OPERATIONS EXPENSES</i>     |                   |                       |                     |                    |                     |   |
| 1- 55- 6021 | Telephone                      | 0                 | 2,400                 | 0                   | 12,750             |                     |   |
| 1- 55- 6023 | Water                          | 1,525             | 10,800                | 5,000               | 10,800             |                     |   |
| 1- 55- 6027 | Electricity                    | 4,650             | 12,000                | 11,000              | 18,000             |                     |   |
| 1- 55- 6037 | Custodial Service              | 150               | 1,150                 | 400                 | 13,000             |                     | Contractor (\$10K); Supplies (\$3K)               |
| 1- 55- 6038 | Lease Agreements               | 0                 | 0                     | 0                   | 200,000            |                     | Lease payment for new building                    |
| 1- 55- 6061 | Professional Services          | 975               | 4,000                 | 4,200               | 4,200              |                     | Security and fire system monitoring               |
| 1- 55- 7103 | Building Maintenance           | 3,675             | 15,000                | 5,000               | 5,000              |                     | Miscellaneous                                     |
| 1- 55- 7104 | General Maintenance            | 5,275             | 5,000                 | 4,000               | 5,000              |                     | Plumbing, electrical, elevator service agreements |
| 1- 55- 7106 | Landscape Maintenance          | 7,300             | 14,800                | 14,400              | 15,400             |                     | Contractor (\$15,000); Plants (\$400)             |
|             | Sub-total                      | 23,550            | 65,150                | 44,000              | 284,150            |                     |   |
|             | <i>CAPITAL OUTLAY</i>          |                   |                       |                     |                    |                     |   |
| 1- 55- 8231 | Furnishings & Equipment        | 0                 | 0                     | 0                   | 8,600              |                     | Telecommunications equipment for new City Hall    |
| 1- 55- 8233 | Building Improvements          | 0                 | 0                     | 0                   | 5,000              |                     |   |
|             | Sub-total                      | 0                 | 0                     | 0                   | 13,600             |                     |   |
|             | <b>TOTAL PROGRAM COSTS</b>     | <b>23,550</b>     | <b>65,150</b>         | <b>44,000</b>       | <b>297,750</b>     |                     |   |

**SPECIAL FUND PROGRAM REVENUES AND EXPENDITURES & FUND BALANCE**



**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b>          |   | <b>FUND - 1</b>       |                           |                         |                        |                         | <b>DEPARTMENT</b>                      |
|-------------------------|---|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|--|
| GENERAL (Page 1 of 2)   |   |                       |                           |                         |                        |                         | ADMINISTRATION                         |
| <b>ACCT. NO.</b>        | <b>DESCRIPTION</b>                                | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>               |
| <i>AVAILABLE FUNDS:</i> |   |                       |                           |                         |                        |                         |  |
|                         | BEGINNING FUND BALANCE:                           | 18,105,025            | 12,804,200                | 12,965,375              | 13,051,500             |                         |  |
|                         | General Fund (Operating) Revenues                 | 13,945,600            | 13,840,825                | 14,302,925              | 14,462,400             |                         |  |
|                         | Operating Reimbursements:                         |                       |                           |                         |                        |                         |  |
|                         | Reimbursement - Traffic Safety (2)                | 47,800                | 88,200                    | 63,475                  | 66,650                 |                         | Reimbursement of law enforcement costs |
|                         | Reimbursement - Sewer Redemp. (22)                | 14,350                | 12,975                    | 14,350                  | 14,150                 |                         | District 1 staff costs reimbursement   |
|                         | Reimbursement - Sewer Redemp. (25)                | 20,875                | 19,625                    | 20,975                  | 20,900                 |                         | District 2 staff costs reimbursement   |
|                         | Reimbursement - Prop. A (30)                      | 26,550                | 24,150                    | 24,150                  | 29,450                 |                         | Salary reimbursement                   |
|                         | Reimbursement - Solid Waste (32)                  | 196,150               | 197,875                   | 197,875                 | 197,875                |                         | Salary reimbursement                   |
|                         | Reimbursement - Sewer Redemp. (42)                | 20,875                | 18,750                    | 20,900                  | 23,100                 |                         | District 3 staff costs reimbursement   |
|                         | Sub-total: Operating Reimbursements               | 326,600               | 361,575                   | 341,725                 | 352,125                |                         |  |
|                         | Transfers In/Other Direct Revenues (to Reserves): |                       |                           |                         |                        |                         |  |
|                         | City Hall Sale Proceeds                           | 0                     | 100,000                   | 0                       | 0                      |                         |  |
|                         | Subtotal - Transfers In/Other Direct:             | 0                     | 100,000                   | 0                       | 0                      |                         |  |
|                         | <b>TOTAL AVAILABLE FUNDS:</b>                     | <b>32,377,225</b>     | <b>27,106,600</b>         | <b>27,610,025</b>       | <b>27,866,025</b>      |                         |  |

**PROGRAM**

**DEPARTMENT**

GENERAL (Page 2 of 2)

FUND - 1

ADMINISTRATION

| ACCT. NO.                                  | DESCRIPTION                                | 2016-17 ACTUAL    | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE  | 2018-19 ADOPTED   | 2018-19 MID-YEAR | NOTES/DESCRIPTION   |
|--|--|-------------------|--------------------|-------------------|-------------------|------------------|---|
| <i>EXPENDITURES &amp; TRANSFERS:</i>       |  |                   |                    |                   |                   |                  |   |
|  | Operating Budget Expenditures              | 12,244,150        | 13,771,075         | 12,498,250        | 14,650,375        |                  |   |
| From Operating Budget:                     |  |                   |                    |                   |                   |                  |   |
|  | Transfer Out - To Bonds & Grants (4)       | 0                 | 0                  | 5,000             | 0                 |                  |   |
|  | Transfer Out - To CDBG (11)                | 0                 | 0                  | 0                 | 0                 |                  |   |
|  | Transfer Out - To Capital Projects (31)    | 1,103,675         | 285,150            | 285,150           | 54,150            |                  | See Schedule CP-1A  |
|  | Transfer Out - To SLESF Fund (35)          | 13,250            | 67,800             | 67,800            | 34,950            |                  | For Traffic Investigator position (difference)                          |
|  | <b>Subtotal - Transfers to Other Funds</b> | <b>1,116,925</b>  | <b>352,950</b>     | <b>357,950</b>    | <b>89,100</b>     |                  |   |
|  | Transfer to Reserves - for OPEB            | 58,575            | 72,400             | 72,400            | 75,050            |                  |   |
|  | <b>Subtotal - From Operating Budget</b>    | <b>1,175,500</b>  | <b>425,350</b>     | <b>430,350</b>    | <b>164,150</b>    |                  |   |
| From Reserves:                             |  |                   |                    |                   |                   |                  |   |
|  | Transfer Out - To Capital Projects (31)    | 492,200           | 354,550            | 429,925           | 347,225           |                  | See Schedule CP-1B  |
|  | Transfer Out - To Property Acquis. (38)    | 5,500,000         | 1,200,000          | 1,200,000         | 1,574,275         |                  | Civic Center planning & construction                                    |
|  | <b>Subtotal - From Reserves:</b>           | <b>5,992,200</b>  | <b>1,554,550</b>   | <b>1,629,925</b>  | <b>1,921,500</b>  |                  |   |
| <b>TOTAL EXPENDITURES &amp; TRANSFERS:</b> |  | <b>19,411,850</b> | <b>15,750,975</b>  | <b>14,558,525</b> | <b>16,736,025</b> |                  |   |
| <b>ENDING FUND BALANCE:</b>                |  | <b>12,965,375</b> | <b>11,355,625</b>  | <b>13,051,500</b> | <b>11,130,000</b> |                  |   |
| <i>FUND EQUITY:</i>                        |  |                   |                    |                   |                   |                  |   |
|  | Reserved for Loans/Advances                | 1,512,250         | 1,385,950          | 1,385,950         | 1,110,375         |                  | Balance of Advance to District 02-1 (\$995,100); LCUSD Loan (\$115,275) |
|  | Reserved for St. Disability Access (DAE)   | 4,250             | 5,500              | 6,750             | 8,000             |                  | (Restricted)  |
|  | Reserved for Civic Cntr Promissory Note    | 0                 | 5,580,000          | 5,580,000         | 0                 |                  | (Committed)   |
|  | Designated for potential SR-710 expenses   | 500,000           | 500,000            | 500,000           | 0                 |                  | (Assigned)  |
|  | Designated for Tree Fund                   | 131,775           | 138,775            | 146,775           | 143,775           |                  | (Assigned)  |
|  | Designated for OPEB                        | 408,350           | 408,350            | 408,350           | 555,800           |                  | (Assigned)  |
|  | Designated for Future Joint Use Project    | 0                 | 0                  | 0                 | 100,000           |                  | (Assigned)  |
|  | Undesignated                               | 10,408,750        | 3,337,050          | 5,023,675         | 9,212,050         |                  | (Unassigned)  |
| <b>TOTAL FUND EQUITY:</b>                  |  | <b>12,965,375</b> | <b>11,355,625</b>  | <b>13,051,500</b> | <b>11,130,000</b> |                  |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

TRAFFIC SAFETY (Page 1 of 2)

FUND - 2

ADMINISTRATION

The Traffic Safety Fund allocates revenues received as a result of vehicle code violations which occur within the City. Monies from the Traffic Safety Fund are used to reimburse the General Fund for law enforcement costs.

| <b>ACCT. NO.</b>              | <b>DESCRIPTION</b>     | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b> |
|-------------------------------|------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|--------------------------|
| <i>AVAILABLE FUNDS:</i>       |                        |                       |                           |                         |                        |                         |                          |
|                               | BEGINNING FUND BALANCE | 4,275                 | 0                         | 0                       | 0                      |                         |                          |
| 2- 00- 4421                   | Vehicle Code Fines     | 43,525                | 88,200                    | 63,475                  | 66,650                 |                         |                          |
| 2- 00- 4610                   | Interest               | 0                     | 0                         | 0                       | 0                      |                         |                          |
|                               | Subtotal - Revenues    | 43,525                | 88,200                    | 63,475                  | 66,650                 |                         |                          |
|                               | Transfers In           | 0                     | 0                         | 0                       | 0                      |                         |                          |
| <i>TOTAL AVAILABLE FUNDS:</i> |                        | 47,800                | 88,200                    | 63,475                  | 66,650                 |                         |                          |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

TRAFFIC SAFETY (Page 2 of 2)

FUND - 2

ADMINISTRATION

| ACCT. NO.                 | DESCRIPTION                                     | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION |
|---------------------------|---|----------------|--------------------|------------------|-----------------|------------------|-------------------|
|                           | <i>SALARIES &amp; BENEFITS</i>                  | 0              | 0                  | 0                | 0               |                  |                   |
|                           | <i>OPERATIONS EXPENSES</i>                      |                |                    |                  |                 |                  |                   |
| 2- 00- 6070               | L.A. Co. Superior Courts                        | 0              | 0                  | 0                | 0               |                  |                   |
|                           | Subtotal - Operations Expenses                  | 0              | 0                  | 0                | 0               |                  |                   |
|                           | <i>CAPITAL OUTLAY</i>                           | 0              | 0                  | 0                | 0               |                  |                   |
|                           | <i>TRANSFERS</i>                                |                |                    |                  |                 |                  |                   |
|                           | Reimbursement - To General Fund (1) - Operating | 47,800         | 88,200             | 63,475           | 66,650          |                  |                   |
|                           | <i>TOTAL EXPENDITURES &amp; TRANSFERS</i>       | 47,800         | 88,200             | 63,475           | 66,650          |                  |                   |
|                           | ENDING FUND BALANCE:                            | 0              | 0                  | 0                | 0               |                  |                   |
| <i>FUND EQUITY:</i>       |   | 0              | 0                  | 0                | 0               |                  |                   |
|                           | Undesignated Traffic Safety Fund                | 0              | 0                  | 0                | 0               |                  |                   |
| <i>TOTAL FUND EQUITY:</i> |   | 0              | 0                  | 0                | 0               |                  |                   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

STATE GAS TAX (Page 1 of 2)

FUND - 3

PUBLIC WORKS

The State of California allocates Gas Tax monies to cities for the purpose of road and street maintenance and improvements. To be eligible for certain gas tax funds, the City is required to maintain an appropriate level of General Fund expenditures on street and road improvements.

| ACCT.<br>NO.                  | DESCRIPTION                             | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION                 |
|-------------------------------|---|-------------------|-----------------------|---------------------|--------------------|---------------------|-----------------------------------|
| <i>AVAILABLE FUNDS:</i>       |   |                   |                       |                     |                    |                     |                                   |
|                               | BEGINNING FUND BALANCE                  | 0                 | 0                     | 0                   | 0                  |                     |                                   |
| 3- 00- 4441                   | State Gas Tax (2106)                    | 72,175            | 73,675                | 74,200              | 74,325             |                     |                                   |
| 3- 00- 4442                   | State Gas Tax (2107)                    | 146,450           | 148,025               | 148,575             | 148,900            |                     |                                   |
| 3- 00- 4443                   | State Gas Tax (2107.5)                  | 5,000             | 4,675                 | 5,000               | 5,000              |                     |                                   |
| 3- 00- 4449                   | State Gas Tax (2103)                    | 54,875            | 85,025                | 83,400              | 78,450             |                     |                                   |
| 3- 00- 4450                   | State Gas Tax (2105)                    | 115,500           | 114,525               | 119,700             | 119,925            |                     |                                   |
| 3- 00- 4452                   | State Gas Tax (SB 1 "Loan Repayment")   | 0                 | 23,525                | 23,300              | 23,300             |                     | Second of three years' of funding |
| 3- 00- 4453                   | State Gas Tax (SB 1 Road Maint. Rehab.) | 0                 | 116,150               | 119,675             | 342,950            |                     |                                   |
| 3- 00- 4610                   | Interest                                | 1,475             | 1,500                 | 1,500               | 1,500              |                     |                                   |
|                               | Subtotal - Revenues                     | 395,475           | 567,100               | 575,350             | 794,350            |                     |                                   |
|                               | Transfer In - SW Fund (32)              | 154,100           | 158,725               | 159,075             | 164,300            |                     | Street Sweeping                   |
|                               | Subtotal - Transfers In                 | 154,100           | 158,725               | 159,075             | 164,300            |                     |                                   |
| <i>TOTAL AVAILABLE FUNDS:</i> |   | 549,575           | 725,825               | 734,425             | 958,650            |                     |                                   |

## PROGRAM

## FUND

## DEPARTMENT

STATE GAS TAX (Page 2 of 2)

FUND - 3

PUBLIC WORKS

| ACCT.<br>NO. | DESCRIPTION                               | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION                         |
|--------------|---|-------------------|-----------------------|---------------------|--------------------|---------------------|---|
|              | <i>SALARIES &amp; BENEFITS</i>            | 0                 | 0                     | 0                   | 0                  |                     |   |
|              | <i>OPERATIONS EXPENSES</i>                |                   |                       |                     |                    |                     |   |
| 3- 00- 6064  | Lighting (Street & Traffic)               | 140,150           | 105,000               | 120,000             | 110,000            |                     |   |
| 3- 00- 7113  | Street Maintenance                        | 260,775           | 347,875               | 297,825             | 341,400            |                     |   |
| 3- 00- 7117  | Street Sweeping                           | 148,650           | 158,725               | 159,075             | 164,300            |                     |   |
|              | Subtotal - Operations Expenses            | 549,575           | 611,600               | 576,900             | 615,700            |                     |   |
|              | <i>CAPITAL OUTLAY</i>                     | 0                 | 0                     | 0                   | 0                  |                     |   |
|              | <i>TRANSFERS</i>                          |                   |                       |                     |                    |                     |   |
|              | Transfer Out - To Capital Projects (31)   | 0                 | 157,525               | 157,525             | 114,325            |                     | FY19: 1901 (\$114,325)                    |
|              | <i>TOTAL EXPENDITURES &amp; TRANSFERS</i> | 549,575           | 769,125               | 734,425             | 730,025            |                     |   |
|              | ENDING FUND BALANCE:                      | 0                 | (43,300)              | 0                   | 228,625            |                     |   |
|              | <i>FUND EQUITY:</i>                       | 0                 | (43,300)              | 0                   | 228,625            |                     |   |
|              | Reserved for SB1/Street Repair            | 0                 | (43,300)              | 0                   | 228,625            |                     | To be held pending November 2018 election |
|              | <i>TOTAL FUND EQUITY:</i>                 | 0                 | (43,300)              | 0                   | 228,625            |                     |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

BONDS & GRANTS (Page 1 of 2)

FUND - 4

ADMINISTRATION

The Bonds & Grants Fund (formerly the Parkland Bond Fund) allocates revenues and grant monies received from other agencies for various acquisition and improvement projects.

| <b>ACCT. NO.</b>              | <b>DESCRIPTION</b>                | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>                      |
|-------------------------------|-----------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|---|
| <i>AVAILABLE FUNDS:</i>       |                                   |                       |                           |                         |                        |                         |   |
|                               | BEGINNING FUND BALANCE            | 37,125                | 37,125                    | 2,775                   | 2,775                  |                         |   |
| 4- 00- 4452                   | MTA Call for Projects             | 309,150               | 0                         | 0                       | 0                      |                         |   |
| 4- 00- 4490                   | Prop. A Rec. (Maint. & Servicing) | 33,150                | 33,150                    | 33,150                  | 33,150                 |                         | Com. Cntr. maint. (Final payment in FY 18/19) |
| 4- 00- 4497                   | SSARP Grant                       | 0                     | 45,000                    | 45,000                  | 0                      |                         | SSARP roadway network safety study            |
|                               | Subtotal - Revenues               | 342,300               | 78,150                    | 78,150                  | 33,150                 |                         |   |
|                               | Transfer In - General Fund        | 0                     | 0                         | 5,000                   | 0                      |                         |   |
|                               | Subtotal - Transfers In           | 0                     | 0                         | 5,000                   | 0                      |                         |   |
| <i>TOTAL AVAILABLE FUNDS:</i> |                                   | 379,425               | 115,275                   | 85,925                  | 35,925                 |                         |   |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

BONDS & GRANTS (Page 2 of 2)

FUND - 4

ADMINISTRATION

| ACCT. NO.                                  | DESCRIPTION                             | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION   |
|--|---|----------------|--------------------|------------------|-----------------|------------------|---|
|  | <i>SALARIES &amp; BENEFITS</i>          | 0              | 0                  | 0                | 0               |                  |   |
|  | <i>OPERATIONS EXPENSES</i>              |                |                    |                  |                 |                  |   |
| 4- 00- 6061                                | Professional Services                   | 0              | 50,000             | 50,000           | 0               |                  | SSARP Study<br>For Community Center to reimb. building maint. |
| 4- 00- 7104                                | General Maintenance                     | 33,150         | 33,150             | 33,150           | 33,150          |                  |   |
|  | Subtotal - Operations Expenses          | 33,150         | 83,150             | 83,150           | 33,150          |                  |   |
|  | <i>CAPITAL OUTLAY</i>                   |                |                    |                  |                 |                  |   |
| 4- 00- 8231                                | Furnishings & Equipment                 | 343,500        | 0                  | 0                | 0               |                  |   |
| 4- 00- 8244                                | Glenhaven Park Roof Replacement         | 0              | 0                  | 0                | 0               |                  |   |
|  | Subtotal - Capital Outlay               | 343,500        | 0                  | 0                | 0               |                  |   |
|  | <i>TRANSFERS</i>                        |                |                    |                  |                 |                  |   |
|  | Transfer Out - To Capital Projects (31) | 0              | 0                  | 0                | 0               |                  | FY15-16: 1601   |
| <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i> |   | 376,650        | 83,150             | 83,150           | 33,150          |                  |   |
| ENDING FUND BALANCE:                       |   | 2,775          | 32,125             | 2,775            | 2,775           |                  |   |
| <i>FUND EQUITY:</i>                        |   | 2,775          | 32,125             | 2,775            | 2,775           |                  |   |
|  | Undesignated                            | 2,775          | 32,125             | 2,775            | 2,775           |                  | (Source confirmed as GF undesignated)                         |
| <i>TOTAL FUND EQUITY:</i>                  |   | 2,775          | 32,125             | 2,775            | 2,775           |                  |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

TRANSP. DEVELOPMENT ACT (Page 1 of 2)

FUND - 5

PUBLIC WORKS

The Transportation Development Act Fund allocates revenues and grant monies received from the State of California. The City utilizes T.D.A. monies for the improvement of bicycle lanes and other transportation/infrastructure related projects.

| ACCT. NO.                     | DESCRIPTION            | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION |
|-------------------------------|------------------------|----------------|--------------------|------------------|-----------------|------------------|-------------------|
| <i>AVAILABLE FUNDS:</i>       |                        |                |                    |                  |                 |                  |                   |
|                               | BEGINNING FUND BALANCE | 0              | 0                  | 0                | 0               |                  |                   |
| 5- 00- 4540                   | T.D.A. S.B. 821        | 13,100         | 13,650             | 13,100           | 13,650          |                  |                   |
| 5- 00- 4610                   | Interest               | 0              | 0                  | 0                | 0               |                  |                   |
|                               | Subtotal - Revenues    | 13,100         | 13,650             | 13,100           | 13,650          |                  |                   |
|                               | Transfers In           | 0              | 0                  | 0                | 0               |                  |                   |
| <i>TOTAL AVAILABLE FUNDS:</i> |                        | 13,100         | 13,650             | 13,100           | 13,650          |                  |                   |

## PROGRAM

## FUND

## DEPARTMENT

TRANSP. DEVELOPMENT ACT (Page 2 of 2)

FUND - 5

PUBLIC WORKS

| ACCT.<br>NO. | DESCRIPTION                                     | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION               |
|--------------|---|-------------------|-----------------------|---------------------|--------------------|---------------------|---------------------------------|
|              | <i>SALARIES &amp; BENEFITS</i>                  | 0                 | 0                     | 0                   | 0                  |                     |                                 |
|              | <i>OPERATIONS EXPENSES</i>                      |                   |                       |                     |                    |                     |                                 |
| 5- 00- 6085  | Contingency                                     | 0                 | 0                     | 0                   | 0                  |                     |                                 |
| 5- 00- 6060  | L.A. County Contract Services                   | 0                 | 0                     | 0                   | 0                  |                     |                                 |
|              | Subtotal - Operations Expenses                  | 0                 | 0                     | 0                   | 0                  |                     |                                 |
|              | <i>CAPITAL OUTLAY</i>                           |                   |                       |                     |                    |                     |                                 |
| 5- 00- 8239  | Street Improvements                             | 13,100            | 13,650                | 13,100              | 13,650             |                     | Sidewalk/crosswalk improvements |
|              | Subtotal - Capital Outlay                       | 13,100            | 13,650                | 13,100              | 13,650             |                     |                                 |
|              | <i>TRANSFERS</i>                                |                   |                       |                     |                    |                     |                                 |
|              | Transfers Out - To General Fund (1) - Operating | 0                 | 0                     | 0                   | 0                  |                     |                                 |
|              | <b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>      | 13,100            | 13,650                | 13,100              | 13,650             |                     |                                 |
|              | ENDING FUND BALANCE:                            | 0                 | 0                     | 0                   | 0                  |                     |                                 |
|              | <b>FUND EQUITY:</b>                             | 0                 | 0                     | 0                   | 0                  |                     |                                 |
|              | Undesignated TDA Fund                           | 0                 | 0                     | 0                   | 0                  |                     |                                 |
|              | <b>TOTAL FUND EQUITY:</b>                       | 0                 | 0                     | 0                   | 0                  |                     |                                 |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
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COMMUNITY DEV. BLOCK GRANT (Page 1 of 2)

FUND - 11

COMM. DEVELOPMENT

The Community Development Block Grant fund tracks the City's share of the Los Angeles County entitlement. Funds are used to assist low and moderate income residents, to remove blight, and to finance A.D.A. improvements to public facilities.

| ACCT.<br>NO.                  | DESCRIPTION                    | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION                             |
|-------------------------------|--------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|---|
| <i>AVAILABLE FUNDS:</i>       |                                |                   |                       |                     |                    |                     |   |
|                               | BEGINNING FUND BALANCE         | 0                 | 0                     | 0                   | 15,000             |                     |   |
| 11- 00- 4410                  | Revenues                       | 61,450            | 58,225                | 75,825              | 59,500             |                     | LA Cnty. Community Dev. Commission allocation |
|                               | Subtotal - Revenues            | 61,450            | 58,225                | 75,825              | 59,500             |                     |   |
|                               | Transfer In - General Fund (1) | 0                 | 0                     | 0                   | 0                  |                     |   |
| <i>TOTAL AVAILABLE FUNDS:</i> |                                | 61,450            | 58,225                | 75,825              | 74,500             |                     |   |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
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COMMUNITY DEV. BLOCK GRANT (Page 2 of 2)

FUND - 11

COMM. DEVELOPMENT

| ACCT. NO.           | DESCRIPTION                                | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION             |
|---------------------|--|----------------|--------------------|------------------|-----------------|------------------|-------------------------------|
|                     | <i>SALARIES &amp; BENEFITS</i>             | 0              | 0                  | 0                | 0               |                  |                               |
|                     | <i>OPERATIONS EXPENSES</i>                 |                |                    |                  |                 |                  |                               |
| 11- 00- 6201        | Subsidy Prgms-Sewer Connection             | 22,075         | 17,475             | 17,475           | 18,000          |                  | (\$6,000 x 3 connections)     |
| 11- 00- 6202        | Subsidy Prgms-Residential Rehab.           | 39,375         | 40,750             | 43,350           | 41,625          |                  | (\$13,875 x 3 rehab projects) |
|                     | Subtotal - Operations Expenses             | 61,450         | 58,225             | 60,825           | 59,625          |                  |                               |
|                     | <i>CAPITAL OUTLAY</i>                      | 0              | 0                  | 0                | 0               |                  |                               |
|                     | <i>TRANSFERS</i>                           |                |                    |                  |                 |                  |                               |
|                     | Transfer to General Fund (1)               | 0              | 0                  | 0                | 0               |                  |                               |
|                     | <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i> | 61,450         | 58,225             | 60,825           | 59,625          |                  |                               |
|                     | ENDING FUND BALANCE:                       | 0              | 0                  | 15,000           | 14,875          |                  |                               |
| <i>FUND EQUITY:</i> |  | 0              | 0                  | 15,000           | 14,875          |                  |                               |
|                     | Undesignated CDBG Fund                     | 0              | 0                  | 15,000           | 14,875          |                  |                               |
|                     | <i>TOTAL FUND EQUITY:</i>                  | 0              | 0                  | 15,000           | 14,875          |                  |                               |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
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SANITATION (Page 1 of 2)

FUND - 20

PUBLIC WORKS

The Sanitation Fund is a City created fund to track expenditures related to Sanitation Districts #28 and #34. In addition, the Fund tracks revenues and expenditures related to the acquisition and installation of a community sewer system.

| <b>ACCT. NO.</b>              | <b>DESCRIPTION</b>                   | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>            |
|-------------------------------|--------------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|-------------------------------------|
| <i>AVAILABLE FUNDS:</i>       |                                      |                       |                           |                         |                        |                         |                                     |
|                               | BEGINNING FUND BALANCE               | 0                     | 0                         | 0                       | 0                      |                         |                                     |
| 20- 00- 4140                  | Property Tax                         | 5,500                 | 5,500                     | 5,500                   | 5,500                  |                         |                                     |
|                               | Subtotal - Revenues                  | 5,500                 | 5,500                     | 5,500                   | 5,500                  |                         |                                     |
|                               | Loan Advance - from General Fund (1) | 0                     | 0                         | 0                       | 0                      |                         | (see "Loan Advance - Detail" below) |
| <i>TOTAL AVAILABLE FUNDS:</i> |                                      | 5,500                 | 5,500                     | 5,500                   | 5,500                  |                         |                                     |

| <b>LOAN ADVANCE - DETAIL:</b> |                     |   |   |   |   |  |  |
|-------------------------------|---------------------|---|---|---|---|--|--|
|                               | District 4 Expenses | 0 | 0 | 0 | 0 |  |  |
|                               | District 5 Expenses | 0 | 0 | 0 | 0 |  |  |
|                               | District 6 Expenses | 0 | 0 | 0 | 0 |  |  |
|                               | Total Loan Advance: | 0 | 0 | 0 | 0 |  |  |

**PROGRAM**

**FUND**

**DEPARTMENT**

SANITATION (Page 2 of 2)

FUND - 20

PUBLIC WORKS

| ACCT. NO.                 | DESCRIPTION                                | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION |
|---------------------------|--|----------------|--------------------|------------------|-----------------|------------------|-------------------|
|                           | <i>SALARIES &amp; BENEFITS</i>             | 0              | 0                  | 0                | 0               |                  |                   |
|                           | <i>OPERATIONS EXPENSES</i>                 |                |                    |                  |                 |                  |                   |
| 20- 00- 6061              | Professional Services (San. #34)           | 5,500          | 5,500              | 5,500            | 5,500           |                  |                   |
|                           | Subtotal - Operations Expenditures         | 5,500          | 5,500              | 5,500            | 5,500           |                  |                   |
|                           | <i>CAPITAL OUTLAY</i>                      | 0              | 0                  | 0                | 0               |                  |                   |
|                           | <i>TRANSFERS</i>                           |                |                    |                  |                 |                  |                   |
|                           | Transfer Out - Capital Projects (31)       | 0              | 0                  | 0                | 0               |                  |                   |
|                           | Subtotal - Transfers Out                   | 0              | 0                  | 0                | 0               |                  |                   |
|                           | <b>TOTAL EXPENDITURES &amp; TRANSFERS:</b> | 5,500          | 5,500              | 5,500            | 5,500           |                  |                   |
|                           | ENDING FUND BALANCE:                       | 0              | 0                  | 0                | 0               |                  |                   |
| <b>FUND EQUITY:</b>       |  | 0              | 0                  | 0                | 0               |                  |                   |
|                           | Designated for Future District # 4         | 0              | 0                  | 0                | 0               |                  |                   |
|                           | Designated for Future District # 5         | 0              | 0                  | 0                | 0               |                  |                   |
|                           | Designated for Future District # 6         | 0              | 0                  | 0                | 0               |                  |                   |
|                           | Undesignated                               | 0              | 0                  | 0                | 0               |                  |                   |
|                           | <b>TOTAL FUND EQUITY:</b>                  | 0              | 0                  | 0                | 0               |                  |                   |
| <b>LOANS/OBLIGATIONS:</b> |  |                |                    |                  |                 |                  |                   |
|                           | Owed by Future District # 4                | 296,575        | 296,575            | 296,575          | 296,575         |                  |                   |
|                           | Owed by Future District # 5                | 351,150        | 351,150            | 351,150          | 351,150         |                  |                   |
|                           | Owed by Future District # 6                | 27,575         | 27,575             | 27,575           | 27,575          |                  |                   |
|                           | <b>TOTAL LOANS/OBLIGATIONS:</b>            | 675,300        | 675,300            | 675,300          | 675,300         |                  |                   |

CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET

| PROGRAM | FUND | DEPARTMENT |
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SEWER IMPROVEMENT FUND 98-1 (Page 1 of 2)

FUND - 21

PUBLIC WORKS

The Sewer Improvement Fund tracks revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

| ACCT.<br>NO.                  | DESCRIPTION                          | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION |
|-------------------------------|--------------------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|-------------------|
| <i>AVAILABLE FUNDS:</i>       |                                      |                   |                       |                     |                    |                     |                   |
|                               | BEGINNING FUND BALANCE               | 0                 | 0                     | 0                   | 0                  |                     |                   |
| 21- 00- 4410                  | Other Sewer Charges                  | 0                 | 0                     | 0                   | 0                  |                     |                   |
| 21- 00- 4412                  | Prepayments (AD 98-1)                | 0                 | 0                     | 0                   | 0                  |                     |                   |
| 21- 00- 4610                  | Interest                             | 0                 | 0                     | 0                   | 0                  |                     |                   |
|                               | Sub-total - Revenues                 | 0                 | 0                     | 0                   | 0                  |                     |                   |
|                               | Loan Advance - from General Fund (1) | 0                 | 0                     | 0                   | 0                  |                     |                   |
|                               | Transfer In - from General Fund (1)  | 0                 | 0                     | 0                   | 0                  |                     |                   |
|                               | Transfer In - from SRF (22)          | 0                 | 0                     | 0                   | 0                  |                     |                   |
|                               | Sub-total - Loan/Transfers In        | 0                 | 0                     | 0                   | 0                  |                     |                   |
| <i>TOTAL AVAILABLE FUNDS:</i> |                                      | 0                 | 0                     | 0                   | 0                  |                     |                   |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

SEWER IMPROVEMENT FUND 98-1 (Page 2 of 2)

FUND - 21

PUBLIC WORKS

| ACCT. NO.           | DESCRIPTION                                    | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION |
|---------------------|--|----------------|--------------------|------------------|-----------------|------------------|-------------------|
|                     | <i>SALARIES &amp; BENEFITS</i>                 | 0              | 0                  | 0                | 0               |                  |                   |
|                     | <i>OPERATIONS EXPENSES</i>                     |                |                    |                  |                 |                  |                   |
| 21- 00- 6010        | Professional Services (AD 98-1)                | 0              | 0                  | 0                | 0               |                  |                   |
| 21- 00- 6072        | Capital Construction (AD 98-1)                 | 0              | 0                  | 0                | 0               |                  |                   |
|                     | Subtotal - Operations Expenses                 | 0              | 0                  | 0                | 0               |                  |                   |
|                     | <i>CAPITAL OUTLAY</i>                          | 0              | 0                  | 0                | 0               |                  |                   |
|                     | <i>TRANSFERS</i>                               |                |                    |                  |                 |                  |                   |
|                     | Transfer Out - To General Fund (1) - Operating | 0              | 0                  | 0                | 0               |                  |                   |
|                     | <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>     | 0              | 0                  | 0                | 0               |                  |                   |
|                     | ENDING FUND BALANCE:                           | 0              | 0                  | 0                | 0               |                  |                   |
| <i>FUND EQUITY:</i> |  | 0              | 0                  | 0                | 0               |                  |                   |
|                     | Undesignated 98-1 Improvement Fund             | 0              | 0                  | 0                | 0               |                  |                   |
|                     | <i>TOTAL FUND EQUITY:</i>                      | 0              | 0                  | 0                | 0               |                  |                   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND BALANCE</b> | <b>DEPARTMENT</b> |
|----------------|---------------------|-------------------|
|----------------|---------------------|-------------------|

SEWER REDEMPTION FUND 98-1 (Page 1 of 2)

FUND - 22

PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

| ACCT. NO.                     | DESCRIPTION                      | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION         |
|-------------------------------|----------------------------------|----------------|--------------------|------------------|-----------------|------------------|---------------------------|
| <i>AVAILABLE FUNDS:</i>       |                                  |                |                    |                  |                 |                  |                           |
|                               | BEGINNING FUND BALANCE           | 0              | 0                  | 0                | 0               |                  |                           |
| 22- 00- 4410                  | Sewer Assess. Fees (AD 98-1)     | 549,025        | 538,975            | 537,500          | 0               |                  |                           |
| 22- 00- 4412                  | Prepayments (AD 98-1)            | 1,075          | 1,000              | 1,925            | 1,000           |                  |                           |
| 22- 00- 4413                  | Penalties                        | 0              | 400                | 400              | 400             |                  |                           |
| 22- 00- 4420                  | Administrative Fee (AD 98-1)     | 26,375         | 25,975             | 25,900           | 25,900          |                  | \$30/parcel x 858 parcels |
| 22- 00- 4610                  | Interest                         | 475            | 25                 | 575              | 50              |                  |                           |
|                               | Subtotal - Revenues              | 576,950        | 566,375            | 566,300          | 27,350          |                  |                           |
|                               | Transfers In - General Fund (01) | 0              | 0                  | 0                | 0               |                  |                           |
| <i>TOTAL AVAILABLE FUNDS:</i> |                                  | 576,950        | 566,375            | 566,300          | 27,350          |                  |                           |

**PROGRAM**

**FUND**

**DEPARTMENT**

SEWER REDEMPTION FUND 98-1 (Page 2 of 2)

FUND - 22

PUBLIC WORKS

| ACCT. NO.                 | DESCRIPTION                                     | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION                               |
|---------------------------|---|----------------|--------------------|------------------|-----------------|------------------|---|
|                           | <i>SALARIES &amp; BENEFITS</i>                  | 0              | 0                  | 0                | 0               |                  |   |
|                           | <i>OPERATIONS EXPENSES</i>                      |                |                    |                  |                 |                  |   |
| 22- 00- 6010              | Professional Services (AD 98-1)                 | 11,650         | 13,000             | 11,550           | 11,750          |                  | Willdan Financial (\$11,750)                    |
|                           | Subtotal - Operations Expense                   | 11,650         | 13,000             | 11,550           | 11,750          |                  |   |
|                           | <i>CAPITAL OUTLAY</i>                           | 0              | 0                  | 0                | 0               |                  |   |
|                           | <i>TRANSFERS</i>                                |                |                    |                  |                 |                  |   |
|                           | Reimbursement - To General Fund (1) - Operating | 14,350         | 12,975             | 14,350           | 14,150          |                  | Admin. Fee revenue less Prof. Srvs expenditures |
|                           | Transfer Out - To SDSF (23)                     | 550,950        | 540,400            | 540,400          | 1,450           |                  |   |
|                           | Subtotal - Transfers Out                        | 565,300        | 553,375            | 554,750          | 15,600          |                  |   |
|                           | <b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>      | 576,950        | 566,375            | 566,300          | 27,350          |                  |   |
|                           | ENDING FUND BALANCE:                            | 0              | 0                  | 0                | 0               |                  |   |
| <b>FUND EQUITY:</b>       |   | 0              | 0                  | 0                | 0               |                  |   |
|                           | Undesignated 98-1 Redemption Fund               | 0              | 0                  | 0                | 0               |                  |   |
| <b>TOTAL FUND EQUITY:</b> |   | 0              | 0                  | 0                | 0               |                  |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
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SEWER DEBT SERVICE FUND 98-1 (Page 1 of 2)

FUND - 23

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

| <b>ACCT. NO.</b>              | <b>DESCRIPTION</b>         | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b> |
|-------------------------------|----------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|--------------------------|
| <i>AVAILABLE FUNDS:</i>       |                            |                       |                           |                         |                        |                         |                          |
|                               | BEGINNING FUND BALANCE     | 773,525               | 888,825                   | 898,500                 | 1,023,800              |                         |                          |
| 23- 00- 4610                  | Interest Income            | 15,875                | 16,000                    | 19,275                  | 17,000                 |                         |                          |
|                               | Subtotal - Revenues        | 15,875                | 16,000                    | 19,275                  | 17,000                 |                         |                          |
|                               | Transfer In - from SRF(22) | 550,950               | 540,400                   | 540,400                 | 1,450                  |                         |                          |
| <i>TOTAL AVAILABLE FUNDS:</i> |                            | 1,340,350             | 1,445,225                 | 1,458,175               | 1,042,250              |                         |                          |

| PROGRAM | FUND | DEPARTMENT |
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SEWER DEBT SERVICE FUND 98-1 (Page 2 of 2)

FUND - 23

PUBLIC WORKS

| ACCT. NO.    | DESCRIPTION                                | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION                    |
|--------------|--|----------------|--------------------|------------------|-----------------|------------------|--------------------------------------|
|              | <i>SALARIES &amp; BENEFITS</i>             | 0              | 0                  | 0                | 0               |                  |                                      |
|              | <i>OPERATIONS EXPENSES</i>                 |                |                    |                  |                 |                  |                                      |
| 23- 00- 6038 | Principal Loan Payment                     | 417,800        | 417,800            | 417,800          | 417,800         |                  | SWRCB loan repayment                 |
| 23- 00- 6039 | Interest Loan Expense                      | 24,050         | 16,575             | 16,575           | 16,575          |                  | Repayment of Advance to General Fund |
|              | Subtotal - Operations Expenses             | 441,850        | 434,375            | 434,375          | 434,375         |                  |                                      |
|              | <i>CAPITAL OUTLAY</i>                      | 0              | 0                  | 0                | 0               |                  |                                      |
|              | <i>TRANSFERS</i>                           | 0              | 0                  | 0                | 0               |                  |                                      |
|              | <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i> | 441,850        | 434,375            | 434,375          | 434,375         |                  |                                      |
|              | ENDING FUND BALANCE:                       | 898,500        | 1,010,850          | 1,023,800        | 607,875         |                  |                                      |

|                     |                                     |         |           |           |         |  |
|---------------------|-------------------------------------|---------|-----------|-----------|---------|--|
| <i>FUND EQUITY:</i> |                                     | 898,500 | 1,010,850 | 1,023,800 | 607,875 |  |
|                     | Designated for Final SWRCB Payments | 898,500 | 1,010,850 | 1,023,800 | 417,800 | Set-aside for final SWRCB payment (FY 2019-20) |
|                     | Designated for General Fund Advance | 0       | 0         | 0         | 190,075 |  |
|                     | <i>TOTAL FUND EQUITY:</i>           | 898,500 | 1,010,850 | 1,023,800 | 607,875 |  |

|                           |                                 |           |         |         |         |  |
|---------------------------|---------------------------------|-----------|---------|---------|---------|--|
| <i>LOANS/OBLIGATIONS:</i> |                                 |           |         |         |         |  |
|                           | Due to SWRCB (Loan)             | 1,253,375 | 835,575 | 835,575 | 417,800 | Final payment in September 2019 (FY 2019-20) |
|                           | <i>TOTAL LOANS/OBLIGATIONS:</i> | 1,253,375 | 835,575 | 835,575 | 417,800 |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
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SEWER IMPROVEMENT FUND 02-1 (Page 1 of 2)

FUND - 24

PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

| <b>ACCT. NO.</b>              | <b>DESCRIPTION</b>           | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b> |
|-------------------------------|------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|--------------------------|
| <i>AVAILABLE FUNDS:</i>       |                              |                       |                           |                         |                        |                         |                          |
|                               | BEGINNING FUND BALANCE       | (995,100)             | (995,100)                 | (995,100)               | (995,100)              |                         |                          |
| 24- 00- 4412                  | Prepayments (AD 02-1)        | 0                     | 0                         | 0                       | 0                      |                         |                          |
| 24- 00- 4550                  | Miscellaneous Revenue        | 0                     | 0                         | 0                       | 0                      |                         |                          |
| 24- 00- 4610                  | Interest                     | 0                     | 0                         | 0                       | 0                      |                         |                          |
|                               | Subtotal - Revenues          | 0                     | 0                         | 0                       | 0                      |                         |                          |
|                               | Transfer In - SDSF 02-1 (26) | 0                     | 0                         | 0                       | 0                      |                         |                          |
| <i>TOTAL AVAILABLE FUNDS:</i> |                              | (995,100)             | (995,100)                 | (995,100)               | (995,100)              |                         |                          |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

SEWER IMPROVEMENT FUND 02-1 (Page 2 of 2)

FUND - 24

PUBLIC WORKS

| ACCT. NO.           | DESCRIPTION                                | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION |
|---------------------|--|----------------|--------------------|------------------|-----------------|------------------|-------------------|
|                     | <i>SALARIES &amp; BENEFITS</i>             | 0              | 0                  | 0                | 0               |                  |                   |
|                     | <i>OPERATIONS EXPENSES</i>                 |                |                    |                  |                 |                  |                   |
| 24- 00- 6010        | Professional Services (AD 02-1)            | 0              | 0                  | 0                | 0               |                  |                   |
|                     | Subtotal - Operations Expenses             | 0              | 0                  | 0                | 0               |                  |                   |
|                     | <i>CAPITAL OUTLAY</i>                      |                |                    |                  |                 |                  |                   |
| 24- 00- 6072        | Capital Construction (AD 02-1)             | 0              | 0                  | 0                | 0               |                  |                   |
|                     | Subtotal - Capital Outlay                  | 0              | 0                  | 0                | 0               |                  |                   |
|                     | <i>TRANSFERS</i>                           | 0              | 0                  | 0                | 0               |                  |                   |
|                     | <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i> | 0              | 0                  | 0                | 0               |                  |                   |
|                     | ENDING FUND BALANCE:                       | (995,100)      | (995,100)          | (995,100)        | (995,100)       |                  |                   |
| <i>FUND EQUITY:</i> |  | (995,100)      | (995,100)          | (995,100)        | (995,100)       |                  |                   |
|                     | Undesignated 02-1 Improvement Fund         | (995,100)      | (995,100)          | (995,100)        | (995,100)       |                  |                   |
|                     | <i>TOTAL FUND EQUITY:</i>                  | (995,100)      | (995,100)          | (995,100)        | (995,100)       |                  |                   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b>                           | <b>FUND</b> | <b>DEPARTMENT</b> |
|--|-------------|-------------------|
| SEWER REDEMPTION FUND 02-1 (Page 1 of 2) | FUND - 25   | PUBLIC WORKS      |

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer sewer systems constructed under an assessment district proceeding.

| <b>ACCT. NO.</b>        | <b>DESCRIPTION</b>            | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b> |
|-------------------------|-------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|--------------------------|
| <i>AVAILABLE FUNDS:</i> |                               |                       |                           |                         |                        |                         |                          |
|                         | BEGINNING FUND BALANCE        | 0                     | 0                         | 0                       | 0                      |                         |                          |
| 25- 00- 4410            | Sewer Assess. Fees (AD 02-1)  | 965,100               | 944,525                   | 967,100                 | 970,000                |                         |                          |
| 25- 00- 4412            | Prepayments (AB 02-1)         | 0                     | 3,000                     | 3,100                   | 3,000                  |                         |                          |
| 25- 00- 4413            | Penalties                     | 3,100                 | 500                       | 0                       | 0                      |                         |                          |
| 25- 00- 4420            | Administrative Fee (AD 02-1)  | 36,250                | 36,125                    | 36,100                  | 36,100                 |                         | 1,203 parcels x \$30     |
| 25- 00- 4610            | Interest                      | 775                   | 100                       | 250                     | 200                    |                         |                          |
|                         | Subtotal - Revenues           | 1,005,225             | 984,250                   | 1,006,550               | 1,009,300              |                         |                          |
|                         | Transfers In                  | 0                     | 0                         | 0                       | 0                      |                         |                          |
|                         | <i>TOTAL AVAILABLE FUNDS:</i> | 1,005,225             | 984,250                   | 1,006,550               | 1,009,300              |                         |                          |

## PROGRAM

## FUND

## DEPARTMENT

SEWER REDEMPTION FUND 02-1 (Page 2 of 2)

FUND - 25

PUBLIC WORKS

| ACCT.<br>NO.              | DESCRIPTION                                     | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION                               |
|---------------------------|---|-------------------|-----------------------|---------------------|--------------------|---------------------|---|
|                           | <i>SALARIES &amp; BENEFITS</i>                  | 0                 | 0                     | 0                   | 0                  |                     |   |
|                           | <i>OPERATIONS EXPENSES</i>                      |                   |                       |                     |                    |                     |   |
| 25- 00- 6010              | Professional Services (AD 02-1)                 | 15,250            | 16,500                | 15,150              | 15,200             |                     | Willdan Financial (\$15,200)                    |
|                           | Subtotal - Operations Expense                   | 15,250            | 16,500                | 15,150              | 15,200             |                     |   |
|                           | <i>CAPITAL OUTLAY</i>                           | 0                 | 0                     | 0                   | 0                  |                     |   |
|                           | <i>TRANSFERS</i>                                |                   |                       |                     |                    |                     |   |
|                           | Reimbursement - To General Fund (1) - Operating | 20,875            | 19,625                | 20,975              | 20,900             |                     | Admin. Fee revenue less Prof. Srvs expenditures |
|                           | Transfer Out - SDSF (26)                        | 969,100           | 948,125               | 970,425             | 973,200            |                     |   |
|                           | Subtotal - Transfers Out                        | 989,975           | 967,750               | 991,400             | 994,100            |                     |   |
|                           | <b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>      | 1,005,225         | 984,250               | 1,006,550           | 1,009,300          |                     |   |
|                           | ENDING FUND BALANCE:                            | 0                 | 0                     | 0                   | 0                  |                     |   |
| <b>FUND EQUITY:</b>       |   | 0                 | 0                     | 0                   | 0                  |                     |   |
|                           | Undesignated 02-1 Redemption Fund               | 0                 | 0                     | 0                   | 0                  |                     |   |
| <b>TOTAL FUND EQUITY:</b> |   | 0                 | 0                     | 0                   | 0                  |                     |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

SEWER DEBT SERVICE FUND 02-1 (Page 1 of 2)

FUND - 26

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

| ACCT. NO.                     | DESCRIPTION            | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION |
|-------------------------------|------------------------|----------------|--------------------|------------------|-----------------|------------------|-------------------|
| <i>AVAILABLE FUNDS:</i>       |                        |                |                    |                  |                 |                  |                   |
|                               | BEGINNING FUND BALANCE | 3,970,875      | 4,092,125          | 4,116,000        | 4,272,250       |                  |                   |
| 26- 00- 4610                  | Interest Income        | 64,400         | 60,125             | 74,200           | 70,000          |                  |                   |
|                               | Subtotal - Revenues    | 64,400         | 60,125             | 74,200           | 70,000          |                  |                   |
|                               | Transfer In - SRF (25) | 969,100        | 948,125            | 970,425          | 973,200         |                  |                   |
| <i>TOTAL AVAILABLE FUNDS:</i> |                        | 5,004,375      | 5,100,375          | 5,160,625        | 5,315,450       |                  |                   |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

SEWER DEBT SERVICE FUND 02-1 (Page 2 of 2)

FUND - 26

PUBLIC WORKS

| ACCT. NO.                 | DESCRIPTION                                | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION                        |
|---------------------------|--|----------------|--------------------|------------------|-----------------|------------------|--|
|                           | <i>SALARIES &amp; BENEFITS</i>             | 0              | 0                  | 0                | 0               |                  |  |
|                           | <i>OPERATIONS EXPENSES</i>                 |                |                    |                  |                 |                  |  |
| 26- 00- 6038              | Principal Loan Payment                     | 717,625        | 734,850            | 734,850          | 752,475         |                  | SWRCB Loan Payment                       |
| 26- 00- 6039              | Interest Expense                           | 99,600         | 89,550             | 89,550           | 79,275          |                  | SWRCB Interest                           |
| 26- 00- 6040              | Loan Service Charge                        | 71,150         | 63,975             | 63,975           | 56,625          |                  | SWRCB Loan Service Charge                |
|                           | Subtotal - Operations Expense              | 888,375        | 888,375            | 888,375          | 888,375         |                  |  |
|                           | <i>CAPITAL OUTLAY</i>                      | 0              | 0                  | 0                | 0               |                  |  |
|                           | <i>TRANSFERS</i>                           | 0              | 0                  | 0                | 0               |                  |  |
|                           | <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i> | 888,375        | 888,375            | 888,375          | 888,375         |                  |  |
|                           | ENDING FUND BALANCE:                       | 4,116,000      | 4,212,000          | 4,272,250        | 4,427,075       |                  |  |
| <i>FUND EQUITY:</i>       |  | 4,116,000      | 4,212,000          | 4,272,250        | 4,427,075       |                  |  |
|                           | Designated for future debt service         | 4,116,000      | 4,212,000          | 4,272,250        | 4,427,075       |                  | Set-aside for final payments to SWRCB    |
|                           | <i>TOTAL FUND EQUITY:</i>                  | 4,116,000      | 4,212,000          | 4,272,250        | 4,427,075       |                  |  |
| <i>LOANS/OBLIGATIONS:</i> |  |                |                    |                  |                 |                  |  |
|                           | Due to SWRCB (Loan)                        | 6,396,950      | 5,662,100          | 5,662,100        | 4,909,625       |                  | Final payment in March 2025 (FY 2024-25) |
|                           | <i>TOTAL LOANS/OBLIGATIONS:</i>            | 6,396,950      | 5,662,100          | 5,662,100        | 4,909,625       |                  |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

MEASURE M (Page 1 of 2)

FUND - 27

ADMINISTRATION

In November 2016, Los Angeles County voters approved Measure M which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Measure M funds are used to fund transportation-related improvements. Measure M went into effect on July 1, 2017.

| ACCT.<br>NO.                  | DESCRIPTION            | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION    |
|-------------------------------|------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|----------------------|
| <i>AVAILABLE FUNDS:</i>       |                        |                   |                       |                     |                    |                     |                      |
|                               | BEGINNING FUND BALANCE | 0                 | 0                     | 0                   | 16,600             |                     |                      |
| 27- 00- 4411                  | Measure M Revenues     | 0                 | 200,000               | 204,300             | 282,850            |                     | 12 months of revenue |
| 27- 00- 4610                  | Interest               | 0                 | 500                   | 300                 | 500                |                     |                      |
|                               | Subtotal - Revenues    | 0                 | 200,500               | 204,600             | 283,350            |                     |                      |
|                               | Transfers In - Fund 31 | 0                 | 0                     | 0                   | 0                  |                     |                      |
| <i>TOTAL AVAILABLE FUNDS:</i> |                        | 0                 | 200,500               | 204,600             | 299,950            |                     |                      |

## PROGRAM

## FUND

## DEPARTMENT

MEASURE M (Page 2 of 2)

FUND - 27

ADMINISTRATION

| ACCT.<br>NO. | DESCRIPTION                                   | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION                              |
|--------------|---|-------------------|-----------------------|---------------------|--------------------|---------------------|--|
|              | <i>SALARIES &amp; BENEFITS</i>                | 0                 | 0                     | 0                   | 0                  |                     |  |
|              | <i>OPERATIONS EXPENSES</i>                    | 0                 | 0                     | 0                   | 0                  |                     |  |
|              | <i>CAPITAL OUTLAY</i>                         | 0                 | 0                     | 0                   | 0                  |                     |  |
|              | <i>TRANSFERS</i>                              | 0                 | 0                     | 0                   | 0                  |                     |  |
|              | Transfers Out - To Capital Projects Fund (31) | 0                 | 188,000               | 188,000             | 282,850            |                     | FY18: 1801 (\$188,000); FY19: 1901 (\$282,850) |
|              | <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>    | 0                 | 188,000               | 188,000             | 282,850            |                     |  |
|              | ENDING FUND BALANCE:                          | 0                 | 12,500                | 16,600              | 17,100             |                     |  |
|              | <i>FUND EQUITY:</i>                           | 0                 | 12,500                | 16,600              | 17,100             |                     |  |
|              | Undesignated Measure M Funds                  | 0                 | 12,500                | 16,600              | 17,100             |                     |  |
|              | <i>TOTAL FUND EQUITY:</i>                     | 0                 | 12,500                | 16,600              | 17,100             |                     |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

MEASURE R (LOCAL RETURN) (Page 1 of 2)

FUND - 28

ADMINISTRATION

In November 2008, Los Angeles County voters approved Measure R which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Measure R funds are used to fund transportation-related improvements. Measure R went into effect on July 1, 2009.

| ACCT.<br>NO.                  | DESCRIPTION            | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION |
|-------------------------------|------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|-------------------|
| <i>AVAILABLE FUNDS:</i>       |                        |                   |                       |                     |                    |                     |                   |
|                               | BEGINNING FUND BALANCE | 655,275           | 555,700               | 625,900             | 383,975            |                     |                   |
| 28- 00- 4411                  | Measure R Revenues     | 233,800           | 227,300               | 238,675             | 238,700            |                     |                   |
| 28- 00- 4610                  | Interest               | 9,900             | 6,675                 | 10,225              | 10,000             |                     |                   |
|                               | Subtotal - Revenues    | 243,700           | 233,975               | 248,900             | 248,700            |                     |                   |
|                               | Transfers In           | 0                 | 0                     | 0                   | 0                  |                     |                   |
| <i>TOTAL AVAILABLE FUNDS:</i> |                        | 898,975           | 789,675               | 874,800             | 632,675            |                     |                   |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

MEASURE R (LOCAL RETURN) (Page 2 of 2)

FUND - 28

ADMINISTRATION

| ACCT. NO.           | DESCRIPTION                                   | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION  |
|---------------------|---|----------------|--------------------|------------------|-----------------|------------------|--|
|                     | <i>SALARIES &amp; BENEFITS</i>                | 0              | 0                  | 0                | 0               |                  |  |
|                     | <i>OPERATIONS EXPENSES</i>                    |                |                    |                  |                 |                  |  |
| 28- 00- 6061        | Professional Services                         | 0              | 80,000             | 0                | 80,000          |                  | Active Transportation Master Plan  |
|                     | Subtotal - Operations Expense                 | 0              | 80,000             | 0                | 80,000          |                  |  |
|                     | <i>CAPITAL OUTLAY</i>                         | 0              | 0                  | 0                | 0               |                  |  |
|                     | <i>TRANSFERS</i>                              |                |                    |                  |                 |                  |  |
|                     | Transfers Out - To Capital Projects Fund (31) | 273,075        | 490,825            | 490,825          | 552,675         |                  | FY17 Act: 1701 (\$273,075)<br>FY18 Est: 1405 (\$77,550); 1801 (\$413,275)<br>FY19 Budget: 1405 (\$278,100); 1901 (\$249,575); 1904 (\$25K) |
|                     | <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>    | 273,075        | 570,825            | 490,825          | 632,675         |                  |  |
|                     | ENDING FUND BALANCE:                          | 625,900        | 218,850            | 383,975          | 0               |                  |  |
| <i>FUND EQUITY:</i> |   | 625,900        | 218,850            | 383,975          | 0               |                  |  |
|                     | Desig: Fthl. Link Bikeway/Ped Greenbelt       | 296,400        | 218,850            | 218,850          | 0               |                  | (15-16: \$390K set-aside, less transfers to 1405)  |
|                     | Active Transportation Master Plan (Design)    | 0              | 0                  | 80,000           | 0               |                  |  |
|                     | Undesignated Measure R Fund                   | 329,500        | 0                  | 165,125          | 0               |                  |  |
|                     | <i>TOTAL FUND EQUITY:</i>                     | 625,900        | 218,850            | 463,975          | 0               |                  |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

PROPOSITION C (Page 1 of 2)

FUND - 29

ADMINISTRATION

In 1990, Los Angeles County voters approved Proposition C which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Proposition C funds are used to fund transportation-related improvements.

| ACCT. NO.                     | DESCRIPTION                      | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION    |
|-------------------------------|----------------------------------|----------------|--------------------|------------------|-----------------|------------------|----------------------|
| <i>AVAILABLE FUNDS:</i>       |                                  |                |                    |                  |                 |                  |                      |
|                               | BEGINNING FUND BALANCE           | 488,925        | 465,750            | 535,025          | 595,125         |                  |                      |
| 29- 00- 4411                  | Proposition C Revenues           | 312,600        | 313,975            | 300,000          | 313,000         |                  |                      |
| 29- 00- 4452                  | MTA Call for Projects            | 0              | 0                  | 0                | 0               |                  | Shuttle Bus purchase |
| 29- 00- 4610                  | Interest                         | 5,750          | 6,500              | 13,825           | 7,500           |                  |                      |
|                               | Subtotal - Revenues              | 318,350        | 320,475            | 313,825          | 320,500         |                  |                      |
|                               | Transfers In - General Fund (01) | 0              | 0                  | 0                | 0               |                  |                      |
|                               | Subtotal - Transfers In          | 0              | 0                  | 0                | 0               |                  |                      |
| <i>TOTAL AVAILABLE FUNDS:</i> |                                  | 807,275        | 786,225            | 848,850          | 915,625         |                  |                      |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

PROPOSITION C (Page 2 of 2)

FUND - 29

ADMINISTRATION

| ACCT. NO.                                  | DESCRIPTION                                   | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION   |
|--|---|----------------|--------------------|------------------|-----------------|------------------|---|
|  | <i>SALARIES &amp; BENEFITS</i>                | 0              | 0                  | 0                | 0               |                  |   |
|  | <i>OPERATIONS EXPENSES</i>                    |                |                    |                  |                 |                  |   |
| 29- 00- 6053                               | Memberships & Dues                            | 2,300          | 2,475              | 2,475            | 2,475           |                  | SGVCOG<br>40% Shuttle Service   |
| 29- 00- 6061                               | Professional Services                         | 146,075        | 120,350            | 138,750          | 140,000         |                  |   |
|  | Subtotal - Operations Expense                 | 148,375        | 122,825            | 141,225          | 142,475         |                  |   |
|  | <i>CAPITAL OUTLAY</i>                         |                |                    |                  |                 |                  |   |
| 29- 00- 8231                               | Furnishings & Equipment                       | 123,875        | 0                  | 0                | 0               |                  |   |
|  | Subtotal - Capital Outlay                     | 123,875        | 0                  | 0                | 0               |                  |   |
|  | <i>TRANSFERS</i>                              |                |                    |                  |                 |                  |   |
|  | Transfers Out - To Capital Projects Fund (31) | 0              | 52,500             | 112,500          | 176,900         |                  | FY18: 1801 (\$52,500); 1405-Link (\$60,000)<br>FY19: 1405 (\$176,900) |
|  | Subtotal - Transfers Out                      | 0              | 52,500             | 112,500          | 176,900         |                  |   |
| <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i> |   | 272,250        | 175,325            | 253,725          | 319,375         |                  |   |
|  | ENDING FUND BALANCE:                          | 535,025        | 610,900            | 595,125          | 596,250         |                  |   |
| <i>FUND EQUITY:</i>                        |   | 535,025        | 610,900            | 595,125          | 596,250         |                  |   |
|  | Desig: Fthl. Link Bikeway/Ped Greenbelt       | 60,000         | 0                  | 0                | 0               |                  | Total set-aside of \$60,000 transferred to Fund 31 in 17-18.          |
|  | Undesignated Proposition C Fund               | 475,025        | 610,900            | 595,125          | 596,250         |                  |   |
| <i>TOTAL FUND EQUITY:</i>                  |   | 535,025        | 610,900            | 595,125          | 596,250         |                  |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
| PROPOSITION A  | FUND - 30   | ADMINISTRATION    |

In 1982, Los Angeles County voters approved Proposition A which added an additional 1/2-cent sales tax collected in Los Angeles County. Proposition A monies are used to fund transportation-related programs.

| <b>ACCT. NO.</b>              | <b>DESCRIPTION</b>      | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b> |
|-------------------------------|-------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|--------------------------|
| <i>AVAILABLE FUNDS:</i>       |                         |                       |                           |                         |                        |                         |                          |
|                               | BEGINNING FUND BALANCE  | 222,225               | 274,900                   | 239,000                 | 335,875                |                         |                          |
| 30- 00- 4411                  | Proposition A Revenues  | 375,750               | 366,450                   | 384,500                 | 380,000                |                         |                          |
| 30- 00- 4610                  | Interest                | 5,800                 | 4,625                     | 8,500                   | 8,500                  |                         |                          |
|                               | Subtotal - Revenues     | 381,550               | 371,075                   | 393,000                 | 388,500                |                         |                          |
|                               | Subtotal - Transfers In | 0                     | 0                         | 0                       | 0                      |                         |                          |
| <i>TOTAL AVAILABLE FUNDS:</i> |                         | 603,775               | 645,975                   | 632,000                 | 724,375                |                         |                          |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

PROPOSITION A (Page 2 of 2)

FUND - 30

ADMINISTRATION

| ACCT. NO.                                  | DESCRIPTION                                     | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION   |
|--|---|----------------|--------------------|------------------|-----------------|------------------|---|
|  | <i>SALARIES &amp; BENEFITS</i>                  | 0              | 0                  | 0                | 0               |                  |   |
|  | <i>OPERATIONS EXPENSES</i>                      |                |                    |                  |                 |                  |   |
| 30- 00- 6053                               | Memberships & Dues                              | 5,275          | 5,600              | 9,925            | 7,600           |                  | AVCJPA (\$4,500); SGVCOG (\$3,100)  |
| 30- 00- 6061                               | Professional Services                           | 264,850        | 303,950            | 258,600          | 323,550         |                  | Dial-A-Ride (\$38,500); Beach Bus (\$12,550)<br>Asst. to MTA Dir. (\$0); 60% Shuttle Service (\$255,000); R1 Tour (\$950)<br>Bus Shelter maint. & repair (\$15K); Fiesta Days Shuttle (\$1,575) |
|  | Subtotal - Operations Expenses                  | 270,125        | 309,550            | 268,525          | 331,150         |                  |   |
|  | <i>CAPITAL OUTLAY</i>                           |                |                    |                  |                 |                  |   |
| 30- 00- 8231                               | Furnishings & Equipment                         | 68,100         | 10,000             | 3,450            | 5,000           |                  | Shuttle Stop decals (\$5K)  |
|  | Subtotal - Capital Outlay                       | 68,100         | 10,000             | 3,450            | 5,000           |                  |   |
|  | <i>TRANSFERS</i>                                |                |                    |                  |                 |                  |   |
|  | Reimbursement - To General Fund (1) - Operating | 26,550         | 24,150             | 24,150           | 29,450          |                  | Salary Reimbursement<br>(15% of Dir. of Admin Srvs; 5% Mgmt. Analyst)   |
|  | Subtotal - Transfers                            | 26,550         | 24,150             | 24,150           | 29,450          |                  |   |
| <b>TOTAL EXPENDITURES &amp; TRANSFERS:</b> |   | 364,775        | 343,700            | 296,125          | 365,600         |                  |   |
| <b>ENDING FUND BALANCE:</b>                |   | 239,000        | 302,275            | 335,875          | 358,775         |                  |   |
| <b>FUND EQUITY:</b>                        |   | 239,000        | 302,275            | 335,875          | 358,775         |                  |   |
|  | Desig: Fthl. Link Bikeway/Ped Greenbelt         | 21,400         | 21,400             | 21,400           | 21,400          |                  | Total set-aside of \$21,400   |
|  | Undesignated Proposition A Fund                 | 217,600        | 280,875            | 314,475          | 337,375         |                  |   |
| <b>TOTAL FUND EQUITY:</b>                  |   | 239,000        | 302,275            | 335,875          | 358,775         |                  |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM                             | FUND                                       | DEPARTMENT     |                    |                  |                 |                  |   |
|-------------------------------------|--|----------------|--------------------|------------------|-----------------|------------------|---|
| CAPITAL PROJECTS FUND (Page 1 of 5) | FUND - 31                                  | PUBLIC WORKS   |                    |                  |                 |                  |   |
| ACCT. NO.                           | DESCRIPTION                                | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION   |
| <i>AVAILABLE FUNDS:</i>             |  |                |                    |                  |                 |                  |   |
|                                     | BEGINNING FUND BALANCE                     | 1,611,850      | 1,237,100          | 1,708,800        | 1,707,775       |                  |   |
| 31- 00- 4411                        | Measure R Subregional (#1611-\$1.8M)       | 314,400        | 600,000            | 206,600          | 1,279,000       |                  | FY17: 1611 (\$85,000); FY18: 1611 (\$229,400);<br>FY19: 1611 (\$1.279M)   |
| 31- 00- 4414                        | STP-L Exchange                             | 356,600        | 0                  | 0                | 0               |                  | FY17: Knight/Gould 1615   |
| 31- 00- 4452                        | MTA Call for Projects (CMAQ) (\$1,365,500) | 200            | 304,975            | 67,000           | 1,298,300       |                  | FY19: 1405 Link (\$122K Design, \$1,243,500 Constr.)  |
| 31- 00- 4472                        | CalRecycle Grant                           | 119,575        | 0                  | 31,775           | 6,025           |                  | FY17: 1505 (\$31,325); 1601 (\$42,220); 1701 (\$38,630);<br>1305 (\$7,400)<br>FY18: 1801 (\$22,575); 1615 (\$9,200)<br>FY19: 1901 (\$6,025) |
| 31- 00- 4486                        | Donations                                  | 0              | 0                  | 0                | 0               |                  |   |
|                                     | Subtotal - Revenues                        | 790,775        | 904,975            | 305,375          | 2,583,325       |                  |   |
|                                     | Transfer In - Gen. Fund Operating (1)      | 611,475        | 285,150            | 285,150          | 54,150          |                  | See Schedule CP-1A  |
|                                     | Transfer In - Gen. Fund Reserves (1)       | 492,200        | 354,550            | 429,925          | 347,225         |                  | See Schedule CP-1B  |
|                                     | Transfer In - Gas Tax (3)                  | 0              | 157,525            | 157,525          | 114,325         |                  | See Schedule CP-3   |
|                                     | Transfer In - Measure M (27)               | 0              | 188,000            | 188,000          | 282,850         |                  | See Schedule CP-27  |
|                                     | Transfer In - Measure R (28)               | 273,075        | 490,825            | 490,825          | 552,675         |                  | See Schedule CP-28  |
|                                     | Transfer In - Proposition C (29)           | 0              | 52,500             | 112,500          | 176,900         |                  | See Schedule CP-29  |
|                                     | Transfer In - Solid Waste (32)             | 150,000        | 100,000            | 100,000          | 150,000         |                  | See Schedule CP-32  |
|                                     | Subtotal - Transfers In                    | 1,526,750      | 1,628,550          | 1,763,925        | 1,678,125       |                  |   |
| <i>TOTAL AVAILABLE FUNDS:</i>       |  | 3,929,375      | 3,770,625          | 3,778,100        | 5,969,225       |                  |   |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

CAPITAL PROJECTS (Page 2 of 5)

FUND - 31

PUBLIC WORKS

| ACCT. NO.    | DESCRIPTION                                | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION |
|--------------|--|----------------|--------------------|------------------|-----------------|------------------|-------------------|
|              | <i>SALARIES &amp; BENEFITS</i>             | 0              | 0                  | 0                | 0               |                  |                   |
|              | <i>OPERATIONS EXPENSES</i>                 | 0              | 0                  | 0                | 0               |                  |                   |
|              | <i>CAPITAL OUTLAY</i>                      |                |                    |                  |                 |                  |                   |
| 31- 00- 7000 | Capital Projects                           | 2,220,575      | 3,652,575          | 2,070,325        | 4,691,650       |                  |                   |
|              | Subtotal - Capital Outlay                  | 2,220,575      | 3,652,575          | 2,070,325        | 4,691,650       |                  |                   |
|              | <i>TRANSFERS</i>                           | 0              | 0                  | 0                | 0               |                  |                   |
|              | <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i> | 2,220,575      | 3,652,575          | 2,070,325        | 4,691,650       |                  |                   |
|              | ENDING FUND BALANCE:                       | 1,708,800      | 118,050            | 1,707,775        | 1,277,575       |                  |                   |

**FUND EQUITY**

CAPITAL PROJECTS (Page 3 of 5)

FUND - 31

PUBLIC WORKS

| PROJECT NO.               | DESCRIPTION                              | 2016-17 ACTUAL | 2017-18 BUDGET | 2017-18 ESTIMATE | 2018-19 PROPOSED | 2018-19 MID-YEAR | FUNDING SOURCES (RESTRICTIONS)                |
|---------------------------|--|----------------|----------------|------------------|------------------|------------------|---|
| <b>FUND EQUITY</b>        |  | 1,708,800      | 118,050        | 1,707,775        | 1,277,575        |                  |   |
| <i>Designated for:</i>    |  |                |                |                  |                  |                  |   |
| 0806                      | Olberz Park Improvements                 | 8,425          | 0              | 8,425            | 0                |                  |   |
| 0911                      | Soundwall                                | (217,725)      | 0              | 11,675           | 11,675           |                  |   |
| 0913                      | Olberz Park Lighting                     | 67,550         | 0              | 67,550           | 0                |                  |   |
| 1402                      | Miscellaneous Drainage Improvements      | 22,750         | 0              | 0                | 0                |                  |   |
| 1403                      | Citywide Calsense Controllers            | 4,625          | 0              | 0                | 0                |                  |   |
| 1405                      | Foothill Blvd. Link                      | (9,700)        | 0              | (209,575)        | 806,575          |                  |   |
| 1501                      | Street Resurface & Slurry Seal           | 6,425          | 0              | 0                | 0                |                  |   |
| 1502                      | Citywide Calsense Controllers            | (1,825)        | 0              | 0                | 0                |                  |   |
| 1503                      | City Hall Access Improvements            | 201,400        | 0              | 0                | 0                |                  |   |
| 1505                      | Cerro Negro Trail Replacement            | 2,050          | 0              | 0                | 0                |                  |   |
| 1506                      | Foothill/ACH Traffic Signal Optimization | 525            | 9,950          | 525              | 525              |                  |   |
| 1601                      | Street Resurface & Slurry Seal           | 1,250          | 0              | 0                | 0                |                  |   |
| 1602                      | Cherry Canyon Trails Signage             | 16,200         | 0              | 2,475            | 2,475            |                  |   |
| 1604                      | Memorial Park Monument Sign              | 18,825         | 0              | 18,825           | 0                |                  |   |
| 1605                      | Flashing Beacons at Five Crosswalks      | 6,675          | 7,900          | 6,350            | 6,350            |                  |   |
| 1606                      | Foothill/SR-2 Monument Sign              | 16,150         | 0              | 0                | 0                |                  | FY18 moved balance to 1615                    |
| 1607                      | Winery Channel Park Rock Veneer Wall     | (125)          | 2,700          | (125)            | 0                |                  |   |
| 1608                      | Owl Trail Repair                         | 48,875         | 0              | 58,050           | 58,050           |                  |   |
| 1609                      | Miscellaneous Concrete Repairs           | 6,750          | 0              | 5,100            | 5,100            |                  |   |
| 1610                      | Seco Creek Trail                         | 96,050         | 0              | 95,825           | 0                |                  |   |
| 1611                      | Soundwalls - Phase II                    | (147,175)      | 0              | (29,575)         | 16,800           |                  |   |
| 1612                      | Catch Basin Retrofit (Trash TMDL)        | 31,250         | 34,600         | 31,250           | 31,250           |                  |   |
| 1613                      | Padres Trail Basin Drainage Improvements | 283,725        | (150)          | 272,925          | 22,450           |                  |   |
| 1614                      | Emergency Storm Drain - Knight Way       | 2,550          | 2,550          | 0                | 0                |                  |   |
| 1615                      | Knight Way - Gould Improvement           | 425,950        | 0              | 316,325          | 0                |                  |   |
| 1616                      | Olberz Park Gazebo                       | 60,000         | 0              | 60,000           | 0                |                  |   |
| 1701                      | Street Resurface & Slurry Seal           | (10,225)       | 0              | 49,325           | 49,325           |                  |   |
| 1702                      | Miscellaneous Concrete Repairs           | 500            | 0              | 500              | 500              |                  |   |
| 1703                      | Miscellaneous Drainage Improvements      | 3,225          | 0              | 1,975            | 1,975            |                  |   |
| 1704                      | Miscellaneous Guardrail Improvements     | 18,200         | 0              | 10,200           | 10,200           |                  |   |
| 1705                      | FIS Lower Field Access Improvements      | (1,050)        | 0              | 0                | 0                |                  |   |
| 1706                      | Cornishon Fencing & Gate Improvements    | 3,300          | 2,800          | 3,300            | 3,300            |                  |   |
| 1707                      | Cerro Negro Trail Repair (Phase 2)       | 7,875          | 0              | 7,775            | 0                |                  |   |
| 1708                      | Ocean View Slope Repair                  | 21,275         | 0              | 20,800           | 20,800           |                  |   |
| 1709                      | Memorial Park Restroom Repair            | 5,800          | 0              | 0                | 0                |                  |   |
| 1801                      | Street Resurface & Slurry Seal           | 0              | 0              | 39,025           | 0                |                  |   |
| 1802                      | Miscellaneous Concrete Repairs           | 0              | 0              | 23,000           | 23,000           |                  |   |
| 1803                      | Miscellaneous Bridge Repairs             | 0              | 0              | 56,000           | 0                |                  |   |
| 1804                      | Saint Francis HS Xing Flashing Beacon    | 0              | 0              | 31,000           | 0                |                  |   |
| 1805                      | Fairmount/Earlmount Intersection Impr.   | 0              | 0              | 18,000           | 0                |                  |   |
| 0000                      | Non-Designated                           | 700,450        | 57,700         | 730,850          | 207,225          |                  | To be allocated to overexp./unfunded projects |
| <b>TOTAL FUND EQUITY:</b> |  | 1,708,800      | 118,050        | 1,707,775        | 1,277,575        |                  |   |

## PROGRAM

## FUND

## DEPARTMENT

CAPITAL PROJECTS (Page 4 of 5)

FUND - 31

PUBLIC WORKS

| PROJECT NO. | DESCRIPTION                              | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | ORIGINAL PROJECT | REVISED PROJECT | FUNDING SOURCES  |
|-------------|--|----------------|--------------------|------------------|-----------------|------------------|-----------------|--|
| 31- 0713    | City Hall Bldg./Security Improvements    | 0              | 0                  | 0                | 0               | 47,200           | 66,900          | Non-Designated   |
| 31- 0806    | Olberz Park Improvements                 | 0              | 8,425              | 0                | 8,425           | 20,000           | 20,000          | GF (for Gazebo design)   |
| 31- 0911    | Soundwalls                               | 0              | 0                  | 0                | 0               | 255,650          | 5,194,075       | TCSP (\$225,650); Reg. Meas R (\$4,588M); GF (380,425)   |
| 31- 0913    | Olberz Park Lighting                     | 0              | 67,550             | 0                | 67,550          | 75,000           | 75,000          | Non-Designated   |
| 31- 1305    | Woodleigh Reconstruction                 | 0              | 0                  | 0                | 0               | 100,000          | 1,120,000       | GF Oper. (\$100K); GF Reserves (\$1M); BG (\$20K)  |
| 31- 1401    | Street Resurface & Slurry Seal           | 0              | 0                  | 0                | 0               | 1,050,000        | 925,950         | GF (\$27,200); STP-L (48,750); SW (150K); Pr. Aqu. (200K); Meas R (200K)   |
| 31- 1402    | Miscellaneous Drainage Improvements      | 0              | 0                  | 0                | 0               | 125,000          | 142,000         | GF Oper. (\$142K)  |
| 31- 1403    | Citywide Calsense Controllers            | 5,475          | 0                  | 0                | 0               | 27,500           | 32,125          | GF Oper. (\$27,500 + \$4,625)  |
| 31- 1404    | Lanterman Hse. Trellis Replacement       | 0              | 0                  | 0                | 0               | 25,000           | 25,000          | GF Oper. (\$25K)   |
| 31- 1405    | Foothill Blvd. Link                      | 9,800          | 494,750            | 200,000          | 455,000         | 75,000           | 627,750         | STP-L (\$75K); R (\$465,875); C (\$60K); MTA - CMAQ (\$304,975)<br>C (\$176,900)                                 |
| 31- 1501    | Street Resurface & Slurry Seal           | 0              | 0                  | 0                | 0               | 950,000          | 988,725         | GF Oper. (\$700K); SW (\$250K); CalR Gnt (\$38,725)  |
| 31- 1502    | Citywide Calsense Controllers            | 32,700         | 0                  | 0                | 0               | 44,000           | 45,850          | GF Oper. (\$44,000); Non-Desig. (\$1,850)  |
| 31- 1503    | City Hall Access Improvements            | 10,850         | 30,000             | 0                | 0               | 245,000          | 245,000         | GF Oper. (\$245K)  |
| 31- 1505    | Cerro Negro Trail Replacement            | 0              | 0                  | 0                | 0               | 108,975          | 108,975         | GF Oper. (\$47,300); Non-Desig. (\$61,675)   |
| 31- 1506    | Foothill/ACH Traffic Signal Optimization | 525            | 0                  | 0                | 0               | 25,000           | 25,000          | AQMD (\$25K)   |
| 31- 1507    | Left Turn Arrow/Green Ball - Fthl/Crnshn | 0              | 0                  | 0                | 0               | 110,875          | 110,875         | Prop C (\$110,875)   |
| 31- 1509    | Memorial Park Shade Structure II         | 0              | 0                  | 0                | 0               | 14,500           | 14,500          | GF Oper.   |
| 31- 1601    | Street Resurface & Slurry Seal           | 118,925        | 0                  | 0                | 0               | 1,250,000        | 1,250,000       | GF (\$904,500); SW (\$75K); Gas T. (\$225,500); CR Gnt. (\$44,500)   |
| 31- 1602    | Cherry Canyon Trails Signage             | 9,025          | 13,725             | 13,725           | 0               | 5,225            | 5,225           | GF Oper. (2,450); Trails Cncl. (\$2,775)   |
| 31- 1603    | Glenola Park Monument Sign               | 0              | 0                  | 0                | 0               | 4,850            | 4,850           | GF Oper.   |
| 31- 1604    | Memorial Park Monument Sign              | 0              | 18,825             | 0                | 18,825          | 8,450            | 18,825          | GF Oper. (\$8,450); GF Res. (\$10,375)   |
| 31- 1605    | Flashing Beacons at Five Crosswalks      | 13,250         | 0                  | 325              | 0               | 20,000           | 20,000          | Measure R  |
| 31- 1606    | Foothill/SR-2 Monument Sign              | 3,850          | 16,125             | 5,375            | 0               | 30,000           | 19,225          | Lipscomb Bequest (\$30K)   |
| 31- 1607    | Winery Channel Park Rock Veneer Wall     | 68,125         | 0                  | 0                | 0               | 48,000           | 76,125          | GF Oper. (\$40K); GF Reserves (\$20K); Non-Desig (\$8,125)   |
| 31- 1608    | Owl Trail Repair                         | 2,975          | 135,875            | 84,825           | 0               | 60,000           | 154,000         | GF Oper. (\$60K); GF Res. (\$94K);   |
| 31- 1609    | Miscellaneous Concrete Repairs           | 925            | 0                  | 0                | 0               | 150,000          | 150,000         | GF Oper. (\$142,225); GF Reserves (\$7,775)  |
| 31- 1610    | Seco Creek Trail                         | 25,375         | 100,425            | 225              | 124,975         | 155,000          | 184,150         | GF Reserves (\$155K); GF Ops (\$29,150)  |
| 31- 1611    | Soundwalls - Phase II                    | 232,175        | 404,175            | 89,000           | 1,478,825       | 600,000          | 600,000         | Regional Measure R   |
| 31- 1612    | Catch Basin Retrofit (Trash TMDL)        | 35,425         | 0                  | 0                | 0               | 180,000          | 180,000         | GF Reserves (\$80K); Solid Waste (\$100K)  |
| 31- 1613    | Padres Trail Basin Drainage Improvements | 16,275         | 252,700            | 10,800           | 272,925         | 300,000          | 300,000         | Non-Designated   |
| 31- 1614    | Emergency Storm Drain - Knight Way       | 0              | 0                  | 0                | 0               | 30,750           | 306,750         | GF   |
| 31- 1615    | Knight Way/Gould/Palette Improvement     | 9,050          | 445,000            | 245,000          | 753,325         | 445,000          | 896,950         | Lipscomb Bequest (\$420,775); GF (\$25K); GF Res. (\$135,375);<br>CalRecycle (\$9,200); LACMTA STP-L (\$356,600) |
| 31- 1616    | Olberz Park Gazebo                       | 0              | 60,000             | 0                | 60,000          | 60,000           | 60,000          | Non-Designated (\$60K)   |

FUND

DEPARTMENT

CAPITAL PROJECTS (Page 5 of 5)

FUND - 31

PUBLIC WORKS

| PROJECT NO.                     | DESCRIPTION                           | 2016-17 ACTUAL   | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED  | ORIGINAL PROJECT | REVISED PROJECT | FUNDING SOURCES  |
|---------------------------------|---------------------------------------|------------------|--------------------|------------------|------------------|------------------|-----------------|--|
| 31- 1701                        | Street Resurface & Slurry Seal        | 1,260,225        | 0                  | 450              | 0                | 1,250,000        | 1,310,000       | GF Op. (\$611,475); GF Res. (\$46,525); Non-Desig. (\$150K); SW (\$150K); Mea. R (\$250K); Lipscomb (\$60K) CR Gnt (\$42K) |
| 31- 1702                        | Miscellaneous Concrete Repairs        | 119,500          | 0                  | 0                | 0                | 120,000          | 120,000         | GF Reserves  |
| 31- 1703                        | Miscellaneous Drainage Improvements   | 96,775           | 5,000              | 1,250            | 0                | 100,000          | 100,000         | GF Reserves  |
| 31- 1704                        | Miscellaneous Guardrail Improvements  | 21,800           | 10,000             | 8,000            | 0                | 40,000           | 40,000          | GF Reserves  |
| 31- 1705                        | FIS Lower Field Access Improvements   | 5,250            | 0                  | 0                | 0                | 4,200            | 4,200           | GF Res. (\$2,800); Sprts Coal. donation (\$1,400)  |
| 31- 1706                        | Cornishon Fencing & Gate Improvements | 6,500            | 0                  | 0                | 0                | 9,800            | 9,800           | GF Res. (\$7,500); Sprts Coal. donation (\$2,300)  |
| 31- 1707                        | Cerro Negro Trail Repair (Phase 2)    | 17,100           | 8,000              | 100              | 7,775            | 25,000           | 25,000          | GF Reserves  |
| 31- 1708                        | Ocean View Slope Repair               | 98,700           | 10,000             | 475              | 0                | 120,000          | 120,000         | GF Reserves  |
| 31- 1709                        | Memorial Park Restroom Roof           | 0                | 0                  | 5,800            | 0                | 5,800            | 5,800           | Non-Designated (\$5,800)   |
| 31- 1801                        | Street Resurface & Slurry Seal        | 0                | 1,250,000          | 1,210,975        | 39,025           | 1,250,000        | 1,250,000       | GF Op. (\$285,150); GF Res. (\$153,550); Gas (\$157,525); Prop C (\$52,500); Mea. R (\$413,275); Mea. M (\$188K)           |
| 31- 1802                        | Miscellaneous Concrete Repairs        | 0                | 125,000            | 102,000          | 0                | 125,000          | 125,000         | GF Res. (\$47K); Undesig. (\$78K)  |
| 31- 1803                        | Miscellaneous Bridge Repairs          | 0                | 112,000            | 56,000           | 56,000           | 112,000          | 112,000         | Non-Desig. (\$97K); SW (\$15K)   |
| 31- 1804                        | Saint Francis HS Xing Flashing Beacon | 0                | 35,000             | 4,000            | 31,000           | 35,000           | 35,000          | SW   |
| 31- 1805                        | Fairmount/Earlmount Intersection Imp. | 0                | 50,000             | 32,000           | 18,000           | 50,000           | 50,000          | SW   |
| 31- 1901                        | Street Resurface & Slurry Seal        | 0                | 0                  | 0                | 1,000,000        | 1,000,000        | 0               | GF (\$347,225); Gas Tax (\$114,325); Meas. R (\$249,575); Meas. M-LR (\$282,850); Cal-Recycle (\$6,025)                    |
| 31- 1902                        | Miscellaneous Concrete Repairs        | 0                | 0                  | 0                | 75,000           | 75,000           | 0               | Non-Desig. (\$50K); GF Op. (\$25K)   |
| 31- 1903                        | Chevy Chase Drainage Improvements     | 0                | 0                  | 0                | 100,000          | 100,000          | 0               | SW (\$50K); Non-Desig. (\$50K)   |
| 31- 1904                        | Miscellaneous Guardrail Improvements  | 0                | 0                  | 0                | 25,000           | 25,000           | 0               | Meas. R (\$25K)  |
| 31- 1905                        | Vineta Avenue Resurfacing             | 0                | 0                  | 0                | 100,000          | 100,000          | 0               | SW (\$100K)  |
| <b>SUBTOTAL - PROJECT LIST:</b> |                                       | <b>2,220,575</b> | <b>3,652,575</b>   | <b>2,070,325</b> | <b>4,691,650</b> |                  |                 |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b>            | <b>FUND</b> | <b>DEPARTMENT</b> |
|---------------------------|-------------|-------------------|
| SOLID WASTE (Page 1 of 2) | FUND - 32   | PUBLIC WORKS      |

The Solid Waste Fund was established in order to respond to the need for integrated solid waste management. State Law (AB 939 and AB 1820) required the City to reduce the amount of waste sent to area landfills 25% by 1995 and 50% by the year 2000. The City has developed and adopted the Source Reduction and Recycling Element (SRRE) and Household Hazardous Waste Element (HHWE) to provide a comprehensive approach toward meeting these goals.

The Solid Waste Program is staffed by a Senior Management Analyst II and Management Aide.

| <b>ACCT. NO.</b>              | <b>DESCRIPTION</b>            | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>   |
|-------------------------------|-------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|----------------------------|
| <i>AVAILABLE FUNDS:</i>       |                               |                       |                           |                         |                        |                         |                            |
|                               | BEGINNING FUND BALANCE        | 184,125               | 138,450                   | 138,450                 | 139,200                |                         |                            |
| 32- 00- 4210                  | Municipal Code Fines          | 11,375                | 9,500                     | 22,000                  | 9,500                  |                         | Constr. & Demo Ordinance   |
| 32- 00- 4410                  | C&D Administrative Review Fee | 15,650                | 16,000                    | 16,000                  | 16,000                 |                         |                            |
| 32- 00- 4420                  | Solid Waste Management Fee    | 466,550               | 455,000                   | 460,000                 | 460,000                |                         | 10% of all collection fees |
| 32- 00- 4430                  | State Grant                   | 11,000                | 5,750                     | 3,875                   | 5,450                  |                         | Beverage Recycling Grant   |
| 32- 00- 4710                  | Miscellaneous Revenue         | 0                     | 0                         |                         |                        |                         |                            |
|                               | Subtotal - Revenues           | 504,575               | 486,250                   | 501,875                 | 490,950                |                         |                            |
| <i>TOTAL AVAILABLE FUNDS:</i> |                               | 688,700               | 624,700                   | 640,325                 | 630,150                |                         |                            |

| PROGRAM                   |   | FUND           |                    |                  |                 | DEPARTMENT       |  |
|---------------------------|---|----------------|--------------------|------------------|-----------------|------------------|--|
| SOLID WASTE (Page 2 of 2) |   | FUND - 32      |                    |                  |                 | PUBLIC WORKS     |  |
| ACCT. NO.                 | DESCRIPTION                                     | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION  |
|                           | <i>SALARIES &amp; BENEFITS</i>                  | 0              | 0                  | 0                | 0               |                  |  |
|                           | <i>OPERATIONS EXPENSES</i>                      |                |                    |                  |                 |                  |  |
| 32- 00- 6025              | Refuse Collection & Recycling Srvc.             | 3,650          | 5,750              | 4,500            | 5,700           |                  | CH (\$4,100); Lant. House (\$1K); Spec Event (\$600)   |
| 32- 00- 6030              | Materials/Supplies                              | 3,275          | 2,525              | 2,525            | 2,525           |                  | Earth Day supplies (\$200); Doggy Waste supplies (\$2,225); Misc. (\$100)                                      |
| 32- 00- 6032              | Books & Publications                            | 0              | 100                | 50               | 100             |                  |  |
| 32- 00- 6033              | Postage   | 0              | 950                | 950              | 950             |                  | 1 city-wide mailing  |
| 32- 00- 6034              | Printing & Publishing                           | 0              | 500                | 500              | 500             |                  | 1 brochure/information   |
| 32- 00- 6052              | Travel, Conferences, Meetings                   | 375            | 600                | 400              | 600             |                  | CRRA; SGVJPA; CIWMB  |
| 32- 00- 6053              | Memberships & Dues                              | 0              | 300                | 250              | 300             |                  | CRRA; SWANA  |
| 32- 00- 6061              | Professional Services                           | 42,700         | 85,000             | 35,000           | 85,000          |                  | SB 1066 Ann. Rprt (\$25K); Public Ed. (\$2K); Consultants (\$40K); Regional Agency (\$2K); HHW Program (\$16K) |
|                           | Subtotal - Operations Expenses                  | 50,000         | 95,725             | 44,175           | 95,675          |                  |  |
|                           | <i>CAPITAL OUTLAY</i>                           |                |                    |                  |                 |                  |  |
| 32- 00- 8231              | Furnishings & Equipment                         | 0              | 0                  | 0                | 0               |                  | One trash can, trash liners & trash tops   |
|                           | Subtotal - Capital Outlay                       | 0              | 0                  | 0                | 0               |                  |  |
|                           | <i>TRANSFERS</i>                                |                |                    |                  |                 |                  |  |
|                           | Transfer Out - To Gas Tax (03)                  | 154,100        | 158,725            | 159,075          | 164,300         |                  | Street Sweeping  |
|                           | Transfer Out - To Capital Projects (31)         | 150,000        | 100,000            | 100,000          | 150,000         |                  | FY16: 1601; FY17: 1701; FY18: 1801; FY19: 1903 (\$50K), 1905 (\$100K)  |
|                           | Reimbursement - To General Fund (1) - Operating | 196,150        | 197,875            | 197,875          | 197,875         |                  | Salary Reimbursement   |
|                           | Subtotal - Transfers                            | 500,250        | 456,600            | 456,950          | 512,175         |                  |  |
|                           | <b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>      | 550,250        | 552,325            | 501,125          | 607,850         |                  |  |
|                           | ENDING FUND BALANCE:                            | 138,450        | 72,375             | 139,200          | 22,300          |                  |  |
|                           | <b>FUND EQUITY:</b>                             | 138,450        | 72,375             | 139,200          | 22,300          |                  |  |
|                           | Undesignated                                    | 138,450        | 72,375             | 139,200          | 22,300          |                  |  |
|                           | <b>TOTAL FUND EQUITY:</b>                       | 138,450        | 72,375             | 139,200          | 22,300          |                  |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

SLESF STATE GRANT (Page 1 of 2)

FUND - 35

ADMINISTRATION

The City received a grant from the State of California to fund "front line" law enforcement programs. This fund was created to identify and track the state funds.

| <b>ACCT.<br/>NO.</b>          | <b>DESCRIPTION</b>                       | <b>2016-17<br/>ACTUAL</b> | <b>2017-18<br/>ADJ BUDGET</b> | <b>2017-18<br/>ESTIMATE</b> | <b>2018-19<br/>ADOPTED</b> | <b>2018-19<br/>MID-YEAR</b> | <b>NOTES/DESCRIPTION</b> |
|-------------------------------|--|---------------------------|-------------------------------|-----------------------------|----------------------------|-----------------------------|--------------------------|
| <i>AVAILABLE FUNDS:</i>       |  |                           |                               |                             |                            |                             |                          |
|                               | BEGINNING FUND BALANCE                   | 33,775                    | 0                             | 0                           | 22,925                     |                             |                          |
| 35- 00- 4410                  | State Cops (SLESF) Grant                 | 129,325                   | 117,050                       | 140,450                     | 135,350                    |                             |                          |
| 35- 00- 4610                  | Interest                                 | 1,475                     | 1,500                         | 1,025                       | 1,500                      |                             |                          |
| 35- 00- 4710                  | Miscellaneous Revenue                    | 0                         | 0                             | 0                           | 0                          |                             |                          |
|                               | Subtotal - Revenues                      | 130,800                   | 118,550                       | 141,475                     | 136,850                    |                             |                          |
|                               | Transfer In - General Fund Operating (1) | 13,250                    | 67,800                        | 67,800                      | 34,950                     |                             |                          |
| <i>TOTAL AVAILABLE FUNDS:</i> |  | 177,825                   | 186,350                       | 209,275                     | 194,725                    |                             |                          |

## PROGRAM

## FUND

## DEPARTMENT

SLESF STATE GRANT (Page 2 of 2)

FUND - 35

ADMINISTRATION

| ACCT.<br>NO.              | DESCRIPTION                                | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION |
|---------------------------|--|-------------------|-----------------------|---------------------|--------------------|---------------------|-------------------|
|                           | <i>SALARIES &amp; BENEFITS</i>             | 0                 | 0                     | 0                   | 0                  |                     |                   |
|                           | <i>OPERATIONS EXPENSES</i>                 |                   |                       |                     |                    |                     |                   |
| 35- 00- 6059              | L.A. Co. Sheriff's Department              | 177,825           | 186,350               | 186,350             | 194,725            |                     | Traffic Invest.   |
|                           | Subtotal - Operations Expenses             | 177,825           | 186,350               | 186,350             | 194,725            |                     |                   |
|                           | <i>CAPITAL OUTLAY</i>                      | 0                 | 0                     | 0                   | 0                  |                     |                   |
|                           | <i>TRANSFERS</i>                           | 0                 | 0                     | 0                   | 0                  |                     |                   |
|                           | <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i> | 177,825           | 186,350               | 186,350             | 194,725            |                     |                   |
|                           | ENDING FUND BALANCE:                       | 0                 | 0                     | 22,925              | 0                  |                     |                   |
| <i>FUND EQUITY:</i>       |  | 0                 | 0                     | 22,925              | 0                  |                     |                   |
|                           | Undesignated SLESF Fund                    | 0                 | 0                     | 22,925              | 0                  |                     |                   |
| <i>TOTAL FUND EQUITY:</i> |  | 0                 | 0                     | 22,925              | 0                  |                     |                   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
|----------------|-------------|-------------------|

A.Q.M.D. TRUST (Page 1 of 2)

FUND - 37

ADMINISTRATION

The City receives AB 2766 monies from the Southern California Air Quality Management District to fund programs to improve air quality.

| ACCT. NO.                     | DESCRIPTION                    | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION |
|-------------------------------|--------------------------------|----------------|--------------------|------------------|-----------------|------------------|-------------------|
| <i>AVAILABLE FUNDS:</i>       |                                |                |                    |                  |                 |                  |                   |
|                               | BEGINNING FUND BALANCE         | 226,275        | 216,150            | 217,150          | 245,625         |                  |                   |
| 37- 00- 4420                  | A.Q.M.D. Trust                 | 26,250         | 25,250             | 26,150           | 26,150          |                  |                   |
| 37- 00- 4423                  | Tree Partnership Grant         | 0              | 0                  | 0                | 0               |                  |                   |
| 37- 00- 4610                  | Interest                       | 3,400          | 2,375              | 3,825            | 3,825           |                  |                   |
| 37- 00- 4710                  | Miscellaneous Revenue          | 0              | 0                  | 0                | 0               |                  |                   |
|                               | Subtotal - Revenues            | 29,650         | 27,625             | 29,975           | 29,975          |                  |                   |
|                               | Transfer In - General Fund (1) | 0              | 0                  | 0                | 0               |                  |                   |
| <i>TOTAL AVAILABLE FUNDS:</i> |                                | 255,925        | 243,775            | 247,125          | 275,600         |                  |                   |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

A.Q.M.D. TRUST (Page 2 of 2)

FUND - 37

ADMINISTRATION

| ACCT. NO.                                  | DESCRIPTION                          | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION   |
|--|--------------------------------------|----------------|--------------------|------------------|-----------------|------------------|---|
|  | <i>SALARIES &amp; BENEFITS</i>       | 0              | 0                  | 0                | 0               |                  |   |
|  | <i>OPERATIONS EXPENSES</i>           |                |                    |                  |                 |                  |   |
| 37- 00- 6061                               | Professional Services                | 1,275          | 1,525              | 1,500            | 3,750           |                  | Charging Station Network Plan (\$2,350): Charging Station maint (\$1,400) |
|  | Subtotal - Operations Expense        | 1,275          | 1,525              | 1,500            | 3,750           |                  |   |
|  | <i>CAPITAL OUTLAY</i>                |                |                    |                  |                 |                  |   |
| 37- 00- 8231                               | Furnishings & Equipment              | 37,500         | 12,500             | 0                | 29,400          |                  | 3 Charging Stations at New City Hall (\$9,800/each)                       |
|  | Subtotal - Capital Outlay            | 37,500         | 12,500             | 0                | 29,400          |                  |   |
|  | <i>TRANSFERS</i>                     |                |                    |                  |                 |                  |   |
|  | Transfer Out - Capital Projects (31) | 0              | 0                  | 0                | 0               |                  |   |
|  | Subtotal - Transfers Out             | 0              | 0                  | 0                | 0               |                  |   |
| <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i> |                                      | 38,775         | 14,025             | 1,500            | 33,150          |                  |   |
| ENDING FUND BALANCE:                       |                                      | 217,150        | 229,750            | 245,625          | 242,450         |                  |   |
| <i>FUND EQUITY:</i>                        |                                      | 217,150        | 229,750            | 245,625          | 242,450         |                  |   |
|  | Foothill Link Project (1405)         | 138,800        | 138,800            | 138,800          | 138,800         |                  | Total set-aside of \$138,800  |
|  | Undesignated AQMD Fund               | 78,350         | 90,950             | 106,825          | 103,650         |                  |   |
| <i>TOTAL FUND EQUITY:</i>                  |                                      | 217,150        | 229,750            | 245,625          | 242,450         |                  |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

PROPERTY ACQUISITION FUND (Page 1 of 2)

FUND - 38

ADMINISTRATION

The Property Acquisition Fund was created for the purpose of designating monies to be used for the future acquisition of property. Revenues are derived from donations or funds set-aside by the City Council for this purpose.

| ACCT.<br>NO.                  | DESCRIPTION                             | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION     |
|-------------------------------|---|-------------------|-----------------------|---------------------|--------------------|---------------------|-----------------------|
| <i>AVAILABLE FUNDS:</i>       |   |                   |                       |                     |                    |                     |                       |
|                               | BEGINNING FUND BALANCE                  | 500,000           | 307,300               | 248,725             | 828,225            |                     |                       |
| 38- 00- 4140                  | Property Tax                            | 0                 | 0                     | 0                   | 0                  |                     |                       |
| 38- 00- 4610                  | Interest                                | 0                 | 0                     | 0                   | 0                  |                     |                       |
| 38- 00- 4650                  | Proceeds from Note                      | 0                 | 0                     | 0                   | 4,775,000          |                     | Amount Financed       |
| 38- 00- 4710                  | Miscellaneous Revenues                  |                   |                       |                     | 3,225,000          |                     | Sale of 1327 Foothill |
|                               | Subtotal - Revenues                     | 0                 | 0                     | 0                   | 8,000,000          |                     |                       |
|                               | Transfer In - General Fund Reserves (1) | 5,500,000         | 1,200,000             | 1,200,000           | 1,574,275          |                     |                       |
| <i>TOTAL AVAILABLE FUNDS:</i> |   | 6,000,000         | 1,507,300             | 1,448,725           | 10,402,500         |                     |                       |

| PROGRAM                                    |                                      | FUND           |                    |                  |                 | DEPARTMENT       |  |
|--|--------------------------------------|----------------|--------------------|------------------|-----------------|------------------|--|
| PROPERTY ACQUISITION FUND (Page 2 of 2)    |                                      | FUND - 38      |                    |                  |                 | ADMINISTRATION   |  |
| ACCT. NO.                                  | DESCRIPTION                          | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION  |
|  | <i>SALARIES &amp; BENEFITS</i>       | 0              | 0                  | 0                | 0               |                  |  |
|  | <i>OPERATIONS EXPENSES</i>           |                |                    |                  |                 |                  |  |
| 38- 00- 6061                               | Professional Services                | 47,100         | 393,200            | 615,000          | 341,450         |                  | Prgm Mgr. (\$130,050); Architect (\$111,400K); Moving costs (\$100K) |
| 38- 00- 6064                               | Special Counsel                      | 0              | 100,000            | 5,500            | 5,000           |                  | Civic Center construction-related legal services                     |
|  | Subtotal - Operations Expense        | 47,100         | 493,200            | 620,500          | 346,450         |                  |  |
|  | <i>CAPITAL OUTLAY</i>                |                |                    |                  |                 |                  |  |
| 38- 00- 8231                               | Furnishings & Equipment              | 0              | 0                  | 0                | 0               |                  |  |
| 38- 00- 8233                               | Building Improvements                | 0              | 1,000,000          | 0                | 4,476,050       |                  | Civic Center construction, including fiber optic hookup              |
| 38- 00- 8501                               | Real Property Acquisition            | 5,704,175      | 0                  | 0                | 0               |                  |  |
| 38- 00- 9580                               | Land Acquisition                     | 0              | 0                  | 0                | 0               |                  |  |
|  | Subtotal - Capital Outlay            | 5,704,175      | 1,000,000          | 0                | 4,476,050       |                  |  |
|  | <i>TRANSFERS</i>                     |                |                    |                  |                 |                  |  |
|  | Transfer Out - Capital Projects (31) | 0              | 0                  | 0                | 0               |                  |  |
| <b>TOTAL EXPENDITURES &amp; TRANSFERS:</b> |                                      | 5,751,275      | 1,493,200          | 620,500          | 4,822,500       |                  |  |
| ENDING FUND BALANCE:                       |                                      | 248,725        | 14,100             | 828,225          | 5,580,000       |                  |  |
| <b>FUND EQUITY:</b>                        |                                      | 248,725        | 14,100             | 828,225          | 5,580,000       |                  |  |
| Designated: New City Hall                  |                                      | 248,725        | 14,100             | 828,225          | 5,580,000       |                  | Designated for final purchase payment in FY 2019-20                  |
| <b>TOTAL FUND EQUITY:</b>                  |                                      | 248,725        | 14,100             | 828,225          | 5,580,000       |                  |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

SEWER IMPROVEMENT FUND 04-1 (Page 1 of 2)

FUND - 41

PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

| ACCT.<br>NO.           | DESCRIPTION               | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION |
|------------------------|---------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|-------------------|
| AVAILABLE FUNDS:       |                           |                   |                       |                     |                    |                     |                   |
|                        | BEGINNING FUND BALANCE    | 1,178,550         | 1,242,975             | 1,278,725           | 1,343,125          |                     |                   |
| 41- 00- 4420           | Sewer Maintenance Fees 3A | 243,075           | 236,300               | 240,000             | 240,000            |                     |                   |
| 41- 00- 4550           | Miscellaneous Income      | 0                 | 0                     | 0                   | 0                  |                     |                   |
| 41- 00- 4610           | Interest                  | 18,450            | 19,950                | 18,450              | 18,450             |                     |                   |
|                        | Sub-total - Revenues      | 261,525           | 256,250               | 258,450             | 258,450            |                     |                   |
|                        | Transfers In              | 0                 | 0                     | 0                   | 0                  |                     |                   |
| TOTAL AVAILABLE FUNDS: |                           | 1,440,075         | 1,499,225             | 1,537,175           | 1,601,575          |                     |                   |

**PROGRAM**

**FUND**

**DEPARTMENT**

SEWER IMPROVEMENT FUND 04-1 (Page 2 of 2)

FUND - 41

PUBLIC WORKS

| ACCT. NO.           | DESCRIPTION                                | 2016-17 ACTUAL | 2017-18 ADJ BUDGET | 2017-18 ESTIMATE | 2018-19 ADOPTED | 2018-19 MID-YEAR | NOTES/DESCRIPTION                              |
|---------------------|--|----------------|--------------------|------------------|-----------------|------------------|--|
|                     | <i>SALARIES &amp; BENEFITS</i>             | 0              | 0                  | 0                | 0               |                  |  |
|                     | <i>OPERATIONS EXPENSES</i>                 |                |                    |                  |                 |                  |  |
| 41- 00- 6011        | Professional Services (AD 04-1 - 3A)       | 5,500          | 8,000              | 10,000           | 10,000          |                  | Willdan (3A Admin; City of LA connection rpts) |
| 41- 00- 6074        | Capital Construction AD04 1 3B             | 5,500          | 0                  | 0                | 0               |                  |  |
| 41- 00- 7113        | Sewer Maintenance (SPA 3A)                 | 150,350        | 184,050            | 184,050          | 184,050         |                  | City of LA (3A fees); ADS (flow monitoring)    |
|                     | Subtotal - Operations Expenses             | 161,350        | 192,050            | 194,050          | 194,050         |                  |  |
|                     | <i>CAPITAL OUTLAY</i>                      |                |                    |                  |                 |                  |  |
| 41- 00- 8239        | Street Improvements                        | 0              | 0                  | 0                | 0               |                  | District 3 Slurry Seal                         |
|                     | Subtotal - Capital Outlay                  | 0              | 0                  | 0                | 0               |                  |  |
|                     | Transfers                                  | 0              | 0                  | 0                | 0               |                  |  |
|                     | <b>TOTAL EXPENDITURES &amp; TRANSFERS:</b> | 161,350        | 192,050            | 194,050          | 194,050         |                  |  |
|                     | <b>ENDING FUND BALANCE:</b>                | 1,278,725      | 1,307,175          | 1,343,125        | 1,407,525       |                  |  |
| <b>FUND EQUITY:</b> |  | 1,278,725      | 1,307,175          | 1,343,125        | 1,407,525       |                  |  |
|                     | Designated for Sewer Maint. (SPA 3A)       | 157,050        | 209,300            | 213,000          | 268,950         |                  |  |
|                     | Undesignated 04-1 Improvement Fund         | 1,121,675      | 1,097,875          | 1,130,125        | 1,138,575       |                  |  |
|                     | <b>TOTAL FUND EQUITY:</b>                  | 1,278,725      | 1,307,175          | 1,343,125        | 1,407,525       |                  |  |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| <b>PROGRAM</b> | <b>FUND</b> | <b>DEPARTMENT</b> |
|----------------|-------------|-------------------|
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SEWER REDEMPTION FUND 04-1 (Page 1 of 2)

FUND - 42

PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

| <b>ACCT. NO.</b>       | <b>DESCRIPTION</b>           | <b>2016-17 ACTUAL</b> | <b>2017-18 ADJ BUDGET</b> | <b>2017-18 ESTIMATE</b> | <b>2018-19 ADOPTED</b> | <b>2018-19 MID-YEAR</b> | <b>NOTES/DESCRIPTION</b>    |
|------------------------|------------------------------|-----------------------|---------------------------|-------------------------|------------------------|-------------------------|-----------------------------|
| AVAILABLE FUNDS:       |                              |                       |                           |                         |                        |                         |                             |
|                        | BEGINNING FUND BALANCE       | 0                     | 0                         | 0                       | 0                      |                         |                             |
| 42- 00- 4410           | Sewer Assess. Fees (AD 04-1) | 1,813,475             | 1,799,000                 | 1,850,100               | 1,850,100              |                         |                             |
| 42- 00- 4412           | Prepayments (AD 04-1)        | 0                     | 7,500                     | 1,925                   | 7,500                  |                         |                             |
| 42- 00- 4413           | Penalties                    | 3,025                 | 2,000                     | 3,000                   | 3,000                  |                         |                             |
| 42- 00- 4420           | Administrative Fee (AD 04-1) | 38,200                | 37,925                    | 37,825                  | 37,825                 |                         | \$30/parcel x 1,261 parcels |
| 42- 00- 4610           | Interest                     | 1,250                 | 800                       | 1,500                   | 1,500                  |                         |                             |
|                        | Subtotal - Revenues          | 1,855,950             | 1,847,225                 | 1,894,350               | 1,899,925              |                         |                             |
|                        | Transfers In                 | 0                     | 0                         | 0                       | 0                      |                         |                             |
| TOTAL AVAILABLE FUNDS: |                              | 1,855,950             | 1,847,225                 | 1,894,350               | 1,899,925              |                         |                             |

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

SEWER REDEMPTION FUND 04-1 (Page 2 of 2)

FUND - 42

PUBLIC WORKS

| ACCT. NO.                 | DESCRIPTION                                     | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION                               |
|---------------------------|---|-------------------|-----------------------|---------------------|--------------------|---------------------|---|
|                           | <i>SALARIES &amp; BENEFITS</i>                  | 0                 | 0                     | 0                   | 0                  |                     |   |
|                           | <i>OPERATIONS EXPENSES</i>                      |                   |                       |                     |                    |                     |   |
| 42- 00- 6010              | Professional Services (AD 04-1)                 | 17,025            | 19,175                | 16,925              | 14,725             |                     | Willdan Financial                               |
|                           | Subtotal - Operations Expenses                  | 17,025            | 19,175                | 16,925              | 14,725             |                     |   |
|                           | <i>CAPITAL OUTLAY</i>                           | 0                 | 0                     | 0                   | 0                  |                     |   |
|                           | <i>TRANSFERS</i>                                |                   |                       |                     |                    |                     |   |
|                           | Reimbursement - to General Fund (1) - Operating | 20,875            | 18,750                | 20,900              | 23,100             |                     | Admin. Fee revenue less Prof. Srvs expenditures |
|                           | Transfer Out - To SDSF (43)                     | 1,818,050         | 1,809,300             | 1,856,525           | 1,862,100          |                     |   |
|                           | Subtotal - Transfers                            | 1,838,925         | 1,828,050             | 1,877,425           | 1,885,200          |                     |   |
|                           | <i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>      | 1,855,950         | 1,847,225             | 1,894,350           | 1,899,925          |                     |   |
|                           | ENDING FUND BALANCE:                            | 0                 | 0                     | 0                   | 0                  |                     |   |
| <b>FUND EQUITY:</b>       |   | 0                 | 0                     | 0                   | 0                  |                     |   |
|                           | Undesignated 04-1 Redemption Fund               | 0                 | 0                     | 0                   | 0                  |                     |   |
| <b>TOTAL FUND EQUITY:</b> |   | 0                 | 0                     | 0                   | 0                  |                     |   |

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2018-19 ANNUAL BUDGET**

| PROGRAM | FUND | DEPARTMENT |
|---------|------|------------|
|---------|------|------------|

SEWER DEBT SERVICE FUND 04-1 (Page 1 of 2)

FUND - 43

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

| ACCT.<br>NO.                  | DESCRIPTION            | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION |
|-------------------------------|------------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|-------------------|
| <i>AVAILABLE FUNDS:</i>       |                        |                   |                       |                     |                    |                     |                   |
|                               | BEGINNING FUND BALANCE | 6,698,800         | 6,909,600             | 6,917,550           | 7,180,175          |                     |                   |
| 43- 00- 4610                  | Interest Income        | 100,150           | 99,025                | 105,625             | 105,850            |                     |                   |
|                               | Subtotal - Revenues    | 100,150           | 99,025                | 105,625             | 105,850            |                     |                   |
|                               | Transfer In - SRF (42) | 1,818,050         | 1,809,300             | 1,856,525           | 1,862,100          |                     |                   |
| <i>TOTAL AVAILABLE FUNDS:</i> |                        | 8,617,000         | 8,817,925             | 8,879,700           | 9,148,125          |                     |                   |

## PROGRAM

## FUND

## DEPARTMENT

SEWER DEBT SERVICE FUND 04-1 (Page 2 of 2)

FUND - 43

PUBLIC WORKS

| ACCT.<br>NO. | DESCRIPTION                                | 2016-17<br>ACTUAL | 2017-18<br>ADJ BUDGET | 2017-18<br>ESTIMATE | 2018-19<br>ADOPTED | 2018-19<br>MID-YEAR | NOTES/DESCRIPTION                          |
|--------------|--|-------------------|-----------------------|---------------------|--------------------|---------------------|--|
|              | <i>SALARIES &amp; BENEFITS</i>             | 0                 | 0                     | 0                   | 0                  |                     |  |
|              | <i>OPERATIONS EXPENSES</i>                 |                   |                       |                     |                    |                     |  |
| 43- 00- 6010 | Professional Services                      | 1,300             | 1,300                 | 1,350               | 1,400              |                     | BoNY trustee fee                           |
| 43- 00- 6037 | Principal Loan Payment (SRF)               | 1,292,600         | 1,322,350             | 1,322,350           | 1,352,750          |                     |  |
| 43- 00- 6039 | Interest Expense                           | 229,225           | 212,425               | 212,425             | 195,200            |                     |  |
| 43- 00- 6041 | Loan Service Charge                        | 176,325           | 163,400               | 163,400             | 150,175            |                     |  |
|              | Subtotal - Operations Expenses             | 1,699,450         | 1,699,475             | 1,699,525           | 1,699,525          |                     |  |
|              | <i>CAPITAL OUTLAY</i>                      | 0                 | 0                     | 0                   | 0                  |                     |  |
|              | <i>TRANSFERS</i>                           | 0                 | 0                     | 0                   | 0                  |                     |  |
|              | <b>TOTAL EXPENDITURES &amp; TRANSFERS:</b> | 1,699,450         | 1,699,475             | 1,699,525           | 1,699,525          |                     |  |
|              | ENDING FUND BALANCE:                       | 6,917,550         | 7,118,450             | 7,180,175           | 7,448,600          |                     |  |
|              | <b>FUND EQUITY:</b>                        | 6,917,550         | 7,118,450             | 7,180,175           | 7,448,600          |                     |  |
|              | Reserved for future debt service           | 6,917,550         | 7,118,450             | 7,180,175           | 7,448,600          |                     | Set-aside for final payments to SWRCB      |
|              | <b>TOTAL FUND EQUITY:</b>                  | 6,917,550         | 7,118,450             | 7,180,175           | 7,448,600          |                     |  |
|              | <b>LOANS/OBLIGATIONS:</b>                  |                   |                       |                     |                    |                     |  |
|              | Due to SWRCB (Loan)                        | 16,339,450        | 15,017,100            | 15,017,100          | 13,664,350         |                     | Final payment in October 2027 (FY 2027-28) |
|              | <b>TOTAL LOANS/OBLIGATIONS:</b>            | 16,339,450        | 15,017,100            | 15,017,100          | 13,664,350         |                     |  |

**COMBINED CHANGES IN FUND BALANCE**



**COMBINED CHANGES IN FUND BALANCE**

| Fund         |                           | Estimated<br>Beginning<br>Fund Bal. | Reimburse/<br>Transfers<br>In | Total<br>Available | Adopted<br>Expend. | Transfers Out /<br>Other<br>Outlays | Total<br>Reductions | Estimated<br>Ending<br>Fund Bal. |
|--------------|---------------------------|-------------------------------------|-------------------------------|--------------------|--------------------|-------------------------------------|---------------------|----------------------------------|
| 01           | General Fund              | 13,051,500                          | 352,125                       | 27,866,025         | 14,650,375         | 2,085,650                           | 16,736,025          | 11,130,000                       |
| 02           | Traffic Safety Fund       | 0                                   | 0                             | 66,650             | 0                  | 66,650                              | 66,650              | 0                                |
| 03           | State Gas Tax             | 0                                   | 164,300                       | 958,650            | 615,700            | 114,325                             | 730,025             | 228,625                          |
| 04           | Bonds & Grants Fund       | 2,775                               | 0                             | 35,925             | 33,150             | 0                                   | 33,150              | 2,775                            |
| 05           | T.D.A.                    | 0                                   | 0                             | 13,650             | 13,650             | 0                                   | 13,650              | 0                                |
| 11           | Comm. Dev. Block Grant    | 15,000                              | 0                             | 74,500             | 59,625             |                                     | 59,625              | 14,875                           |
| 20           | Sanitation                | 0                                   | 0                             | 5,500              | 5,500              | 0                                   | 5,500               | 0                                |
| 21           | Sewer Improv. 98-1        | 0                                   | 0                             | 0                  | 0                  | 0                                   | 0                   | 0                                |
| 22           | Sewer Redemp. 98-1        | 0                                   | 0                             | 27,350             | 11,750             | 15,600                              | 27,350              | 0                                |
| 23           | Sewer Debt Serv. 98-1     | 1,023,800                           | 1,450                         | 1,042,250          | 434,375            | 0                                   | 434,375             | 607,875                          |
| 24           | Sewer Improv. 02-1        | (995,100)                           | 0                             | (995,100)          | 0                  | 0                                   | 0                   | (995,100)                        |
| 25           | Sewer Redemp. 02-1        | 0                                   | 0                             | 1,009,300          | 15,200             | 994,100                             | 1,009,300           | 0                                |
| 26           | Sewer Debt Serv. 02-1     | 4,272,250                           | 973,200                       | 5,315,450          | 888,375            | 0                                   | 888,375             | 4,427,075                        |
| 27           | Measure M                 | 16,600                              | 0                             | 299,950            | 282,850            | 282,850                             | 565,700             | (265,750)                        |
| 28           | Measure R                 | 383,975                             | 0                             | 632,675            | 80,000             | 552,675                             | 632,675             | 0                                |
| 29           | Proposition C             | 595,125                             | 0                             | 915,625            | 142,475            | 176,900                             | 319,375             | 596,250                          |
| 30           | Proposition A             | 335,875                             | 0                             | 724,375            | 336,150            | 29,450                              | 365,600             | 358,775                          |
| 31           | Capital Projects Fund     | 1,707,775                           | 1,678,125                     | 5,969,225          | 4,691,650          | 0                                   | 4,691,650           | 1,277,575                        |
| 32           | Solid Waste               | 139,200                             | 0                             | 630,150            | 95,675             | 512,175                             | 607,850             | 22,300                           |
| 35           | SLESF State Grant         | 22,925                              | 34,950                        | 194,725            | 194,725            | 0                                   | 194,725             | 0                                |
| 37           | A.Q.M.D. Trust            | 245,625                             | 0                             | 275,600            | 33,150             | 0                                   | 33,150              | 242,450                          |
| 38           | Property Acquisition Fund | 828,225                             | 1,574,275                     | 10,402,500         | 4,822,500          | 0                                   | 4,822,500           | 5,580,000                        |
| 41           | Sewer Improv. 04-1        | 1,343,125                           | 0                             | 1,601,575          | 194,050            | 0                                   | 194,050             | 1,407,525                        |
| 42           | Sewer Redemp. 04-1        | 0                                   | 0                             | 1,899,925          | 14,725             | 1,885,200                           | 1,899,925           | 0                                |
| 43           | Sewer Debt Serv. 04-1     | 7,180,175                           | 1,862,100                     | 9,148,125          | 1,699,525          | 0                                   | 1,699,525           | 7,448,600                        |
| <b>TOTAL</b> |                           | <b>30,168,850</b>                   | <b>6,640,525</b>              | <b>68,114,600</b>  | <b>29,315,175</b>  | <b>6,715,575</b>                    | <b>36,030,750</b>   | <b>32,083,850</b>                |

**APPROPRIATIONS LIMIT**



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LA CAÑADA FLINTRIDGE ADOPTING THE APPROPRIATION  
LIMIT FOR FISCAL YEAR 2018-19 AT \$21,184,247**

WHEREAS, on November 7, 1979, the voters of the State of California approved Proposition 4, the addition of Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments; and,

WHEREAS, Article XIII B provided for establishing fiscal year 1978-79 and the adopted spending appropriation for that year as the base for calculating future years' appropriations limits; and,

WHEREAS, Article XIII B provided for establishing each fiscal year's limit by adjusting the immediately prior year's limit by a factor comprised of the change in local population combined with either the change in California per capita personal income or the change in the U.S. Consumer Price Index, whichever is less; and,

WHEREAS, in June 1990, the voters of the State of California approved Proposition 111 which amended Article XIII B of the California State Constitution to establish the limit originally calculated for fiscal year 1986-87 as a new adjustment base and to change the definition of the cost of living to be either the percentage change in California per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local non-residential new construction; and,

WHEREAS, Proposition 111 further modified Article XIII B requirements by making certain capital outlay, debt service, emergency and court ordered expenditures not subject to the limit and by allowing expenditures in excess of one year's limit to be offset by underexpenditures in an immediately following year;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Cañada Flintridge, in accordance with the provisions of Proposition 111, formally elects to use City of La Cañada Flintridge population changes rather than county-wide population changes and California per capita income changes rather than U.S. Consumer Price Index changes in determining its Appropriations Limit for FY 2018-19. Be it further resolved that the City Council hereby adopts its Appropriations Limit for FY 2018-19 as \$21,184,247.

PASSED, APPROVED AND ADOPTED THIS 17TH DAY OF JULY, 2018.

\_\_\_\_\_  
Teresa M. Walker, Mayor

ATTEST:

\_\_\_\_\_  
Tania Moreno, City Clerk

State of California )  
County of Los Angeles ) ss.  
City of La Cañada Flintridge )

I, Tania Moreno, City Clerk of the City of La Canada Flintridge, California do hereby certify that the foregoing Resolution No. 18 - \_\_ was duly adopted by the City Council of the City of La Canada Flintridge at a Regular Meeting held on the 17th day of July 2018, by the following vote:

AYES: COUNCILMEMBERS: None  
NOES: COUNCILMEMBERS: None  
ABSENT: COUNCILMEMBERS: None  
ABSTAIN: COUNCILMEMBERS: None

Dated: July 17, 2018

\_\_\_\_\_  
Tania Moreno, City Clerk

**APPROPRIATIONS LIMIT TABLE**

| Year    | Appropriations<br>Limit | Change in<br>Per Capita<br>Pers. Income | Change in<br>Population | Multiplier | Expenditures<br>to Limit<br>Margin | Revenues<br>to Limit<br>Margin |
|---------|-------------------------|---|-------------------------|------------|------------------------------------|--------------------------------|
| 1992-93 | 7,144,032               | 1.0272                                  | 1.0096                  | 1.0371     | 813,282                            | 3,748,382                      |
| 1993-94 | 7,409,076               | 1.0071                                  | 1.0075                  | 1.0147     | 433,801                            | 3,880,476                      |
| 1994-95 | 7,517,989               | 1.0472                                  | 1.0033                  | 1.0506     | 793,739                            | 3,824,339                      |
| 1995-96 | 7,898,399               | 1.0467                                  | 1.0048                  | 1.0517     | 925,924                            | 4,020,199                      |
| 1996-97 | 8,306,746               | 1.0467                                  | 1.0124                  | 1.0597     | 841,246                            | 4,266,346                      |
| 1997-98 | 8,802,659               | 1.0415                                  | 1.0139                  | 1.0559     | (370,641)                          | 4,510,684                      |
| 1998-99 | 9,294,728               | 1.0453                                  | 1.0166                  | 1.0626     | (1,819,747)                        | 4,526,428                      |
| 1999-00 | 9,876,578               | 1.0491                                  | 1.0175                  | 1.0675     | (3,127,722)                        | 4,951,303                      |
| 2000-01 | 10,543,247              | 1.0782                                  | 1.0166                  | 1.0960     | (167,853)                          | 5,255,897                      |
| 2001-02 | 11,555,399              | 0.9873                                  | 1.0177                  | 1.0047     | 7,202,049                          | 6,170,299                      |
| 2002-03 | 11,609,709              | 1.0231                                  | 1.0166                  | 1.0400     | (3,651,241)                        | 6,016,659                      |
| 2003-04 | 12,074,097              | 1.0328                                  | 1.0138                  | 1.0470     | (15,138,295)                       | 6,724,030                      |
| 2004-05 | 12,641,580              | 1.0684                                  | 1.0118                  | 1.0810     | (24,207,952)                       | 7,297,148                      |
| 2005-06 | 13,463,283              | 1.0396                                  | 1.0078                  | 1.0477     | (22,636,893)                       | 7,183,182                      |
| 2006-07 | 14,105,482              | 1.0442                                  | 1.0072                  | 1.0517     | (21,760,090)                       | 6,988,310                      |
| 2007-08 | 14,834,735              | 1.0429                                  | 1.0086                  | 1.0518     | (15,081,226)                       | 7,294,949                      |
| 2008-09 | 15,603,174              | 1.0062                                  | 1.0090                  | 1.0153     | (6,428,397)                        | 8,066,653                      |
| 2009-10 | 15,841,903              | 0.9746                                  | 1.0058                  | 0.9803     | (5,742,608)                        | 7,130,067                      |
| 2010-11 | 15,529,817              | 1.0251                                  | 1.0020                  | 1.0272     | (6,884,447)                        | 7,613,928                      |
| 2011-12 | 15,952,228              | 1.0377                                  | 1.0038                  | 1.0416     | (4,411,109)                        | 7,895,466                      |
| 2012-13 | 16,615,841              | 1.0512                                  | 1.0069                  | 1.0585     | (5,403,057)                        | 8,663,343                      |
| 2013-14 | 17,587,868              | 0.9977                                  | 1.0078                  | 1.0055     | (4,699,574)                        | 8,380,126                      |
| 2014-15 | 17,684,601              | 1.0382                                  | 1.0082                  | 1.0467     | (3,965,353)                        | 8,701,672                      |
| 2015-16 | 18,510,472              | 1.0537                                  | 1.0085                  | 1.0627     | (4,220,371)                        | 9,240,679                      |
| 2016-17 | 19,671,079              | 1.0369                                  | 0.9996                  | 1.0365     | (3,502,377)                        | 9,958,673                      |
| 2017-18 | 20,389,073              | 1.0367                                  | 1.0022                  | 1.0390     | (7,848,078)                        | 10,189,722                     |
| 2018-19 | 21,184,247              |   |                         |            |                                    |                                |

Formula: Old Appropriation Limit x Multiplier (i.e. Change in Per Capita Personal Income x Change in Population)

To determine "Change in Population", use L.A. County Rate + 100 divided by 100

**REVENUES/EXPENDITURES TO APPROPRIATIONS LIMIT MARGIN FY 2018-19**

| Proceeds of Taxes<br>(Revenue Subject to Limit) |                    | Non-Proceeds of Taxes<br>(Revenue Not Subject to Limit) |                   |
|---|--------------------|---|-------------------|
| Sales Tax                                       | 2,728,075          | Franchise Fees  | 642,100           |
| Real Property Transfer Tax                      | 285,800            | Municipal Code Fines                                    | 18,000            |
| Property Tax *                                  | 5,025,500          | Tree Ordinance  | 20,000            |
| Property Tax (In-Lieu)                          | 2,461,150          | Parking Fines   | 26,500            |
| Business License Fees                           | 205,000            | Administrative Penalties/STAR Reimb.                    | 11,875            |
| Vehicle License Fees                            | 10,000             | Film Permit Fees  | 20,000            |
| Off-Highway Vehicle                             | 0                  | Zoning Fees   | 300,000           |
| Gain/Loss on Sale of Investments                | 0                  | Environmental Assessment                                | 42,000            |
| Interest Earnings**                             | 279,000            | Use of Fields   | 4,100             |
| <b>Total</b>                                    | <b>10,994,525</b>  | Lanterman Auditorium                                    | 155,000           |
|   |                    | Service Charges/Tobacco Lic. Fee/DAE Fee                | 1,975             |
|   |                    | General Plan Maintenance Fee                            | 36,800            |
|   |                    | Bldg. Permit/Plan Check                                 | 1,843,800         |
|   |                    | Specific Plan/Decal/Placard/Charging Fees               | 32,000            |
|   |                    | Public Works Permits Fees                               | 85,000            |
|   |                    | Industrial Waste Permit Fees                            | 13,300            |
|   |                    | Miscellaneous Revenue/Donations                         | 65,775            |
|   |                    | Public Works Reimbursements                             | 13,500            |
|   |                    | Lighting Reimbursement                                  | 13,000            |
|   |                    | Parking Lot Lease                                       | 3,475             |
|   |                    | Cerro Negro Lease/Montessori Rental                     | 88,675            |
|   |                    | Traffic Safety (Vehicle Code Fines)                     | 66,650            |
|   |                    | Gas Tax & Proposition 42 & Interest                     | 794,350           |
|   |                    | Bonds & Grants Fund & Interest                          | 33,150            |
|   |                    | TDA SB 821 & Interest                                   | 13,650            |
|   |                    | CDBG  | 59,500            |
|   |                    | Sewer Improvement Funds (All)                           | 258,450           |
|   |                    | Sewer Redemption Funds (All)                            | 2,936,575         |
|   |                    | Sewer Debt Service Funds (All)                          | 192,850           |
|   |                    | Measure R/Interest                                      | 248,700           |
|   |                    | Proposition C/Interest                                  | 320,500           |
|   |                    | Proposition A/Interest                                  | 388,500           |
|   |                    | Capital Projects Revenue                                | 2,583,325         |
|   |                    | Solid Waste Fund (Waste Hauler Permit Fee)              | 490,950           |
|   |                    | Measure M/Interest                                      | 283,350           |
|   |                    | SLESF   | 136,850           |
|   |                    | AQMD AB 2766/Interest                                   | 29,975            |
|   |                    | Property Acquisition                                    | 8,000,000         |
|   |                    | Interest Earnings**                                     | 31,000            |
|   |                    | <b>Total</b>  | <b>20,305,200</b> |
| Revenues to Appropriation Limit Margin:         |                    |   |                   |
|   | 21,184,247         |   |                   |
|   | - 10,994,525       |   |                   |
|   | <u>10,189,722</u>  |   |                   |
| Expenditures to Appropriation Limit Margin:     |                    |   |                   |
|   | 21,184,247         |   |                   |
|   | - 29,032,325 ***   |   |                   |
|   | <u>(7,848,078)</u> |   |                   |

\* Includes \$5,500 allocated to Sanitation Fund

\*\* 10% of total interest allocated to Non-Proceeds of Taxes

\*\*\* From FY budget (total expenditures)

**BUDGET REFERENCE MATERIAL**



Resolution No. 18-\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LA CAÑADA FLINTRIDGE ADOPTING THE ANNUAL BUDGET  
AND FINANCIAL PLAN FOR FISCAL YEAR 2018-19**

WHEREAS, the City Council of the City of La Cañada Flintridge is desirous of establishing an Annual Budget and Financial Plan for fiscal year 2018-19; and,

WHEREAS, the City Council of the City of La Cañada Flintridge has reviewed and considered budget documentation and has received input from the City's Commissions, citizens, staff and interested individuals;

NOW, THEREFORE, the City Council of the City of La Cañada Flintridge does hereby find, determine and resolve as follows:

1. The Fiscal Year 2018-19 Annual Budget & Financial Plan is hereby adopted, attached hereto, and made a part hereof;
2. The City Manager is hereby authorized to make expenditures in accordance with the FY 2018-19 Annual Budget & Financial Plan as adopted with the exception of those expenditures which require City Council approval in accordance with the ordinances and regulations of the City. Such approval shall be secured as prescribed.

PASSED, APPROVED AND ADOPTED THIS 17TH DAY OF JULY, 2018.

\_\_\_\_\_  
Teresa M. Walker, Mayor

ATTEST:

\_\_\_\_\_  
Tania Moreno, City Clerk

## **GLOSSARY OF BUDGET TERMS**

|                                  |  |
|----------------------------------|--|
| <b>ALLOCATE:</b>                 | To divide a lump-sum appropriation, which is designated for expenditure, by specific organization units and/or specific purposes, activities, or objects.  |
| <b>ANNUAL BUDGET:</b>            | A budget applicable to a single fiscal year.   |
| <b>APPROPRIATION:</b>            | An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.   |
| <b>AUDIT:</b>                    | Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls, as well as recommending improvements to the City's financial management practices. |
| <b>BUDGET:</b>                   | A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services.  |
| <b>BUDGET CALENDAR:</b>          | A schedule of key dates which the City follows in the preparation, adoption and administration of the annual budget.   |
| <b>BUDGET DETAIL:</b>            | Support information and notes which describe in detail the purpose for specific budget line items and the allocation of funds.   |
| <b>BUDGET MESSAGE:</b>           | Included in the opening section of the budget, the budget message provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal years, and the views and recommendations of the City Manager.  |
| <b>CJPIA:</b>                    | California Joint Powers Authority  |
| <b>CAPITAL IMPROVEMENT PLAN:</b> | A five-year plan to provide for the maintenance or replacement of existing public facilities and assets, and for the construction or acquisition of new ones.  |
| <b>CONTINGENCY:</b>              | An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as disaster emergencies, federal and/or state mandates, shortfall in revenues, or other unanticipated events.   |
| <b>CONTRACT SERVICES:</b>        | Services rendered to the City by private firms, individuals or other governmental agencies. Examples include law enforcement, legal services, animal control, traffic engineering, traffic signal maintenance, road maintenance, tree trimming, building inspection, recycling collection, custodial services, etc.  |

|                          |  |
|--------------------------|--|
| DEPARTMENT:              | A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.  |
| DESIGNATED FUND BALANCE: | A portion of unreserved fund balance designated for a specific future use.   |
| ENCUMBRANCE:             | The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.  |
| EXPENDITURE:             | The outflow of funds paid, or to be paid, for an asset obtained or goods and services acquired, regardless of when the expense is actually paid. This term applies to all funds. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.   |
| FEE FOR SERVICES:        | Charges paid to the City by users of a service to help defray the costs of providing that service.   |
| FISCAL YEAR:             | The beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.  |
| FIXED ASSETS:            | Assets of long-term nature, such as: land, buildings, machinery, furniture, or other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$10,000.   |
| FRANCHISE FEE:           | A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television and utility companies.   |
| FUND:                    | An accounting entity that records all financial transactions for specific activities or governmental functions. The generic fund types used by the City are: General, Traffic Safety, State Gas Tax, Bonds & Grants, T.D.A., Gas Tax, Sanitation/Sewer, Debt Service, Prop. C, Prop. A, Property Acquisition, Solid Waste, Capital Projects, SLESF, LLEBG, and AQMD Trust. |
| FUND BALANCE:            | The excess of current assets over current liabilities and the cumulative effect of revenues and other financing sources over expenditures and other financing uses.  |
| GENERAL FUND:            | The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the general fund. With the exception of subvention or grant revenues restricted for specific uses, general fund resources can be utilized for any legitimate governmental purpose.                                     |
| GOAL:                    | A statement of broad direction, purpose or intent.   |
| INFRASTRUCTURE:          | The physical assets of the City, i.e. streets, sidewalks, gutters, sewers, public buildings, bridges, parks, traffic signals, street signs, etc., and the support structures within a development.   |

|                        |  |
|------------------------|--|
| INVESTMENT REVENUE:    | Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.  |
| KEY OBJECTIVE:         | A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.   |
| LINE-ITEM BUDGET:      | A budget that lists detailed expenditure categories (salaries, materials, telephone charges, travel, etc.) separately, along with the amount budgeted for each specified category (Personnel, Operations, Capital).          |
| MUNICIPAL:             | In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other forms of local government. |
| OPERATING BUDGET:      | The portion of the budget which pertains to the daily operations of providing basic governmental services. The program budgets contained within the Annual Budget form the operational budget.                               |
| POLICY:                | A direction that must be followed in order to advance toward a goal. The direction can be a course of action or guiding principle.   |
| PROGRAM:               | A grouping of activities organized to accomplish basic goals and objectives.   |
| PROGRAM BUDGET:        | A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.  |
| PROPERTY TAX:          | A statutory limited tax levy which may be imposed for any purpose.   |
| RESERVE:               | That portion of a fund's balance designated and/or legally restricted for a specific purpose and is, therefore, not available for general appropriation.   |
| REVENUE:               | Funds that the City receives as income. It includes such items as tax payments, fees from various services, receipts from other governments, fines, forfeitures, grants, shared income, and interest earnings.               |
| RISK MANAGEMENT:       | An organized attempt to protect assets, in the most cost-effective manner, against accidental loss.  |
| SALES TAX:             | A tax on the purchase of goods and services. The current Los Angeles County sales tax rate is 9.5%.  |
| SPECIAL ASSESSMENT:    | A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those parties.   |
| SPECIAL REVENUE FUNDS: | Proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted for specific purposes.  |

**SUBVENTIONS:**

Revenues collected by the State (or other level of government) which are allocated to a City on a formula basis. The major subventions received by the City from the State of California and County of Los Angeles include: sales tax, no/low property tax cities allocation, vehicle license fees, gas tax, and cigarette tax.

**TRUST AND AGENCY FUNDS:**

Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.

**USER FEES:**

The payment of a fee for direct receipt of service by the party benefiting from the service.

**WORKING CAPITAL:**

The difference between current assets and current liabilities.

## DESCRIPTION OF REVENUE SOURCES

|                               |  |
|-------------------------------|--|
| SALES TAX:                    | Sales tax is levied on all tangible retail goods sold within the City of La Cañada Flintridge. A 9.50% tax is levied at the site where the sale is made with one percent remitted back to the City by the State.   |
| FRANCHISE FEES:               | A franchise fee is charged for the privilege of using public rights-of-way and property within the City for public or private purposes.  |
| REAL PROPERTY TRANSFER TAX:   | Collected by the County Auditor-Controller, it is based on the value of property sold or otherwise changed in title. The rate is proscribed by the State Revenue & Taxation Code.  |
| PROPERTY TAX:                 | Property Tax is collected by the County Auditor-Controller and is based on the full value of property as determined by the County Assessor's Office. The City of La Cañada Flintridge, upon incorporation, elected to become a "no property tax city," thus, does not assess a local property tax. As part of an equity distribution of property tax monies collected by the County, the City shares a small percentage of the County's property tax assessment.   |
| BUSINESS LICENSE FEES:        | Fees collected by the City based on the type of business and number of employees. A home occupation permit is also required for residents who conduct businesses out of their homes.   |
| FINES & FORFEITURES:          | Fines and forfeitures are remitted to the City from the Los Angeles County court system for legal violations (vehicle, municipal, and other code violations) which occur in the City.  |
| REVENUE FROM OTHER AGENCIES:  | Monies collected and/or received by other governmental agencies and remitted to the City. The State and MTA collect and return the appropriate amounts of certain fees according to formulas established by law. The most significant of these fees include the Proposition A and C and Vehicle License Fees. The Pasadena Humane Society collects and remits animal registration license fees. The La Canada Unified School District reimburses the City for their proportionate share of the S.T.A.R. Program costs.   |
| CHARGES FOR CURRENT SERVICES: | These charges are directly assessed to individuals for specific services rendered by the City. They include: charges to process or issue building permits; costs to conduct engineering and plan reviews of building projects; fees associated with filing subdivisions, zone change requests and environmental assessments; reimbursement of costs for photocopies and supplies; and fees for the privilege of using public property in motion picture, still photography, radio broadcasting or television production. |
| SPECIAL FUND REVENUES:        | Monies which are received by the City which have a specific purpose and/or are restricted as to how they may be expended.  |

# **FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**



**FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN**

| FUND SOURCE  | PROJECT DESCRIPTION                                     | PHASE               | Special Funds 2018-19 | General Fund 2018-19 | General Fund 2019-20                          | General Fund 2020-21 | General Fund 2021-22 | General Fund 2022-23 | Est. Project Total (All Yrs.) |
|--|---|---------------------|-----------------------|----------------------|---|----------------------|----------------------|----------------------|-------------------------------|
| FY17-18 YE Est = \$450 (1701) + \$1,210,975 (1801) |   |                     |                       |                      |   |                      |                      |                      |                               |
| 1a   | General Citywide Street Repair Program                  | Resurfacing (18-19) | 651,900               | 348,100              | 1,500,000                                     | 1,500,000            | 1,500,000            | 1,500,000            | [ongoing]                     |
|  | Meas. M   |                     |                       |                      |   |                      |                      |                      |                               |
|  | Meas. R   |                     |                       |                      |   |                      |                      |                      |                               |
|  | CalRecycle, Gas Tax                                     | Sub-total           | 651,900               | 348,100              | 1,500,000                                     | 1,500,000            | 1,500,000            | 1,500,000            | [ongoing]                     |
| FY17-18 YE Est = \$245,000                         |   |                     |                       |                      |   |                      |                      |                      | 295,000                       |
| 1b   | General Knight-Gould-Paulette (Lipscomb) Improvements   | Resurfacing         | 0                     | 753,325              | 0   | 0                    | 0                    | 0                    | 753,325                       |
|  |   | Sub-total           | 0                     | 753,325              | 0   | 0                    | 0                    | 0                    | 1,048,325                     |
| 2  | General Chevy Chase Drainage SW Improvements            | Construction        | 50,000                | 50,000               | 0   | 0                    | 0                    | 0                    | 100,000                       |
|  |   | Sub-total           | 50,000                | 50,000               | 0   | 0                    | 0                    | 0                    | 100,000                       |
| FY17-18 YE Est = [TBD]                             |   |                     |                       |                      |   |                      |                      |                      |                               |
| 3  | General <u>JOINT USE PROJECT</u>                        |                     |                       |                      |   |                      |                      |                      |                               |
|  | User Groups [TBD]                                       | Installation        | 0                     | TBD                  | 0   | 0                    | 0                    | 0                    | 0                             |
|  |   | Sub-total           | 0                     | 0                    | 0   | 0                    | 0                    | 0                    | 0                             |
| FY17-18 YE Est = \$200,000                         |   |                     |                       |                      |   |                      |                      |                      | 390,475                       |
| 4  | AQMD Foothill Link Bikeway & STP-L Pedestrian Greenbelt | Design (Link)       | 455,000               | 0                    | 0   | 0                    | 0                    | 0                    | 455,000                       |
|  | Meas. R   | Construction (Link) | 0                     | 0                    | 3,500,000                                     | 0                    | 0                    | 0                    | 3,500,000                     |
|  | Prop C - City Match (\$675K)                            |                     |                       |                      | [GF: \$1,653,925; Special Funds: \$1,856,075] |                      |                      |                      |                               |
|  |   | Sub-total           | 455,000               | 0                    | 3,500,000                                     | 0                    | 0                    | 0                    | 4,345,475                     |
| 5  | General Rockridge Terrace Open Space Beautification     | Design              | 0                     | 0                    | 0   | 0                    | 15,000               | 0                    | 15,000                        |
|  |   | Construction        | 0                     | 0                    | 0   | 0                    | 0                    | 125,000              | 125,000                       |
|  |   | Sub-total           | 0                     | 0                    | 0   | 0                    | 15,000               | 125,000              | 140,000                       |
| 6  | General Rockridge Terrace to YMCA Trail                 | Design              | 0                     | 0                    | 0   | 0                    | 15,000               | 0                    | 15,000                        |
|  |   | Construction        | 0                     | 0                    | 0   | 0                    | 0                    | 35,000               | 35,000                        |
|  |   | Sub-total           | 0                     | 0                    | 0   | 0                    | 0                    | 0                    | 50,000                        |

**FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN**

| FUND SOURCE               | PROJECT DESCRIPTION | PHASE                                      | Special Funds 2018-19 | General Fund 2018-19 | General Fund 2019-20 | General Fund 2020-21 | General Fund 2021-22 | General Fund 2022-23 | Est. Project Total (All Yrs.) |
|---------------------------|---------------------|--|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------|
| FY17-18 YE Est = \$0      |                     |  |                       |                      |                      |                      |                      |                      | 11,800                        |
| 7                         | General             | Olberz Park Improvements                   | Installation          | 0                    | 8,425                | 0                    | 0                    | 0                    | 8,425                         |
|                           |                     | <i>[ON HOLD]</i>                           |                       |                      |                      |                      |                      |                      |                               |
|                           |                     | Sub-total                                  | 0                     | 8,425                | 0                    | 0                    | 0                    | 0                    | 20,225                        |
| FY17-18 YE Est = \$0      |                     |  |                       |                      |                      |                      |                      |                      | 11,800                        |
| 8                         | General             | Olberz Park Gazebo                         | Construction          | 0                    | 60,000               | 0                    | 0                    | 0                    | 60,000                        |
|                           |                     | <i>[ON HOLD]</i>                           |                       |                      |                      |                      |                      |                      |                               |
|                           |                     | Sub-total                                  | 0                     | 60,000               | 0                    | 0                    | 0                    | 0                    | 71,800                        |
| FY17-18 YE Est = \$0      |                     |  |                       |                      |                      |                      |                      |                      | 6,000                         |
| 9                         | General             | Olberz Park Lighting                       | Design (PS&E)         | 0                    | 4,000                | 0                    | 0                    | 0                    | 4,000                         |
|                           |                     | <i>[ON HOLD]</i>                           |                       |                      |                      |                      |                      |                      |                               |
|                           |                     | Construction                               |                       | 0                    | 63,550               | 0                    | 0                    | 0                    | 63,550                        |
|                           |                     | Sub-total                                  | 0                     | 67,550               | 0                    | 0                    | 0                    | 0                    | 73,550                        |
| 10                        | Meas. R             | Downtown Pedestrian                        | Design                | 0                    | 0                    | 0                    | 350,000              | 0                    | 350,000                       |
|                           | Prop C              | Streetscape                                | Construction          | 0                    | 0                    | 0                    | 0                    | 4,390,000            | 4,390,000                     |
|                           |                     | Sub-total                                  | 0                     | 0                    | 0                    | 350,000              | 4,390,000            | 0                    | 4,740,000                     |
| 11                        | Meas. R             | Active Transportation Master Plan          | Design & Const.       | 80,000               | 0                    | 40,000               | 40,000               | 40,000               | 40,000                        |
|                           |                     | Sub-total                                  | 80,000                | 0                    | 40,000               | 40,000               | 40,000               | 40,000               | 240,000                       |
| FY17-18 YE Est = \$56,000 |                     |  |                       |                      |                      |                      |                      |                      | 56,000                        |
| 12                        | General             | Misc. Bridge Repairs                       | Construction          | 0                    | 56,000               | 0                    | 0                    | 0                    | 56,000                        |
|                           |                     | Sub-total                                  | 0                     | 56,000               | 0                    | 0                    | 0                    | 0                    | 112,000                       |
| 13                        | General             | Intersection Improvements                  | Design                | 0                    | 0                    | 50,000               | 0                    | 0                    | 50,000                        |
|                           |                     | - Foothill Blvd. & ACH                     | Construction          | 0                    | 0                    | 150,000              | 0                    | 0                    | 150,000                       |
|                           |                     | <i>[Pending Target impact evaluation.]</i> |                       |                      |                      |                      |                      |                      |                               |
|                           |                     | Sub-total                                  | 0                     | 0                    | 200,000              | 0                    | 0                    | 0                    | 200,000                       |

**FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN**

| FUND SOURCE                       | PROJECT DESCRIPTION                        | PHASE        | Special Funds 2018-19 | General Fund 2018-19 | General Fund 2019-20 | General Fund 2020-21 | General Fund 2021-22 | General Fund 2022-23 | Est. Project Total (All Yrs.) |
|-----------------------------------|--|--------------|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------|
| FY17-18 YE Est = \$0              |  |              |                       |                      |                      |                      |                      |                      | 43,425                        |
| 14 Prop A                         | Bus Shelters                               | Design       | 0                     | 0                    | 10,000               | 0                    | 0                    | 0                    | 10,000                        |
|                                   |  | Construction | 0                     | 0                    | 0                    | 50,000               | 0                    | 0                    | 50,000                        |
|                                   |  | Sub-total    | 0                     | 0                    | 10,000               | 50,000               | 0                    | 0                    | 103,425                       |
| FY17-18 YE Est = \$0              |  |              |                       |                      |                      |                      |                      |                      |                               |
| 15 General                        | Emergency Vehicle                          | Design       | 0                     | 0                    | 0                    | 40,000               | 0                    | 0                    | 40,000                        |
|                                   | Signal Pre-emption                         | Construction | 0                     | 0                    | 0                    | 160,000              | 0                    | 0                    | 160,000                       |
|                                   | [May be part of County project.]           |              |                       |                      |                      |                      |                      |                      |                               |
|                                   |  | Sub-total    | 0                     | 0                    | 0                    | 200,000              | 0                    | 0                    | 200,000                       |
| FY17-18 YE Est = \$0              |  |              |                       |                      |                      |                      |                      |                      |                               |
| 16 General                        | Foothill Crosswalk                         | Design       | 0                     | 0                    | 50,000               | 0                    | 0                    | 0                    | 50,000                        |
| Developer Fee                     | @ Rinetti Lane                             | Construction | 0                     | 0                    | 200,000              | 0                    | 0                    | 0                    | 200,000                       |
|                                   | [On hold pending Oakmont new development.] |              |                       |                      |                      |                      |                      |                      |                               |
|                                   |  | Sub-total    | 0                     | 0                    | 250,000              | 0                    | 0                    | 0                    | 250,000                       |
| FY17-18 YE Est = \$0              |  |              |                       |                      |                      |                      |                      |                      |                               |
| 17 General                        | Trail Crossings                            | Design       | 0                     | 0                    | 25,000               | 0                    | 0                    | 0                    | 25,000                        |
|                                   | (5 Locations)                              | Construction | 0                     | 0                    | 0                    | 250,000              | 0                    | 0                    | 250,000                       |
|                                   |  | Sub-total    | 0                     | 0                    | 25,000               | 250,000              | 0                    | 0                    | 275,000                       |
| FY17-18 YE Est = \$8K             |  |              |                       |                      |                      |                      |                      |                      | 85,200                        |
| 18 Meas. R                        | Miscellaneous Guardrail                    | Design       | 2,500                 | 0                    | 2,500                | 20,000               | 0                    | 0                    | 25,000                        |
|                                   | Improvements                               | Construction | 22,500                | 0                    | 22,500               | 80,000               | 0                    | 0                    | 125,000                       |
|                                   |  | Sub-total    | 25,000                | 0                    | 25,000               | 100,000              | 0                    | 0                    | 235,200                       |
| FY17-18 YE Est = \$4,000 (design) |  |              |                       |                      |                      |                      |                      |                      |                               |
| 19 SW                             | Overhead Flashing Beacons                  | Construction | 31,000                | 0                    | 0                    | 0                    | 0                    | 0                    | 31,000                        |
|                                   | (St. Francis HS Crossing)                  |              |                       |                      |                      |                      |                      |                      |                               |
|                                   |  | Sub-total    | 31,000                | 0                    | 0                    | 0                    | 0                    | 0                    | 31,000                        |
| FY17-18 YE Est = \$0              |  |              |                       |                      |                      |                      |                      |                      | 0                             |
| 20 General                        | Memorial Park Monument                     | Design       | 0                     | 0                    | 0                    | 0                    | 0                    | 0                    | 0                             |
|                                   | Sign                                       | Construction | 0                     | 18,825               | 0                    | 0                    | 0                    | 0                    | 18,825                        |
|                                   |  | Sub-total    | 0                     | 18,825               | 0                    | 0                    | 0                    | 0                    | 18,825                        |

**FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN**

| FUND SOURCE                | PROJECT DESCRIPTION   | PHASE                | Special Funds 2018-19 | General Fund 2018-19 | General Fund 2019-20 | General Fund 2020-21 | General Fund 2021-22 | General Fund 2022-23 | Est. Project Total (All Yrs.) |
|----------------------------|---|----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------|
| FY17-18 YE Est = \$5,375   |   |                      |                       |                      |                      |                      |                      |                      | 12,125                        |
| 21 General                 | Foothill/SR-2 Monument (Lipscomb) Sign                            | Construction         | 0                     | 0                    | 10,775               | 0                    | 0                    | 0                    | 10,775                        |
|                            |   | Sub-total            | 0                     | 0                    | 10,775               | 0                    | 0                    | 0                    | 22,900                        |
| FY17-18 YE Est = \$102,000 |   |                      |                       |                      |                      |                      |                      |                      |                               |
| 22 General                 | Miscellaneous Concrete Repairs                                    | Design               | 0                     | 15,000               | 30,000               | 30,000               | 30,000               | 30,000               | 135,000                       |
|                            |   | Construction         | 0                     | 60,000               | 120,000              | 120,000              | 120,000              | 120,000              | 540,000                       |
|                            |   | Sub-total            | 0                     | 75,000               | 150,000              | 150,000              | 150,000              | 150,000              | 675,000                       |
| FY17-18 YE Est = \$225     |   |                      |                       |                      |                      |                      |                      |                      | 33,200                        |
| 23 General                 | Seco Creek Trail Upgrade  | Construction         | 0                     | 95,825               | 0                    | 0                    | 0                    | 0                    | 95,825                        |
|                            |   | Mitigation Requirem. | 0                     | 29,150               | 0                    | 0                    | 0                    | 0                    | 29,150                        |
|                            |   | Sub-total            | 0                     | 124,975              | 0                    | 0                    | 0                    | 0                    | 158,175                       |
| FY17-18 YE Est = \$89,000  |   |                      |                       |                      |                      |                      |                      |                      | 284,825                       |
| 24 Measure R               | Soundwalls (Phase 2)  | Design               | 0                     | 0                    | 0                    | 0                    | 0                    | 0                    | 0                             |
|                            |   | Construction         | 1,478,825             | 0                    | 0                    | 0                    | 0                    | 0                    | 1,478,825                     |
|                            |   | Sub-total            | 1,478,825             | 0                    | 0                    | 0                    | 0                    | 0                    | 1,763,650                     |
| 25 SB1 (\$5M)              | Soundwalls (Phase 3)  | Design               | 0                     | 0                    | 1,200,000            | 0                    | 0                    | 0                    | 1,200,000                     |
|                            | Meas. R (\$3.72M)   | Construction         | 0                     | 0                    | 10,800,000           | 0                    | 0                    | 0                    | 10,800,000                    |
|                            | Meas. M adv (\$3.288M)  | Sub-total            | 0                     | 0                    | 12,000,000           | 0                    | 0                    | 0                    | 12,000,000                    |
| FY17-18 YE Est = \$10,800  |   |                      |                       |                      |                      |                      |                      |                      | 49,625                        |
| 26 General                 | Padres Trail Basin  | Design               | 0                     | 0                    | 0                    | 0                    | 0                    | 0                    | 0                             |
|                            | Drainage Improvements   | Construction         | 0                     | 257,925              | 0                    | 0                    | 0                    | 0                    | 257,925                       |
|                            |   | Mitigation Requirem. | 0                     | 15,000               | 0                    | 0                    | 0                    | 0                    | 15,000                        |
|                            |   | Sub-total            | 0                     | 272,925              | 0                    | 0                    | 0                    | 0                    | 322,550                       |
| FY17-18 YE Est = \$32,000  |   |                      |                       |                      |                      |                      |                      |                      | 32,000                        |
| 27 SW                      | Parkway Improvements on Fairmount Eastbound (Earlmont to Hillard) | Construction         | 18,000                | 0                    | 0                    | 0                    | 0                    | 0                    | 18,000                        |
|                            |   | Sub-total            | 18,000                | 0                    | 0                    | 0                    | 0                    | 0                    | 50,000                        |

**FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN**

| <b>FUND SOURCE</b> | <b>PROJECT DESCRIPTION</b>                   | <b>PHASE</b>   | <b>Special Funds 2018-19</b> | <b>General Fund 2018-19</b> | <b>General Fund 2019-20</b> | <b>General Fund 2020-21</b> | <b>General Fund 2021-22</b> | <b>General Fund 2022-23</b> | <b>Est. Project Total (All Yrs.)</b> |
|--------------------|--|----------------|------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------------------------|
| 28 General         | New City Hall Improvements                   | Prof. Services | 216,400                      | 0                           | 0                           | 0                           | 0                           | 0                           | 216,400                              |
|                    |  | Program Mgmt.  | 130,050                      | 0                           | 0                           | 0                           | 0                           | 0                           | 130,050                              |
|                    |  | Construction   | 4,476,050                    | 0                           | 0                           | 0                           | 0                           | 0                           | 4,476,050                            |
|                    |  | Sub-total      | 4,822,500                    | 0                           | 0                           | 0                           | 0                           | 0                           | 4,822,500                            |
| 29 General         | Median Modification<br>(at U.S. Post Office) | Design         | 0                            | 0                           | 4,000                       | 0                           | 0                           | 0                           | 4,000                                |
|                    |  | Construction   | 0                            | 0                           | 36,000                      | 0                           | 0                           | 0                           | 36,000                               |
|                    |  | Sub-total      | 0                            | 0                           | 40,000                      | 0                           | 0                           | 0                           | 40,000                               |
| 30 SW              | Vineta Ave. Resurfacing                      | Design         | 10,000                       | 0                           | 0                           | 0                           | 0                           | 0                           | 10,000                               |
|                    |  | Construction   | 90,000                       | 0                           | 0                           | 0                           | 0                           | 0                           | 90,000                               |
|                    |  | Sub-total      | 100,000                      | 0                           | 0                           | 0                           | 0                           | 0                           | 100,000                              |
| <b>TOTAL</b>       |  |                | <b>7,712,225</b>             | <b>1,835,125</b>            | <b>17,750,775</b>           | <b>2,640,000</b>            | <b>6,095,000</b>            | <b>1,815,000</b>            | <b>32,209,600</b>                    |

|                                     |                  |
|-------------------------------------|------------------|
| <b>TOTAL FY 2018-19 (ALL FUNDS)</b> | <b>9,547,350</b> |
|-------------------------------------|------------------|